

EXECUTIVE COMMITTEE**PURPOSE AND AUTHORITY**

The Executive Committee ("Committee") is a standing Committee of the University of Central Florida Board of Trustees ("Board"). The purpose of the Committee is to foster cross-functional coordination of the Board's annual work planning, institutional strategic planning, issues related to University culture and climate, and act on matters that, in the opinion of the Board Chair, must be timely approved between regularly scheduled Board meetings. The Committee or a sub-Committee appointed by the chair shall also be responsible for advising and making recommendations to the Board and president regarding collective bargaining activities.

The Board authorizes the Committee to perform activities within the scope of its charter as follows:

- Coordinate with the President to build an annual work plan that includes themes, objectives, and desired outcomes for all Board and Committee meetings.
- Provide oversight of the development, implementation, and regular review of the University's strategic plan across the Board's standing Committees.
- Provide oversight of the University's collective bargaining activities.
- Discuss with the president issues related to University culture and climate.
- Perform other duties as assigned by the Board or the Board Chair.

ROLES AND RESPONSIBILITIES

The Committee will review and recommend the following to the Board for action:

- The Board's annual work plan
- Collective Bargaining Agreements
- Compensation responsibilities for the University's Clinical Practice organization.
- Additional items within the Committee's scope and authority that require approval.

The Committee may not take any of the following actions, for which only the Board has the exclusive authority:

- appointment and dismissal of the president;
- final approval of the president's employment agreement;
- sale or other disposition of assets; incurrence of debt;
- approval of new facilities; election of chair and vice chair;
- approval of the annual capital and operations budgets;
- use of the institution's line of credit;
- conferral of degrees;
- creation or termination of degree programs; and amendment of the bylaws.

REPORTING RESPONSIBILITIES

- The Committee Chair will, at the next regularly scheduled Board meeting, report to the Board any action taken by the Committee.
- The Committee Chair will promptly notify all Board members of any matters within its oversight roles and responsibilities that might significantly impact the financial, legal, academic standing, or reputation of the University.

MEMBERSHIP

- The chair and vice chair of the Board and the chairs of each standing Committee shall be members of the Committee. The Chair may appoint additional trustees to the Committee.
- Members of the Committee will serve until their resignation or until they no longer serve as a Committee chair.

MEETINGS AND MINUTES

- The Committee shall meet as needed at the discretion of the Board chair in consultation with the President.
- A majority of the Committee members will constitute a quorum for the conduct of business. Action shall require a majority vote of Committee members present.
- The Committee will maintain and post written minutes of its meetings in accordance with Florida Statute 1001.71.

STAFF

- The president will serve as the primary liaison to the Committee and delegate administrative responsibilities as necessary.
- The president may call upon additional direct executive support staff to provide presentations, information, or recommendations in the scope of the Committee's charter.

CHARTER REVIEW

- The Committee will review its charter annually and recommend to the Board any changes that the Committee deems necessary.



Board of Trustees

COMMITTEE CHARTER

ADOPTION

I HEREBY CERTIFY that the University of Central Florida Board of Trustees adopted this charter at its regularly scheduled meeting on June 17, 2021.

A handwritten signature in blue ink, reading "Mich Akosid", is written over a horizontal line.

JULY 1, 2021

Associate Corporate Secretary
University of Central Florida Board of Trustees

Date