



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees
Educational Programs Committee
September 18, 2019
President's Boardroom, Millican Hall**

MINUTES

CALL TO ORDER

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 3:30 p.m. Committee members Vice Chair Kenneth Bradley, Trustee Kyler Gray, and Trustee William Self were present; Trustee John Lord attended via teleconference.

MEETING MINUTES

The July 18, 2019, meeting minutes were submitted for approval, motion to approve was made by Trustee Bradley, and Trustee Self seconded. The committee unanimously approved the minutes as submitted

NEW BUSINESS

2019 SUS Textbook and Instructional Material Affordability Annual Report (EPC-1)

Dr. Melody Bowden submitted the 2019 SUS Textbook and Instructional Materials Affordability Annual Report – for approval. Universities are required to submit an annual report related to textbooks and instructional materials for general education courses; specific initiatives of the university designed to reduce textbook costs; and, university policies for the posting of textbooks and instructional materials. Motion to approve was made by Trustee Bradley, and Trustee Lord seconded. The committee unanimously approved the 2019 SUS Textbook and Instructional Material Affordability Annual Report.

Tenure with Hire (EPC-2)

Provost Dooley submitted three faculty members for Tenure with Hire. The newly hired faculty members were deemed eligible for tenure based on UCF requirements. Department faculty and the university administrative officers have approved granting tenure to these faculty members. Motion to approve was made by Trustee Self, and Trustee Bradley seconded. The committee unanimously approved Tenure with Hire.

2019 Florida Equity Report (EPC-3)

The 2019 Florida Equity Report was presented by Nancy Myers, Director of the Office of Institutional Equity. The Equity Report sets forth information on the University's progress related to equity and access in student enrollment, athletics, and employment. The 2019 report evaluated data for 2017-18 and set forth goals for 2018-19. Motion to approve was made by Trustee Self, and Trustee Bradley seconded. The committee unanimously approved the 2019 Florida Equity Report

Resubmission of the Bachelor of Science in Materials Science and Engineering (EPC-4)

The resubmission of a previously approved new Bachelor of Science in Materials Science and Engineering. After the original Board of Trustees approval last academic year, the program was submitted to Board of Governors (BOG) for staff-level authorization. During the feedback cycle, BOG staff suggested the incorporation of fully documented non-recurring funding into the Cost per FTE calculation for Year 1. The funding and expenses were detailed in the narrative but were not part of the Year 1 calculation. The updated cost calculation requires reaffirmation by the Board of Trustees. Motion to approve was made by Trustee Self, and Trustee Bradley seconded. The committee unanimously approved the resubmitted Bachelor of Science in Materials Science and Engineering

Provost’s Update – Academic Spotlight:

Provost Dooley discussed the record level retention achievements, plus the latest enrollment data – detailing minority representation, student quality, and UCF Downtown. Provost Dooley also highlighted faculty researchers funding record and recognition of UCF being a top school for Hispanic students by U.S. News. The provost ended the update with the unveiling of the ‘Acclaimed Knights Wall’.

REAL Courses Q&A and Digital Learning Panel Presentation (INFO-1)

This information item addressed two issues related to UCF Digital Learning; 1) Follow-up questions to the EPC presentation on the REAL Modality course design’s early results presented at EPC on July 18, 2019; and 2) preparation for the Digital Learning Panel - a presentation for full Board meeting on September 19, 2019.

Eastern Florida State College Notice of Intent (INFO-2) included the formal Notice of Intent for a bachelor’s degree program under final development at a Florida state college. Statute allow universities 60 days to inform their Board of Trustees, and either submit objections or provide an alternative proposal. After review of these notices by the colleges and Academic Affairs, UCF does not object to this plan.

ADJOURNMENT

Chair Garvy adjourned the Educational Programs Committee meeting at 5:20 p.m.

Reviewed by: _____
Robert A. Garvy
Chair, Educational Programs Committee

11/14/2019
Date

Submitted by: _____
Janet Owen
Associate Corporate Secretary

11/15/2019
Date