

**Minutes  
Board of Trustees Meeting  
University of Central Florida  
July 18, 2019**

Chairman Robert Garvy called the meeting of the Board of Trustees to order at 1:10 p.m. at the UCF *FAIRWINDS* Alumni Center.

Garvy reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

**WELCOME**

Garvy welcomed the board members and called on Grant Heston, Associate Corporate Secretary, to call the roll. Heston determined that a quorum was present.

The following board members attended the meeting: Chairman Robert Garvy, Trustees Kenneth Bradley, Danny Gaekwad, Kyler Gray, Beverly Seay, William Self, David Walsh and William Yeargin. Trustees Joseph Conte, Alex Martins, and John Sprouls joined via teleconference.

**PUBLIC COMMENT**

Ken Westbrook addressed the board and asked for a delay in the vote on agenda item FF-3, Student Transportation Services Agreement.

**MINUTES**

Garvy called for approval of the May 16 and June 19, 2019 meeting minutes, which were approved.

**REMARKS AND INTRODUCTIONS**

Garvy called on Interim President Thad Seymour for remarks.

Seymour stated it has been a very busy and productive summer and that UCF is making good progress toward the four priorities he laid out in the spring.

Seymour reminded the board of his comments in the Legislative Budget Requests discussion from earlier this morning: defining what we mean when we say distinctive excellence and how we build our reputation through quality faculty and students, great research and impact in our region.

Seymour highlighted the university's space and planetary science efforts:

- UCF has a reputation in the broader aerospace industry as the single largest provider of talent to that industry.
- His recent visit to the Kennedy Space Center, where he learned that 30% of the employees have a degree from UCF. Seymour noted he is excited about the potential research and talent UCF can provide with the Kennedy Space Center.
- UCF is currently involved in nine active NASA missions.
- UCF took over operations and management of the Arecibo Observatory in Puerto Rico which has the largest fully operational radio telescope on the planet.
- NASA awarded \$7.5 million to the UCF Center for Lunar and Asteroid Surface Science (CLASS). Seymour invited Dr. Dan Britt, Pegasus Professor of Astronomy and Planetary Sciences, to discuss his work and what he plans to do over the next five years with CLASS.
- WUCF has worked on a series of space-themed programming and outreach to help commemorate the Apollo 11 landing, and Seymour showed one of the WUCF video clips.

Seymour shared some final academic accolades:

- The UCF Rosen College of Hospitality Management was recently ranked number five in the world for hospitality and tourism academics, from its previous number 11 ranking, according to the Academic Ranking of World Universities.
- UCF's nationally recognized collegiate cyber defense team, Hack@UCF will be competing with its first all-women team in the Wicked 6 Cyber Games.
- Seymour announced that UCF is expected to enroll 90 new National Merit Scholars in the fall, a school record.

Garvy thanked Seymour and Dr. Britt for their remarks and presentation.

### **ADVANCEMENT COMMITTEE REPORT**

Conte, Chair of the Advancement Committee, reported the highlights from the committee meeting held earlier in the day.

Conte made a motion to approve the following item, which was approved unanimously. Trustee Gaekwad stepped out of the room and was not present for the vote.

- ADV – 1                      Naming of James M. Seneff Plaza at UCF Downtown

## **AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT**

Before Seay gave her report, Garvy commended her, the Audit and Compliance Committee and the university staff for their work in providing this comprehensive report.

Seay, Chair of the Audit and Compliance Committee, reported on the following item.

- BOT – 1                      Post Investigation Action Plan

The committee requested that University Audit and University Compliance, Ethics, and Risk accumulate all recommendations, sort by similarity, assign a theme, rank by risk, and work with leadership to assign the appropriate university staff and obtain an action plan with target completion dates for each recommendation. Once approved, the action items in this plan will be sorted by board committee and distributed to the chair of each committee with oversight and be a standing item on the agenda of the committees going forward.

Conte made a motion to approve the plan which was approved, with one opposition from Walsh. Trustee Gaekwad stepped out of the room and was not present for the vote.

## **EDUCATIONAL PROGRAMS COMMITTEE REPORT**

Garvy, Chair of the Educational Programs Committee, reported highlights from the committee meeting held earlier that day and reported that the following items were unanimously approved by the committee and placed on the board's consent agenda:

- EPC – 1                      Conferral of Degrees
  - UCF expects to award 3,992 degrees at the Summer 2019 Commencement ceremonies on August 3, 2019.
- EPC – 2                      Tenure with Hire
- EPC – 3                      New Degree Program – Doctorate in Sustainable Coastal Systems

Garvy presented the following informational updates from the committee:

- Provost Update
  - Dr. Elizabeth Dooley, Provost and Vice President for Academic Affairs, recognized two faculty members who received prestigious awards:

- Sudipta Seal, an engineering professor and chair of UCF's Department of Materials Science and Engineering was named a Royal Fellow of the Royal Society of Chemistry.
- Dr. Yishan Wang, an assistant professor in physics, was named UCF's first Sloan Research Fellow.
- Dooley also highlighted UCF Downtown for the very strong academic presence that it will represent.
- INFO – 1                      REAL Courses
  - Paul Jarley, Dean of the College of Business, gave a detailed presentation about REAL Courses. Due to time constraints, the committee decided to continue its discussion at the next committee meeting.

### **FINANCE AND FACILITIES COMMITTEE REPORT**

Martins, Chair of the Finance and Facilities Committee, reported on highlights from the meeting held earlier in the day. The following items were unanimously approved by the committee. Martins made a motion to approve FF-1 and FF-2, which were approved by the full board unanimously. Gaekwad stepped out of the room and was not present for the vote for FF-1 and FF-2.

- FF – 1                      Legislative Budget Requests
- FF – 2                      Five-year Capital Improvement Plan
- FF – 3                      Student Transportation Services Agreement

Martins explained the process on how Groome Transportation was selected. Martins said in accordance with Florida Statutes, the intent to award was posted for 72 hours to allow time for any proposer to protest the decision. Transdev, the incumbent contractor, submitted a timely Intent to Protest on May 28, 2019. Martins noted that Transdev's Notice of Protest had not been received by UCF at this time.

After a robust discussion, which took into account the public comment heard earlier, Martins made a motion to approve FF – 3, which was unanimously approved.

Martins reported the following items were unanimously approved by the committee and placed on the consent agenda:

- FFC – 3                      UCF and Valencia College Partnership Agreement for Downtown Campus
- FFC – 4                      Centroplex Lease Agreement with City of Orlando

- FFC – 5 Addendum to Management Agreement between Creative Village SHP Owner, LLC and UCF board of Trustees
- FFC – 7 Sublease of South Orlando Campus to Orange County
- FFC – 8 UCFAA Fifth Third Lines of Credit Renewal
- FFC – 9 7-Eleven Lease at Knights Plaza

Martins presented the following INFO items for the board:

- INFO – 1 2018 Capital Projects Summary
- INFO – 2 2019-20 University Operating Budget Amendment

### **NOMINATING AND GOVERNANCE COMMITTEE REPORT**

Yeargin, Chair of the Nominating and Governance Committee, reported highlights from the committee meeting held on June 24, 2019 and the meeting held earlier that day.

Yeargin reported that the following items were unanimously approved at the June 24, 2019 meeting and placed on the board's consent agenda:

- NGC – 1 Presidential Selection Process
- NGC – 2 Amend Nominating and Governance Committee Charter
- NGC – 3 Chair and Vice Chair Nominations, UCF Board of Trustees

Yeargin reported the following items were unanimously approved by the committee earlier that day and placed on the board's consent agenda:

- NGC – 1 Amendments to University Regulations UCF-9.001 and UCF-9.003
- NGC – 2 Amendments to University Regulations UCF-9.004 and UCF-3.0031
- NGC – 3 Amendments to University Regulation UCF-4.010 Solicitation on Campus
- NGC – 4 Amendments to University Regulation UCF-4.034 University Direct Support Organizations
- NGC – 5 Amendments to Chapter 5 University Regulations

- NGC – 6                      Delegation of Authority of Senior Management Official for Classified Program
- NGC – 7                      Appointment of Board Members to Central Florida Clinical Practice Organization
- NGC – 8                      Appointment of Board Members to UCF Research Foundation
- NGC – 9                      UCF Foundation Bylaws Amendments
- NGC – 10                     UCF Foundation Board First Term Nominations
- NGC – 11                    Leadership Statement Revision
- NGC – 12                    Board Operating Procedure – Staffing; Meetings; Agendas

Yeargin presented the following INFO item for the board:

- INFO – 1                    Review Board of Trustees Bylaws

Yeargin asked that university staff share the Bylaws with the trustees for their comments and recommendations.

Yeargin concluded his report by noting that his committee will be contacting several search firms to see when they believe the timing will be right to start the next presidential search. He will give an update at the next board meeting.

### **CONSENT AGENDA**

Bradley asked for EP – 1 to be removed from the consent agenda. He made a motion to approve all the remaining items on the consent agenda, which was unanimously approved.

- EP – 2                      Tenure with Hire (Garvy)
- EP – 3                      New Degree Program – Doctorate in Sustainable Coastal Systems (Garvy)
- FF – 4                      UCF and Valencia College Partnership Agreement for Downtown Campus (Martins)
- FF – 5                      Centroplex Lease Agreement with City of Orlando (Martins)
- FF – 6                      Addendum to Management Agreement between Creative Village SHP Owner, LLC and UCF Board of Trustees (Martins)

- FF – 7                      Sublease of South Orlando Campus to Orange County (Martins)
- FF – 8                      UCFAA Fifth Third Lines of Credit Renewal (Martins)
- FF – 9                      7-Eleven Lease at Knights Plaza (Martins)
- NG – 1                      Presidential Selection Process (Yeargin)
- NG – 2                      Amend Nominating and Governance Committee Charter (Yeargin)
- NG – 3                      Amendments to University Regulation UCF-9.001 and UCF-9.003 (Yeargin)
- NG – 4                      Amendments to University Regulation UCF-9.004 and UCF-3.0031 (Yeargin)
- NG – 5                      Amendments to University Regulation UCF-4.010 Solicitation on Campus (Yeargin)
- NG – 6                      Amendments to University Regulation UCF-4.034 University Direct Support Organizations (Yeargin)
- NG – 7                      Amendments to Chapter 5 University Regulations (Yeargin)
- NG – 8                      Delegation of Authority of Senior Management Official for Classified Program (Yeargin)
- NG – 9                      Appointment of Board Members to Central Florida Clinical Practice Organization, Inc. (Yeargin)
- NG – 10                      Appointment of Board Member to UCF Research Foundation (Yeargin)
- NG – 11                      UCF Foundation Bylaws Amendments (Yeargin)
- NG – 12                      UCF Foundation Board First Term Nominations (Yeargin)
- NG – 13                      Leadership Statement Revision (Yeargin)
- NG – 14                      Board Operating Procedures (Yeargin)

Bradley made a motion to approve EP – 1 with acclamation from the board, and the motion passed with acclamation.

- EP – 1                      Conferral of Degrees for Summer 2019 Commencement Ceremonies (Garvy)

**NEW BUSINESS**

Yeargin, Chair of the Nominating and Governance Committee made a motion to approve the following item:

- BOT – 2                      Election of Chair and Vice Chair of the UCF Board of Trustees

Yeargin stated that the Nominating and Governance Committee unanimously recommended Seay for Chair and Martins for Vice Chair.

The board has a brief discussion clarifying the nomination process.

The board unanimously approved Seay as Chair and Martins as Vice Chair of the UCF Board of Trustees.

Garvy and Seymour congratulated Seay and Martins. Seymour thanked Garvy for stepping into the Interim Chairman role and presented him with a gift.

Seay thanked Garvy for his leadership and the board for its vote of confidence. Seay stated she is looking forward to continuing the board’s work to strategically advance the university.

**ANNOUNCEMENTS AND ADJOURNMENT**

Garvy announced the following upcoming meetings:

Commencement	August 3, 2019
College of Medicine White Coat Ceremony	August 5, 2019 (Student Union, Pegasus Ballroom)
Football Kickoff Luncheon	August 22, 2019 (Addition Financial Arena)
BOG meeting	August 28 - 29, 2019 (Florida Gulf Coast University, Fort Myers)
UCF vs. Florida A&M	August 29, 2019 (Spectrum Stadium)
UCF vs. Stanford	September 14, 2019 (Spectrum Stadium)



BOT meeting September 19, 2019  
(FAIRWINDS Alumni Center)

Board of Governors October 29, 2019  
Trustee Summit (University of Florida, Gainesville)

Board of Governors meeting October 29 – 30, 2019  
(University of Florida, Gainesville)

**FINAL OBSERVATIONS**

Highlights of Garvy’s final observations included:

- Over the past 10 months, UCF has endured its most challenging trial. UCF has taken responsibility for the mistakes that were made and have incorporated major changes in our organizational structure, personnel, training, oversight, and reporting to make sure they don’t happen again. It’s time to move forward and resume the upward trajectory we have enjoyed for over a quarter of a century.
- What he most admires and gets the most enthused about are the 68,000 students that have chosen UCF; 47% are minorities, and over 20% are the first in their families to have the opportunity to attend college. It is because of them, and our responsibility to them, that we must make the most of our new beginning and use the trials we’ve encountered over the past 10 months to help perfect ourselves and polish this gem named UCF.
- Today, the Board of Trustees has elected Beverly Seay as our new Chair and Alex Martins as the new Vice Chair to lead us forward. We are blessed to have people of such high character, talent, and ability to volunteer their time on behalf of the students.
- We should all be grateful for the trustees that so unselfishly serve UCF through good times and difficult ones.
- We are blessed as well with an administration and faculty committed to pursuing excellence and upholding the highest standards of the academy, and he said that he salutes Thad Seymour, who is doing an incredibly effective job as our Interim President.
- We will embark on a search for a permanent president at the appropriate time and with the strengths UCF possesses, we should attract a world class group of candidates.

Garvy adjourned the board meeting at 3:02 p.m.

REVIEWED BY: Beverly Seay  
Beverly Seay, Chair UCF Board of Trustees

DATE: 9/25/19

SUBMITTED BY: Janet Owen  
Janet Owen, Associate Corporate Secretary

DATE: 9/25/2019