



UNIVERSITY OF CENTRAL FLORIDA

Board of Trustees  
Governance Committee Meeting  
May 25, 2022  
Live Oak Center/Virtual

**MINUTES**

**CALL TO ORDER**

Trustee Michael Okaty, chair of the Governance Committee, called the meeting to order at 9:30 a.m. Committee members Danielle Lopez and Beverly Seay were present. Committee members Bill Christy, Danny Gaekwad and John Miklos attended virtually. Other Trustees in attendance were Tiffany Altizer, Stephen King, Caryl McAlpin, and Chair Alex Martins (*ex-officio*).

**MINUTES**

Trustee Gaekwad made a motion to approve the minutes from February 22, 2022, Governance Committee meeting and Trustee Christy seconded. The committee unanimously approved the minutes as submitted.

**NEW BUSINESS**

**Amendments to Bylaws for UCF Academic Health, Inc., UCF Athletics Association, Inc., UCF Convocation Corporation, UCF Finance Corporation, and UCF Stadium Corporation (GOVC-1)**

Jennifer Cerasa, Senior Associate General Counsel, presented the proposed amendments to the bylaws of UCF Academic Health, Inc., UCF Athletics Association, Inc., UCF Convocation Corporation, UCF Finance Corporation, and UCF Stadium Corporation. The Direct Support Organization Board Office and the Office of the General Counsel worked together to create a standardized template for all DSO bylaws. Each set of bylaws were approved by their respective DSO Board of Directors and will become effective July 1, 2022. Bylaws for the remaining university DSOs will be brought forth for approval at the next Governance Committee meeting. Trustee Christy made a motion to approve the proposed bylaws amendments. Trustee Seay seconded. The motion was approved unanimously.

**Appointment of Board Members to UCF Athletics Association, UCF Convocation Corporation, UCF Foundation, and Limbitless Solutions, Inc. Board of Directors (GOVC-2)**

Mike Kilbride, Chief of Staff, presented the board appointments and reappointments of members to UCF Athletics Association, UCF Convocation Corporation, UCF Foundation, and Limbitless Solutions boards of directors. The Board Office now coordinates the board appointments for direct support organizations and tracks the terms. President Cartwright has approved each of the appointments, and they were approved by their respective DSO Board of Directors. Trustee Christy made a motion to approve the proposed regulation amendments, and Trustee Seay seconded. The motion was approved unanimously.

#### Approval of Amendments to the University of Central Florida Bonus Plan (GOVC-3)

Maureen Binder, Associate Vice President and Chief Human Resources Officer, presented the proposed amendments to the UCF Bonus Plan. This plan was approved in September 2021 in response to Florida Statute 1012.978 and BOG regulation 9.015. The proposed amendments include removal of the requirement for a positive evaluation to be on file to be eligible for a retention bonus. These amendments are an attempt to be more competitive in the current job market and increase our ability to retain in-demand employees. Trustees McAlpin, Seay, and Christy asked questions and responses were addressed by Matt Hall, Gerald Hector, Alex Cartwright, and Rhonda Bishop. Trustee Christy made a motion to approve the proposed regulation amendments, and Trustee Seay seconded. The motion was approved unanimously.

#### Amendments to University Regulations UCF- 2.003 Admission of Graduate Students and UCF-5.017 Appeals of Graduate Program Actions or Decisions (GOVC-4)

Youndy Cook, Vice President and General Counsel, presented the proposed amendments to university regulations UCF-2.003 Admission of Graduate Students and UCF-5.017 Appeals of Graduate Program Actions or Decisions. Both regulations apply to graduate students and the proposed amendments are interrelated. No public comments were received on either regulation. Trustee Christy made a motion to approve the proposed regulation amendments, and Trustee Miklos seconded. The motion was approved unanimously.

#### Amendments to Chapter 5 University Regulations (GOVC-5)

Cook presented the proposed amendments to university regulations UCF-5.0065 Involuntary Withdrawal Procedures; Mandated Assessment, UCF-5.008 Rules of Conduct Appeals, UCF-5.009 Student Conduct Review Process; Sanctions, and UCF-5.010 Student Conduct Appeals. These regulations address students rights and responsibilities and are reviewed annually. Cook gave a brief overview of changes to each regulation. No public comments were received on any of these regulations. Trustee Christy made a motion to approve the proposed regulation amendments, and Trustee Seay seconded. The motion was approved unanimously.

#### Amendments to University Regulations UCF- 6.007 Traffic/Parking Regulation and Enforcement and UCF-6.008 Vehicle Registration Fees; Parking Violation Fines (GOVC-6)

Cook presented the proposed amendments to university regulations UCF-6.007 Traffic/Parking Regulation and Enforcement and UCF-6.008 Vehicle Registration Fees; Parking Violation Fines. Substantial revisions have been made to both regulations as the university switches from traditional parking permits to virtual permits. Permits will now be effective for periods of time instead of by semester. Two public comments were received and were addressed with the commenters without any additional changes. Trustee Christy made a motion to approve the proposed regulation amendments, and Trustee Seay seconded. The motion was approved unanimously.

#### Resolution on Presidential Authority (INFO-1)

Cook informed the committee that staff have been working on some substantial revisions to the current Resolution on Presidential Authority that was adopted by the Board in February 2021. The current

structure based on Board of Governors Regulation 1.001 is not easy to follow and has created some confusion. It is anticipated that revisions to this document will come to the Board at the fall meeting once Workday has been implemented and additional changes are evaluated.

**ADJOURNMENT**

The meeting adjourned at 10:30 a.m.

Reviewed by:

\_\_\_\_\_  
Michael Okaty  
Chair, Governance Committee

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Date

Respectfully submitted:

\_\_\_\_\_  
Mike Kilbride  
Associate Corporate Secretary

\_\_\_\_\_  
Date

