

**Minutes  
Board of Trustees Meeting  
University of Central Florida  
December 3, 2020**

Chair Beverly Seay called the meeting of the Board of Trustees to order at 8:32 a.m. in The Celeste Hotel.

Seay reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

**WELCOME**

Seay welcomed the board members and called on Karen Monteleone, Assistant Vice President, Board Relations, to call the roll. Monteleone determined that a quorum was present.

The following board members attended the meeting in person: Chair Beverly Seay and Trustees Kenneth Bradley, Joseph Conte, Danny Gaekwad, Joseph Harrington, Sabrina La Rosa, Caryl McAlpin, Harold Mills, Michael Okaty, David Walsh, and William Yeargin.

The following board member attended the meeting virtually: Vice Chair Alex Martins

Trustee John Sprouls was not in attendance.

**PUBLIC COMMENT**

There were no requests for public comment.

**MINUTES**

Seay called for approval of the meeting minutes of the October 22, 2020 meeting, which were approved as presented.

**REMARKS**

Seay thanked The Celeste Hotel and its management for hosting the Board of Trustees meeting.

Seay shared some words of thanks to students for their resilience and compassion for their fellow Knights, faculty and staff for their dedication and ability to adapt quickly as health conditions changed, and members of the community for all of their support for UCF during these unprecedented times.

Seay called on President Cartwright for his remarks.

**REPORTS**

## President's Action Report

Cartwright congratulated Chair Beverly Seay and Vice Chair Alex Martins on being named to *i4 Business Magazine's* 2020 Business Leaders of the Year; Martins as the honoree in the Economic Development Category and Seay as the key honoree for 2020. Cartwright also acknowledged UCF alumnus Jason Eichenholz as the honoree in the Industry category.

Cartwright provided an update on the Arecibo Observatory.

Cartwright provided updates on the following leadership positions:

- Senior Vice President for Administration and Finance – Cartwright stated Gerald Hector had been selected as Senior Vice President for Administration and Finance.
- Vice President for Information Technology and CIO – Cartwright stated finalist interviews had concluded.
- VP for Student Development and Enrollment Services and Vice President for Equity, Inclusion and Diversity – Cartwright stated these positions would be the next areas of focus.
- Vice President and General Counsel – Cartwright stated Youndy Cook is serving as interim Vice President and General Counsel while the administration begins the process of launching a national search for the next general counsel.

Cartwright said more than 850 students participated in Grad Walk over a nine-day period in November and more than 1,000 students have registered for the experience in the coming weeks.

Cartwright called on Trustee La Rosa to provide an update.

- La Rosa commented on how Student Government has been working to engage with students and create unique experiences during the fall semester.

Cartwright commented on COVID-19 and spring planning. He indicated both face-to-face and remote teaching have been reasonably effective over the fall. Cartwright said the campus community has complied well with the COVID-19 policies and there have been no indications of any transmission from within the classroom. He said there will be more face-to-face teaching in the spring than in the fall semester. Cartwright stated the campus community will still be required to wear face masks, practice social distancing in classrooms and across campus, and adhere to other safety measures until they are no longer recommended by state and federal health organizations.

Cartwright said students are encouraged to self-quarantine before returning to campus in the spring. He also noted all housing students will be tested prior to classes beginning. Cartwright said the university will continue to conduct random testing and partner with AVENTUS to provide testing on campus in Parking Garage A.

Cartwright said that, once the vaccine becomes available this spring, UCF may be a mass vaccination site with the potential to provide vaccinations to up to 20,000 individuals. A team led by Dr. Michael Deichen, associate vice president of student health services, is working on the plan in coordination with the Florida Department of Health.

- Cartwright provided an update on BRIDG. The UCF administration is in negotiations with Osceola County regarding the lease of the advanced manufacturing facility at Neo City and the newest partner interested in taking over the facility, SkyWater Technology. Cartwright said SkyWater is the most advanced U.S.-based and solely U.S.-owned, DMEA accredited pure play technology foundry, specializing in advanced innovation engineering services and volume manufacturing of a wide variety of differentiated integrated circuits. Cartwright stated that once the negotiations are finalized, the details will be brought to the board for a vote.

Cartwright shared two stories out of the College of Engineering and Computer Science.

- The Institute of Electrical and Electronics Engineers at UCF, a student-led organization, is working to find opportunities for student engineers to gain practical, hands-on experience while adhering to social distancing and safety protocols.
- Graduate student Michael Roberts won second place at this year's U.S. Department of Energy's CyberForce Competition, which was held virtually last month.

Cartwright concluded his report.

### **COMMITTEE REPORTS**

Seay called on Youndy Cook, Interim Vice President and General Counsel, to read any disclosures of conflict of interest from the trustees. There were no disclosures for this meeting.

### **ADVANCEMENT COMMITTEE REPORT**

Gaekwad, Chair of the Advancement Committee, reported highlights from the committee meeting held on November 19, 2020.

### **AUDIT AND COMPLIANCE COMMITTEE REPORT**

Conte, Chair of the Audit and Compliance Committee, reported highlights from the committee meeting held on November 19, 2020. He reported AUD-1 was unanimously approved by the committee and placed on the Board's consent agenda.

### **COMPENSATION AND LABOR COMMITTEE REPORT**

With Sprouls not in attendance, Seay reported the committee had not met since the last Board of Trustees meeting.

## **EDUCATIONAL PROGRAMS COMMITTEE REPORT**

Bradley, Chair of the Educational Programs Committee, reported highlights from the committee meeting held on November 18, 2020.

### **EP-1 Conferral of Degrees**

Bradley moved EP-1 with McAlpin providing the second. The motion passed.

Bradley reported that EP-2 was unanimously approved by the committee and placed on the Board's consent agenda.

## **EXECUTIVE COMMITTEE REPORT**

Seay, Chair of the Executive Committee, reported the committee had not met since the last Board of Trustees meeting.

## **FINANCE AND FACILITIES COMMITTEE REPORT**

Martins, Chair of the Finance and Facilities Committee, reported on highlights from the meeting held on November 19, 2020. He noted the items related to athletics financials had been removed from the agenda. Since the FFC meeting, the university is considering additional options to support athletics and needed time for review.

Martins reported that FF-1 and FF-2 were unanimously approved by the committee and placed on the Board's consent agenda.

## **GOVERNANCE COMMITTEE REPORT**

Yeargin, Chair of the Governance Committee, reported highlights from the committee meeting held on November 19, 2020.

Yeargin reported that GOV-1 through GOV-5 were unanimously approved by the committee and placed on the Board's consent agenda.

## **CONSENT AGENDA**

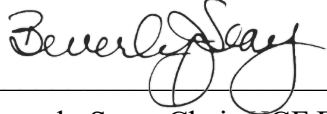
Gaekwad moved to approve the consent agenda with Bradley providing the second. The motion passed.

## **ANNOUNCEMENTS**

Seay made several announcements regarding upcoming meetings.

**ADJOURNMENT**

Seay adjourned the board meeting at 9:20 a.m.

Reviewed by:  Date: 02/22/2021  
Beverly Seay, Chair UCF Board of Trustees

Respectfully submitted:  Date: 02/22/2021  
Janet Owen, Associate Corporate Secretary