



UNIVERSITY OF CENTRAL FLORIDA

**Minutes  
UCF Board of Trustees  
Facilities and Infrastructure Committee  
University of Central Florida  
November 17, 2022**

Trustee Caryl McAlpin, Chair of the Facilities and Infrastructure Committee, called the meeting to order at 9:31 a.m.

She reminded the committee that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

Danielle Sarris, Executive Assistant to the Vice President for Facilities and Business Operations, called the roll and determined a quorum was present.

The following committee members were present: Jeff Condello, Danny Gaekwad, Stephen King, John Miklos and Michael Okaty.

Other trustees that attended included Tiffany Altizer, Bill Christy, Board Chair Alex Martins, Vice Chair Harold Mills and Beverly Seay.

**MINUTES**

A motion to approve the meetings minutes of the October 18, 2022, meeting was made by King and unanimously approved as submitted.

**REPORTS**

**DISC – 1 CIO Update**

Matthew Hall, Vice President for Information Technology and Chief Information Officer, updated the committee on the status of UCF's IT transformation including upcoming initiatives, current initiatives and completed initiatives.

Discussion occurred regarding vulnerability of on-premise applications versus cloud implementation.

Discussion occurred regarding hiring processes and dollars spent using third party consultants and staff augmentation to fill vacancies and attract talent.

DISC – 2 VP Update

Jon Varnell, Vice President for Facilities and Business Operations, updated the committee on the launch of UCF’s Space Utilization Assessment to analyze current space and maximize use.

Discussion occurred regarding the importance of maintaining an accurate space inventory to leverage space appropriately.

DISC – 3 Comprehensive Report on Construction Related Activity

Varnell updated the committee on construction project schedules to provide perspective on larger project efforts.

**NEW BUSINESS**

The committee had no other business to discuss.

**ADJOURNMENT**

McAlpin adjourned the Facilities and Infrastructure Committee meeting at 10:27 a.m.

Reviewed by:

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Caryl McAlpin Date  
Chair, Facilities and Infrastructure Committee

Respectfully submitted:

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Michael A. Kilbride Date  
Associate Corporate Secretary