



UNIVERSITY OF CENTRAL FLORIDA BOARD OF TRUSTEES POLICY

Use of Stadium for Certain Large Events

POLICY STATEMENT:

It is the policy of the UCF Board of Trustees that uses of the stadium on the UCF campus that may have a significant impact on the surrounding community should be reviewed and approved by the board.

This policy applies to all uses of the stadium. This policy does not apply to meetings held in such areas as the stadium concourse, ground level rooms, or Roth Tower. Events held outside of the stadium gates shall be subject to existing university event policies and regulations.

1. Except as otherwise provided in this policy, the stadium shall be used for permitted uses.
2. Home football games and practices shall have priority over all other uses of the stadium.
3. Permitted use of the stadium other than home football games or practices shall require approval of the president or his designee.
4. All uses of the stadium must be coordinated with the UCF Athletics Association, Inc., which will advise the president or his designee about the appropriateness of the proposed use and whether the use could potentially damage the stadium turf or other stadium facilities.
5. All uses of the stadium other than permitted uses shall require approval of the Board of Trustees. The president or his designee shall make a recommendation to the Board regarding the proposed use.

DEFINITIONS:

Board of Trustees: University of Central Florida Board of Trustees.

Permitted Uses:

1. Home football games (including any conference championship game in which UCF is a participant) and practices for the UCF football team;
2. Homecoming events such as a concert;
3. National presidential campaign events; and
4. Events with anticipated attendance of less than 10,000.

Stadium: The football Stadium located on the UCF Campus.



PROCEDURES:

Any organization or person desiring to hold an event at the Stadium located on the UCF campus shall submit a written request for use of the stadium to the Vice President and Director of Athletics for review and comment. The written request should include details of the proposed use, and the vice president or designee will interact with the requestor to gather sufficient information to reasonably assess the requested use. The vice president will determine if the requested use is to be further considered and, if it is, what agreement with the requestor will be required and what university procedures and regulations may apply.

The vice president will forward a summary of the use request, with any comments, to the president or designee for review and consideration. The president or designee may approve permitted uses. Requests for uses other than permitted uses which have the preliminary approval of the vice president as well as the president or designee, shall then be submitted to the Board of Trustees for its consideration. Subject to the terms of this policy, the vice president will notify the applicant in writing of approval or denial of the application. Approval may be subject to the requirement that the applicant meet conditions outlined in the approval, including such conditions as a license for use that includes insurance requirements and indemnification provisions for damage.

Initiating Authority: UCF Board of Trustees

History: New 9-17-2009. Revised 9-23-2021.

Authority: Section 7(c), Article. IX, Florida Constitution; FL BOG Regulation 1.001