

**Minutes  
Board of Trustees  
Regular Meeting  
University of Central Florida  
August 18, 2022**

Chair Alex Martins called the Board of Trustees Special Meeting to order at 9:00 a.m.

He reminded the Board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

Karen Monteleone, Assistant Vice President for Board Relations, called the roll and determined a quorum was present.

The following board members attended the meeting: Chair Alex Martins, Vice Chair Harold Mills and Trustees Tiffany Altizer, Bill Christy, Joseph Condello, Joseph Conte, Stephen King, Daniella Lopez, John Miklos, Caryl McAlpin and Beverly Seay.

Trustee Michael Okaty attended virtually. Trustee Danny Gaekwad attended via teleconference.

## **PUBLIC COMMENT**

There were no requests for public comment.

## **MINUTES**

A motion to approve the meeting minutes of the May 26, 2022, regular board meeting; and the May 31, 2022 and July 12, 2022 special meetings was made by Mills, and unanimously approved as submitted.

## **REMARKS**

Martins recognized Joseph Harrington for his valuable service to the Board of Trustees and for his continued service to UCF.

Martins said Vice Chair Harold Mills was recognized at the inaugural Boujee Ball held last month at the Dr. Phillips Center for the Performing Arts and Trustee Beverly Seay was elected Chair of the Association of Governing Board's Board of Directors.

Martins highlighted items from the June Board of Governors Meeting, including accreditation and civil discourse recommendations, which this Board will address in upcoming meetings. He also updated the Board on the Chancellor search.

Martins concluded his remarks with comments on the continuation of the Ad Hoc Strategic Planning Committee:

- Requested Vice Chair Mills to continue serving as Chair of the Committee and formally announced the appointment of Trustees King and Lopez to the Committee to ensure representation of the faculty and student voices.
- The Committee will advise and make recommendations to the Board regarding governance-level oversight and progress toward UCF's short- and long-term goals,

specifically the Strategic Plan's collective metrics. Martins suggested that the Committee meet at least twice a year.

Mills said a goal is to make the Strategic Plan a living strategy and that the Board's Committees and full Board will be engaged and involved. Martins concurred.

Martins recognized President Cartwright for his update.

## President's Update

Cartwright's update highlighted:

- Fall Incoming Freshman Class
  - Average GPA of 4.23 and average SAT scores of 1335
  - Expected 86 new National Merit Scholars
- Summer Commencement Ceremonies
  - More than 3,900 degrees were conferred
  - Awarded the university's 400,000 degree to Laura Segarra, who graduated with her Ph.D. in Industrial Engineering.
- Recognition of Drs. Kerri Donaldson Hanna and Adrienne Dove, recently selected by NASA to lead a \$35 million science mission that will land a spacecraft on a part of the moon never before visited.
- Student Ambassador Panel that provided their unique perspectives as students who work with various service departments on campus.
- Leadership Updates:
  - Introduction of Dr. Paul Dosal as the new Senior Vice President for Student Success.
  - Rodney Grabowski will be assuming the role of Senior Vice President for Advancement and Partnerships in early September.
- Philanthropy and Partnerships Updates: \$75 million was raised in FY 2021-22 through the university's foundation efforts – the second-highest amount raised in UCF's history.

The trustees had the following comments:

- Student Ambassador Panel:
  - Christy suggested the university consider enhancing and focusing on tutoring and PeerKnight programs.
  - Mills asked for the percentage of students engaged by the initiatives outlined by the student panel.
    - Dr. Theodorea Berry, Vice Provost for Student Learning and Academic Success, and Dean, College of Undergraduate Studies, said the PeerKnight academic program was designed to engage all new students on campus, both FTIC and transfer students. She said she would share further information with the Board Office.
  - Several trustees questioned how information about university resources is disseminated to the student population. Examples were outlined including leveraging data analytics to reach out proactively to students; use of the Student of Concern form that enables Care Services staff to follow up with appropriate resources; the UCF mobile app with accompanying QR codes; and Student Government's plan for creating a virtual Student Union, with quick links such as academics, mental health, engagement and involvement. Martins and Cartwright concurred that exploring additional means of telling UCF's story and sharing information with the university community is important.

- Condello requested follow up on student success measures. Martins said the FY23 Work Plan identifies a meeting focused on student success and well-being.

## **NEW BUSINESS**

### **BOT-1 Naming of the UCF Arena**

Martins called on Youndy Cook, Vice President and General Counsel, to read any disclosures of conflict of interest from the trustees. There were no disclosures.

Martins recognized Terry Mohajir, Vice President and Director of Athletics, to address the Board. Mohajir highlighted major points of the qualified sponsorship agreement between UCF Athletics Association and Addition Financial Credit Union.

Martins said he would entertain a motion to approve naming the arena ‘Addition Financial Arena’ and authorizing the UCF Athletics Association to execute the necessary final agreements.

Christy moved to approve BOT-1 with Altizer providing the second.

The trustees had the following comments:

- Prior to the vote, Gaekwad questioned whether he had a voting conflict due to an arms-length business transaction with Addition Financial. Based on the information provided, Cook confirmed this transaction presented no voting conflict.

The motion passed unanimously.

## **DISCUSSION**

### **DISC-1 Strategic Plan Implementation Overview**

Martins recognized President Cartwright to address the Board. Cartwright; Michael Johnson, Provost and Executive Vice President for Academic Affairs; Paige Borden, Chief Analytics Officer; and Mike Kilbride, Executive Chief of Staff presented a high-level overview of the implementation of the Strategic Plan (Plan), highlighting:

- Events for faculty and staff to learn about the vision, direction, and goals outlined in the Plan.
- Efforts since the end of July to share the Plan’s vision with the community.
- An internal Strategic Planning Council, a joint committee of the Faculty Senate in partnership with administration, will help drive accountability toward the Plan’s goals and metrics, and provides for faculty and staff input on the implementation of the Plan’s objectives.
- The use of a scorecard that captures current progress and future goals in each of the metrics listed in the Plan.
- Annual goals will be presented to the Board in September along with preliminary progress from the previous fiscal year, with an update on metrics finalized later in the year to be presented to the Board in January.

The trustees had the following comments:

- Condello expressed his support of the use of a scorecard and will share feedback.
- Mills said it is important to be transparent in achieving initiatives and objectives in as much real time as possible.
- Martins emphasized that the Board’s scorecard is macro- or overview-level and suggested

a similar scorecard should be shared with Deans and units throughout the university. Cartwright said once finalized, his plan is to translate the scorecard for use by colleges and units.

- Seay asked if information provided on the MyFloridaFuture site – differential costs depending on career choice – was considered. Cartwright agreed the information from that site may impact student choice and the micro- or college-level goals, and that information needs to be incorporated at the college level.

## INFO-1 FY23 Board of Trustees Work Plan Summary

Martins said the Fiscal Year 23 Board of Trustees Work Plan Summary (FY23 Work Plan) was developed to align with the Strategic Plan, including its areas of focus, priorities and metrics. He said the FY 23 Work Plan:

- Provides an overview of high-level themes, metrics, and actions for discussion at each Board meeting in this fiscal year.
- Focuses on high-level strategic projects related to our academic programs and strategic areas of focus, noting committees will have the opportunity to further develop their strategic discussions based on these themes.
- Supports the continued direction of hosting Board meetings on all UCF campuses and hearing from a broad range of stakeholders, including our students, faculty, academic leadership, community and corporate partners, with an even more innovative approach to creating immersive experiences for Trustees to interface with and learn more about campus life and our campus community.

Martins said Kilbride and Monteleone were available for any questions.

The trustees had the following comments:

- Altizer requested clarification that the FY23 Work Plan's metrics would be integrated at the committee level. Martins confirmed that the intention is that detailed discussions would take place at the committee level, with further discussion at the Board meetings.
- Seay asked that Committee Chairs still craft their committee meeting agendas, which Martins confirmed.
- Seay asked if student success metrics should be broader, noting the previous housing conversation. Martins said these are important committee discussions, with further discussion with the full Board.

## DISC-2 Knight Vision ERP Implementation Update

Martins recognized Gerald Hector, Senior Vice President for Administration and Finance, to introduce this item and today's presenters. Hector outlined the goals of the presentation and introduced presenters Maureen Binder, Chief Human Resources Officer; Cherie Herrin, Interim Associate Vice President and Deputy Chief Information Officer; Kathleen Winningham, Senior Director for kNEXT; and Joel Levenson, Assistant Vice President for Tax, Payables and Procurement.

The presentation highlighted guiding principles, timelines, key accomplishments, progress and next steps for the Knight Vision project and its three components: Workday ERP, Adaptive Budget Planning and Service Enhancement Transformation (SET).

Hector concluded the presentation commenting that work continues on culture, frustrations and



consistent data, noting that peer institutions took six months to a year to reach stabilization. The trustees had the following comments:

- Mills said that the presentation reflected incredible progress, and issues recognized in the transitions are helpful since teams can now work on solutions. He reiterated his thanks to the team and said the Board, and he, in his role as Chair of the Budget and Finance Committee, will continue to support efforts to move forward. Martins concurred with his statement.

## **ANNOUNCEMENTS**

Martins made several announcements regarding upcoming meetings.

## **ADJOURNMENT**

Martins adjourned the board meeting at 11:17 a.m.

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Alex Martins, Chair UCF Board of Trustees

Respectfully submitted: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mike Kilbride, Associate Corporate Secretary

