

Minutes
Board of Trustees Teleconference Meeting
University of Central Florida
March 24, 2020

Chair Beverly Seay called the teleconference meeting of the Board of Trustees to order at 9:41 a.m.

Seay reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to call in.

WELCOME

Seay welcomed the board members and called on Karen Monteleone, Assistant Vice President, Board Relations, to call the roll. Monteleone determined that a quorum was present.

The following board members attended the meeting via teleconference: Chair Beverly Seay, Vice Chair Alex Martins, Trustees Kenneth Bradley, Joseph Conte, Kyler Gray, Caryl McAlpin, Harold Mills, Michael Okaty, Williams Self, John Sprouls, and David Walsh.

Trustees Danny Gaekwad and Williams Yeargin were not in attendance.

PUBLIC COMMENT

There were no requests for public comment.

NEW BUSINESS

Martins, Chair of the Finance and Facilities Committee, reported on highlights from the meeting held earlier in the day.

FF-1 UCF Academic Health, Inc. and Florida Cancer Specialists & Research Institute, LLC Sub-Sublease

Martins moved to approve FF-1 with McAlpin providing the second. The motion passed with a recusal from Okaty and Bradley.

FF-2 UCF Academic Health, Inc. and Clinical Education Shared Services, LLC Sub-Sublease

Martins moved to approve FF-2 with Mills providing the second. The motion passed with a recusal from Bradley.

FF-3 UCF Academic Health, Inc. and Sarah Cannon Research Institute, LLC Sub-Sublease

Martins moved to approve FF-3 with McAlpin providing the second. The motion passed with a recusal from Bradley.

FF-4 UCF Academic Health, Inc. and Central Florida Health Services, LLC Sub-Sublease

Martins moved to approve FF-4 with McAlpin providing the second. The motion passed with a recusal from Bradley.

BOT-1 Grant Approval- Inclusive Education Services;

Maribeth Ehasz, Vice President, Student Development Enrollment Services, presented on BOT-1. She said board approval is required for the submission of a two-year grant from the Florida Center for Students with Unique Abilities to support the next cohort of students in the university's Inclusive Education Services program.

Mills moved to approve BOT-1 with Bradley providing the second. The motion passed unanimously.

BOT-2 Presidential Employment Contract

Scott Cole, Vice President and General Counsel presented on BOT-2. Martins moved to approve BOT-2 with Okaty providing the second. The motion passed unanimously.

ADJOURNMENT

Seay adjourned the board meeting at 10:09 a.m.

Reviewed by:  Date: 5/12/2020
Beverly Seay, Chair UCF Board of Trustees

Respectfully submitted:  Date: 5/14/2020
Janet Owen, Associate Corporate Secretary

FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Bradley, Kenneth Wayne		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE UCF Board of Trustees	
MAILING ADDRESS P.O. Box 160002		NAME OF STATE AGENCY UCF	
CITY Orlando	COUNTY Orange	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	
DATE ON WHICH VOTE OCCURRED March 24, 2020			

WHO MUST FILE FORM 8A

This form is for use by any person serving at the State level of government on an appointed or elected board, council, commission, authority, committee, or as a member of the Legislature. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

As a person holding elective state office, you may not vote on a matter that you know would inure to your special private gain or loss. However, you may vote on other matters, including measures that would inure to the special private gain or loss of a principal by whom you are retained (including the parent or subsidiary or sibling organization of a principal by which you are retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. If you vote on such a measure or if you abstain from voting on a measure that would affect you, you must make every reasonable effort to disclose the nature of your interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for you to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection, or by use of Form 8A.

* * * * *

APPOINTED OFFICERS:

As a person holding appointive state office, you are subject to the abstention and disclosure requirements stated above for Elected Officers. You also must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION OR VOTE AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF STATE OFFICER'S INTEREST

I, Kenneth W. Bradley, hereby disclose that on March 24, 20 20 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
☐ inured to the special gain or loss of my business associate, _____;
☐ inured to the special gain or loss of my relative, _____;
☒ inured to the special gain or loss of Advent Health, by
whom I am retained; or
☐ inured to the special gain or loss of _____, which
is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I have recused myself on UCF Board of Trustees agenda items FF-2 to FF-4. These leases are for UCF Lake Nona which may be a competitor to my employer, Advent Health, Out of an abundance of caution I've recused myself. KB

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

March 24, 2020

Date Filed

Signature

Kenneth W. Bradley

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <div style="text-align: center;">Okaty Michael A.</div>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <div style="text-align: center;">University of Central Florida Board of Trustees</div>	
MAILING ADDRESS <div style="text-align: center;">P. O Box 160002</div>		NAME OF STATE AGENCY <div style="text-align: center;">State University System of Florida - Board of Governors</div>	
CITY <div style="text-align: center;">Orlando, Florida 32816-0002</div>	COUNTY <div style="text-align: center;">Orange</div>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	
DATE ON WHICH VOTE OCCURRED <div style="text-align: center;">March 24, 2020</div>			

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Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

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For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection, or by use of Form 8A.

* * * * *

APPOINTED OFFICERS:

As a person holding appointive state office, you are subject to the abstention and disclosure requirements stated above for Elected Officers. You also must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

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DISCLOSURE OF STATE OFFICER'S INTEREST

I, Michael A. Okaty, hereby disclose that on March 24,, 2020 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
☐ inured to the special gain or loss of my business associate, _____ ;
☐ inured to the special gain or loss of my relative, _____ ;
☐ inured to the special gain or loss of _____ , by
whom I am retained; or
☐ inured to the special gain or loss of _____ , which
is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am a partner in the law firm of Foley & Lardner LLP (the "Firm"). The Firm represents Florida Cancer Specialists & Research Institute LLC (FCS). FCS is a subtenant under a lease with UCF Academic Health, Inc. at the UCF Lake Nona Cancer Center.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

March 31, 2020

Date Filed



Signature

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