



September 27, 2023 Budget and Finance Committee

Board of Trustees

FAIRWINDS Alumni Center

Sep 27, 2023 10:45 AM - 12:15 PM EDT

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September 27, 2023 Budget and Finance Committee

Board of Trustees

Sep 27, 2023 at 10:45 AM EDT to Sep 27, 2023 at 12:15 PM EDT

FAIRWINDS Alumni Center

Meeting Details: https://youtube.com/live/BKrij_5_b_sA

Conference Call Number: +1 929 205 6099

Meeting ID: 962 8887 9358

Passcode: 897226

Agenda

I. Agenda

Call to Order and Welcome

Presenter: Harold Mills, Chair, Budget and Finance Committee

Roll Call

10:45 AM

Presenter: Carmen Jarquin, Manager, Administrative Operations

II. Minutes of the June 28, 2023 meeting

10:46 AM

Presenter: Chair Mills

III. Reports

10:47 AM

A. DISC-1 Financial Health Update

Presenter: Gerald Hector, Senior Vice President for Administration and Finance

IV. Action

11:02 AM

A. BUDC-1 2023-2024 Carryforward Spending Plan

Presenters: Gerald Hector, Kim Banks, Senior Assistant Vice President for Budget, Planning, and Analysis

B. BUDC-2 2023-2024 University Operating Budget and Spending Authority

Presenters: Gerald Hector, Kim Banks

C. BUDC - 3 2023-2024 Fixed Capital Outlay Budget

Presenters: Gerald Hector, Jon Varnell, Vice President for Administrative Operations

V. Information

12:02 PM

A. INFO – 1 Work Plan and Charter Review

Presenter: Chair Mills

B. INFO – 2 University Investment Report – 4th Quarter, Ended June 30, 2023

Presenters: Gerald Hector, Bert Francis, Assistant Vice President for Debt Management and University Treasurer

C. INFO - 3 University Operating Budget Report – 4th Quarter, Ended June 30, 2023

Presenters: Gerald Hector, Danta White, Senior Assistant Vice President for Financial Affairs and University Controller

D. INFO - 4 Direct Support Organizations' (DSO) Financial Reports – 4th Quarter, Ended June 30, 2023

Presenters: Gerald Hector, Christy Tant, Assistant Vice President for DSO Accounting and Reporting

E. INFO-5 2022-2023 Fixed Capital Outlay Budget Update

Presenters: Gerald Hector, Jon Varnell, Vice President for Administrative Operations

VI. New Business

Presenter: Chair Mills

12:14 PM

VII. Adjournment

Presenter: Chair Mills



UNIVERSITY OF CENTRAL FLORIDA

Board of Trustees Meeting
Budget and Finance Committee
June 28, 2023
Live Oak Event Center | UCF Main Campus

MINUTES

CALL TO ORDER

Trustee Harold Mills, chair of the Budget and Finance Committee, called the meeting to order at 10:03 a.m. Committee members Tiffany Altizer, Bill Christy and Michael Okaty were present virtually.

Other trustees virtually attending included Board Chair Alex Martins, Brandon Greenaway, and Stephen King.

MINUTES

The minutes of the February 23, 2023, Budget and Finance Committee meeting are approved as submitted.

ACTION

At Chair Mills' request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the trustees.

BUDC – 1 Proposed 2023-2024 University Operating Budget and Spending Authority

Gerald Hector, Senior Vice President for Administration and Finance and Kim Banks, Senior Assistant Vice President for Budget Planning and Analysis presented the proposed 2023-2023 University Operating Budget and Spending Authority for approval. Mills requested details regarding fund allocation to the colleges.

Trustee Altizer made a motion to approve the University Operating Budgets and Spending Authority. Trustee Christy seconded the motion. The motion was unanimously approved.

BUDC – 2 Proposed 2023-2023 Direct Support Organization/Related Entity Operating Budgets

Hector presented the proposed 2023-2023 Direct Support Organization/Related Entity Operating Budgets for approval.

Trustee Christy made a motion to approve the DSO/Related Entity Operating Budgets. Trustee Okaty seconded the motion. The motion passed unanimously.

BUDC – 3 Renewal of Reducing Revolving Line of Credit – Fifth Third Bank

Hector presented the Renewal of Reducing Revolving Line of Credit with Fifth Third Bank for approval.

Trustee Christy made a motion to approve the Renewal of Reducing Revolving Line of Credit – Fifth Third Bank. Trustee Altizer seconded the motion. The motion was unanimously approved.

BUDC – 4 UCF Stadium Corporation Release of Unrestricted Surplus

Hector presented the UCF Stadium Corporation Release of Unrestricted Surplus for approval.

Trustee Okaty made a motion to approve the UCF Stadium Corporation Release of Unrestricted Surplus. Trustee Altizer seconded the motion. The motion was unanimously approved.

BUDC – 5 UCF Parking Bonds Early Defeasance

Hector and Bert Francis, Assistant Vice President for Debt Management and University Treasurer, presented the UCF Parking Bonds Early Defeasance for approval.

Trustee Altizer made a motion to approve the UCF Parking Bonds Early Defeasance. Trustee Okaty seconded the motion. The motion was unanimously approved.

BUDC – 6 University Investment Program Structure Update

Hector presented the proposed University Investment program Structure Update for approval.

Trustee Okaty made a motion to approve the University Investment Program Structure. Trustee Altizer seconded the motion. The motion was unanimously approved.

INFORMATION

Five information items were included in the committee's meeting materials: 1) University Investment Report – 3rd Quarter, Ended March 31, 2023, 2) University Operating Budget Report – 3rd Quarter, Ended March 31, 2023, with Estimated Projections through June 30, 2023, 3) Direct Support Organizations' (DSO) Financial Reports – 3rd Quarter, Ended March 31, 2023, 4) Final University Audited Statements Report, and 5) On-Campus Housing Rental Rates

NEW BUSINESS

The committee had no new business to discuss.

ADJOURNMENT

Chair Mills adjourned the Budget and Finance Committee meeting at 11:00 a.m.

Reviewed by:

Harold Mills
Chair, Budget and Finance Committee

Date

Respectfully submitted:

Michael A. Kilbride
Associate Corporate Secretary

Date



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

DISC-1: Financial Health Update

Proposed Board Action

This information is being presented for discussion purposes only. The information to be discussed includes some key items that we will be monitoring for the current fiscal year and beyond.

Authority for Board of Trustees Action

For discussion purposes only. No board action required.

Supporting Documentation Included

Attachment A: Financial Health Update Presentation

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance



Financial Health Update

EXECUTIVE SUMMARY

Objective

This agenda item serves as a continuation of the Board of Trustees May retreat and will cover topics central to the strategic financial progression of the University of Central Florida. The discussion will focus on shifts in total and unrestricted net positions and assess the growth rate of revenues versus expenses to aid Trustees with a deeper understanding of the university's fiscal trajectory. This analysis, complemented by insights into excess tuition collection and year-end cash positions, will guide the strategy for fortifying the university's financial health.

Summary of Key Observations/Recommendations

As a follow-up to the Board of Trustees retreat this past April, this presentation is designed to address some of the key items that we need to keep top of mind for our university leaders. The following will be covered in this discussion with Trustees:

1. Total net position changes.
2. Our total net position has decreased over the past three years (through FY2022) as we emerge from the pandemic, and we start spending down our carryforward in line with investments in our physical plant. We anticipate it falling again for FY2023. In the FY2024 final budget, we are making strategic investments in our people as we put in place a merit program last year, and will be engaged in an enrollment and academic planning exercise to drive operational revenues and excellence even further. These investments are necessary to continue our momentum as we focus on becoming a preeminent university.
3. Total unrestricted net position changes.
4. Our total **unrestricted** net position has decreased over the same time frame. New strategic initiatives around revenue diversification, enrollment planning, and academic planning will start to see this trend stabilize and reverse.
5. Growth rate of revenues versus expenses is impacted by our focus on strategically spending down our carryforward balances over the next two to three years.
6. The annual growth in our expenses is slightly higher than our ability to grow revenues due to the restrictions on raising tuition; however, we are receiving more robust state appropriations in certain restricted categories. Adjusting expenses prospectively is a part of the strategy around implementing our new strategic plan.
7. Excess Tuition Collection.
8. Our excess cash collections of tuition will return to pre-pandemic levels as enrollment is no longer growing at a rate of 2% year over year, and expenditures within the budget are being deployed to meet strategic operating needs.
9. Year End Cash.
10. Our year-end cash remains stable and above \$600M, but investments in our people through a merit program, physical plant, and other operational needs will see those funds being allocated for several multi-year commitments to meet the goals of our strategic plan.

11. Debt Management.
12. We continue to manage our debt portfolio by looking at every opportunity to refinance our debt to save over the remaining term of issuance to provide flexibility in our annual operating budget.
13. Deferred Maintenance.
14. Staff continues to look at ways to fund deferred maintenance at the university. Given the limited resources to address an estimated \$70 million a year in deferred maintenance needs, we are exploring new strategies to garner funds to address this key issue. In our next budget cycle, we will explore the possibility of funding depreciation inside the operating budget to provide funding earmarked to address the needs of the physical plant.

These topics are seen as key indicators for what is possible as we move closer to meeting the goals and objectives of the UCF Strategic Plan. This discussion will also provide an opportunity for Trustees to engage with senior leadership on key financial variables being experienced coming out of the pandemic and provide insights into how UCF is reshaping operations where necessary to grow the operational base of the institution for years to come.

Additional Background

Not Applicable

Rationale

This “Big Rock” conversation is designed to assist our trustees to have a keen sense of all our financial variables that will drive our attainment of the goals in our strategic plan. The university will be making several investments over the next two to three years, and having a good understanding of both the P&L and balance sheet will provide a better picture of the progress we are making.

Implementation Plan

We intend to monitor and address these items in the normal flow and cadence of the annual operations of the university. Our goal is to continue managing our balance sheet in tandem with the operating and carryforward budgets each year. As most of these items are snapshots as of the end of a fiscal year, the Board of Trustees will be updated both monthly and annually on these items.

Resource Considerations

The resources necessary for addressing these items are already captured in our annual operating and carryforward budgets. No new resources will be needed.

Conclusion

As the university moves ahead with the objectives and goals of its strategic plan, staff is mindful of the need to manage the three financial statements that are critical to the university’s annual operations. The Board of Trustees will be updated more frequently on balance sheet related items during a fiscal year via monthly, quarterly and annual updates.



Financial Health Update

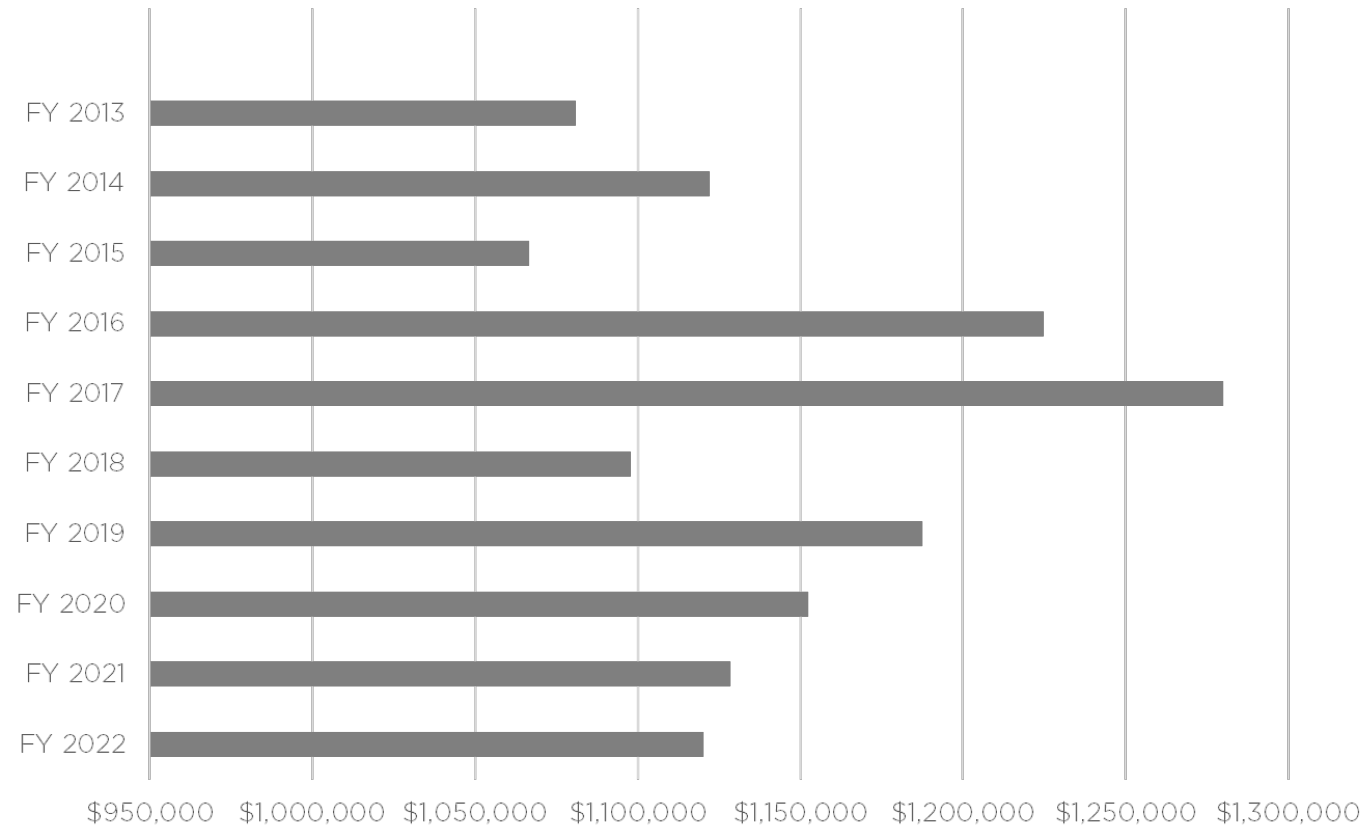
Budget and Finance Committee – September 2023

Gerald Hector

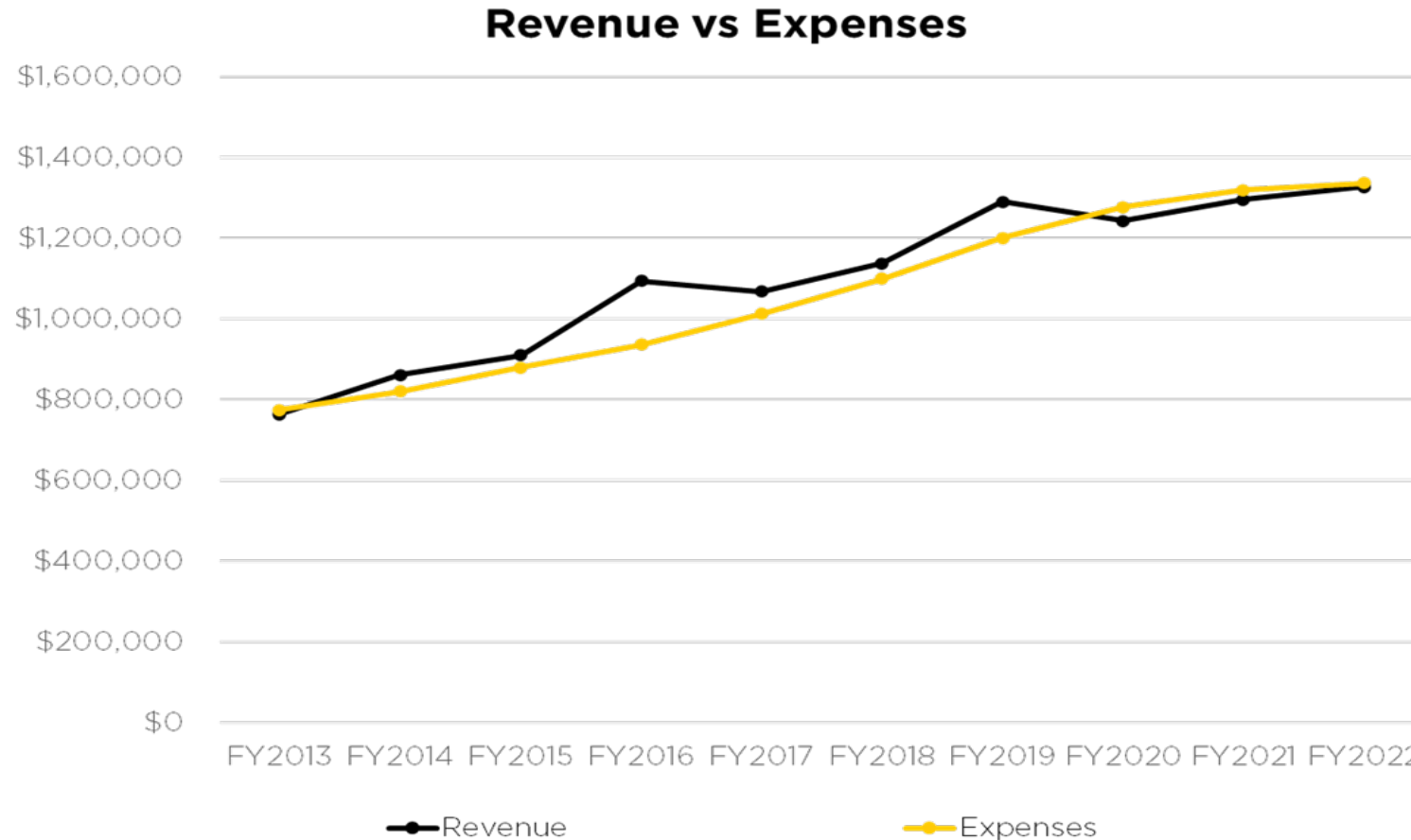
Senior Vice President for Administration and Finance and CFO

Flat to declining net tuition revenue coupled with increased operating costs will continue to pressure our net position

10 Year Net Position View



Operational expenses are growing at a faster rate when compared to fungible revenue growth across all funds



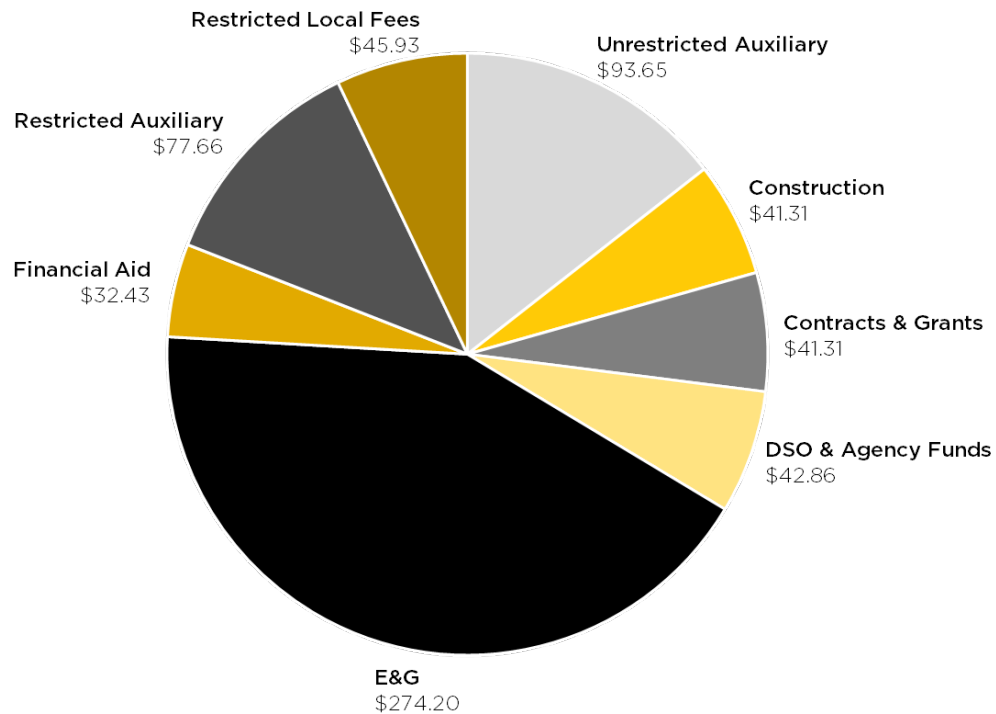
Excess tuition and fees cash collections will slow as we fill open positions faster and inflation remains a constant factor

	Collections	Budget	Excess
FY2023	311,783,946	303,715,500	8,068,446
FY2022	323,231,095	318,133,474	5,097,621
FY2021	331,554,031	304,710,516	26,843,515
FY2020	314,906,847	304,710,516	10,196,330
FY2019	309,024,275	296,811,834	12,212,440
FY2018	296,360,429	288,814,929	7,545,500

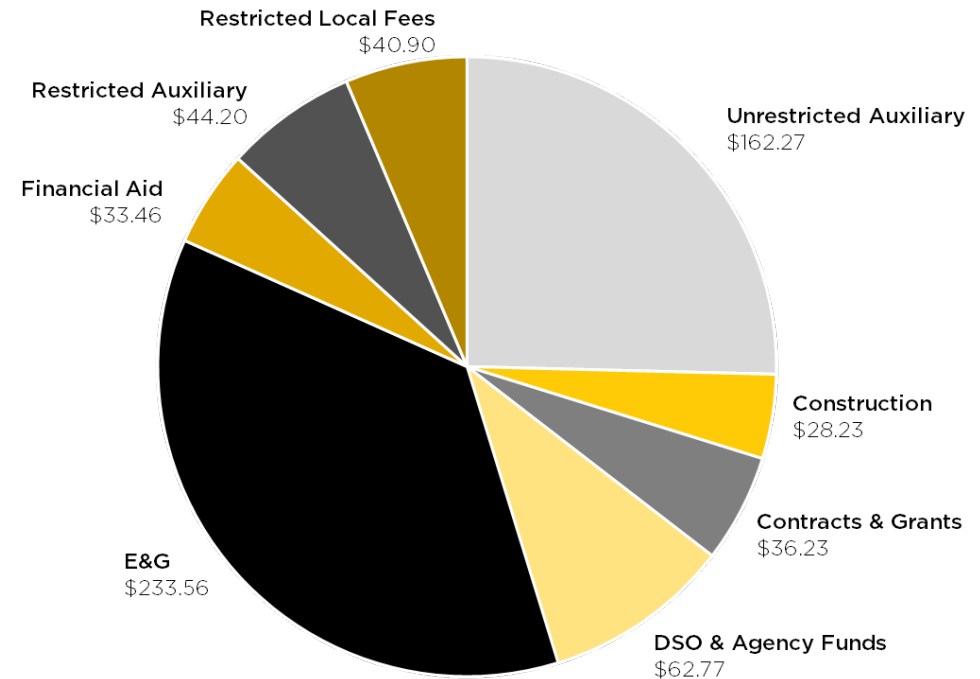
Cash positions remain strong; however, the Colors of Money remain a key tenet that we must monitor in our cash flow and liquidity profiles

Cash Balance Update through June 30, 2022

Working Capital as of June 30, 2022 - \$648.0 Million

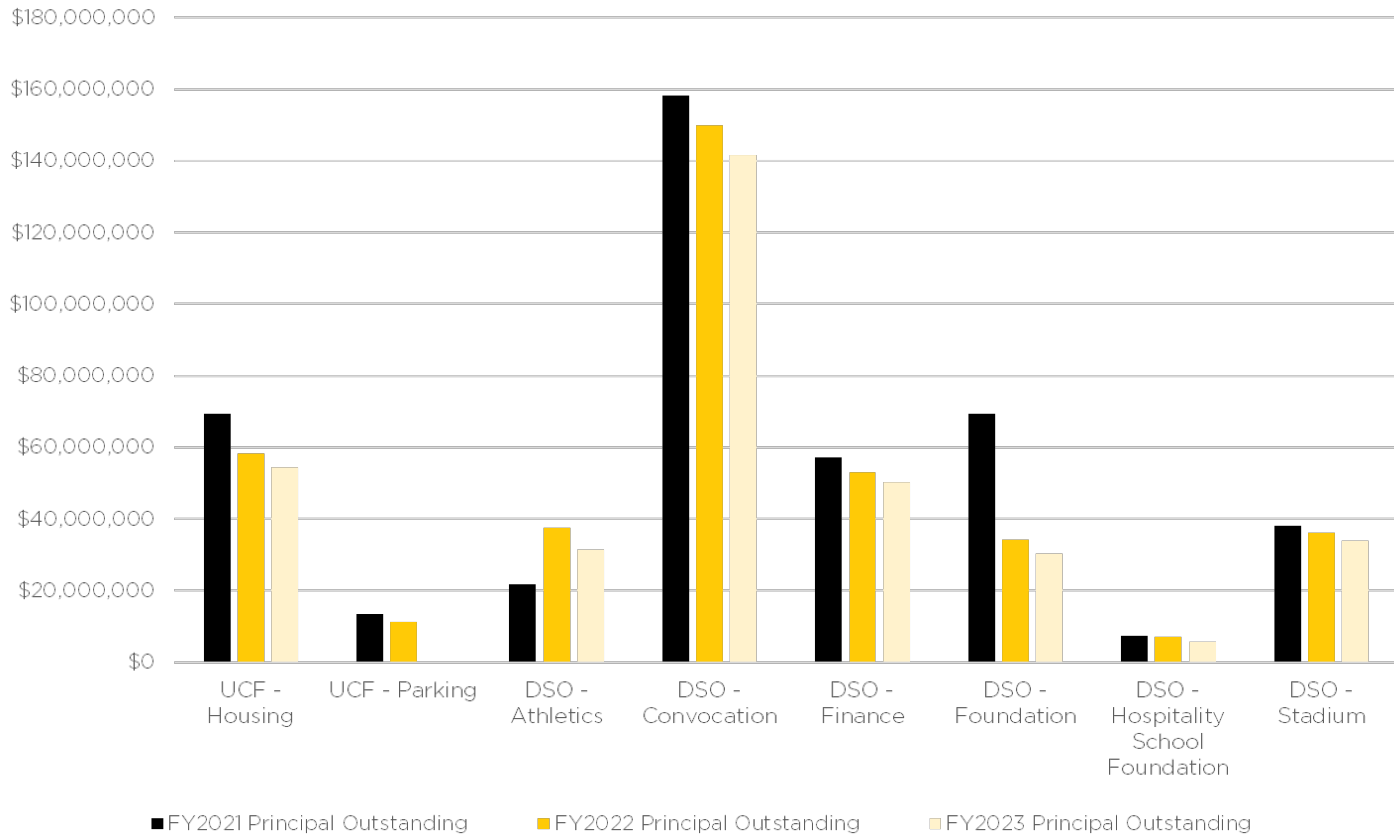


Working Capital as of June 30, 2023 - \$641.6 Million



In recent fiscal years, the university has implemented substantial measures to decrease the overall debt burden for both the University and its affiliated organizations (DSOs).

University and DSO Debt Outstanding



Entity	FY2021	FY2022	FY2023
UCF - Housing	69,270,000	58,335,000	54,355,000
UCF - Parking	13,615,000	11,320,000	
DSO - Athletics	21,672,890	37,614,178	31,507,309
DSO - Convocation	158,170,000	149,880,000	141,505,000
DSO - Finance	57,273,194	52,997,000	50,247,000
DSO - Foundation	69,247,000	64,320,000	60,320,000
DSO - Hospitality School Foundation	7,485,000	7,045,000	5,695,000
DSO - Stadium	38,074,000	36,047,000	33,933,000
Total University and DSO Debt	\$434,807,084	\$417,558,178	\$377,562,309

Funding of deferred maintenance will continue to be a challenge without new PECO or newly generated carryforward from operations

Shortfall to Target Increases Backlog



New requirements for building reserves by the Board Of Governors will continue to pressure current operations to find those funds

Funding Source	Assessed GSF	CRV	FCI	10 Year Need	Annual Funding %	Annual Funding Level
Athletics	362,037	\$329,250,386	11%	\$37,110,935	0.75%	\$2,469,378
Business Services	78,403	\$32,271,607	15%	\$4,852,104	1.00%	\$322,716
COM / LNCC	209,193	\$134,123,000	7%	\$9,123,167	1.50%	\$2,011,845
E&G	4,720,462	\$2,357,154,405	12%	\$284,188,036	1.50%	\$35,357,316
Foundation	506,703	\$211,145,678	9%	\$17,989,803	0.75%	\$1,583,593
Health Center	58,801	\$32,330,000	19%	\$6,115,728	2.00%	\$646,600
Housing	1,591,071	\$650,578,616	20%	\$131,391,713	1.50%	\$9,758,679
Parking Services	3,450,361	\$158,659,763	18%	\$27,896,254	2.00%	\$3,173,195
SSWB	473,822	\$208,093,943	30%	\$62,696,815	1.50%	\$3,121,409
UCFCC	1,585,863	\$442,437,080	12%	\$53,448,143	0.50%	\$2,212,185
Campus Infrastructure	76,294			\$125,646,618		\$10,293,764
	13,113,010	\$4,579,800,388	17%	\$760,459,316	1.5%	\$70,950,681



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

BUDC-1: 2023-2024 Carryforward Spending Plan

Proposed Board Action

The Budget and Finance Committee is asked to recommend to the Board of Trustees approval of the 2023-2024 Carryforward Spending Plan.

Authority for Board of Trustees Action

Florida Statute s. 1011.45

BOG Regulation 9.007, State University System Operating Budgets and Requests

Supporting Documentation Included

Attachment A: Board of Governors Submission Requirements Memo

Attachment B: BOG Regulation 9.007, State University Operating Budgets and Requests

Attachment C: 2023-2024 University Carryforward Spending Plan

Attachment D: Carryforward Roll Forward

Attachment E: Certification of Operating Budget, E&G Carryforward Spending Plan, and Fixed Capital Outlay Budget

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance

Kim Banks, Senior Assistant Vice President for Budget Planning and Analysis



2023-2024 Carryforward Spending Plan

EXECUTIVE SUMMARY

Objective

The Budget and Finance Committee is being asked to review and recommend approval of the proposed 2023-2024 Education and General (E&G) Carryforward Spending Plan in accordance with Board of Governors Regulation 9.007: “State University Operating Budgets.” Each year the Board of Trustees of the university is required to vote on the approval for the spending of carryforward funds for the fiscal year.

For FY2023-2024, the university has \$144M available for allocation to projects. These projects are critical for the operations of the university. Carryforward funds are separate and distinct from the operating budget, but they are inextricably linked to annual operations. These funds were earned in a prior fiscal year and are disbursed in a subsequent one.

If there is no action taken on this plan, Facilities projects will stall, faculty start-up programs will halt, bringing potential damage to our academic reputation, and student-athletes will not have financial aid that has been allocated to them to attend the university. Additionally, since FY2021, the Board of Trustees required the university’s leadership to find ways to appropriately reduce the overall carryforward balance from year to year. For FY2023, the university spent approximately \$52 million on carryforward projects. All funds available for FY2024 are allocated.

Summary of Key Observations/Recommendations

1. Total Carryforward for FY2023-2024, inclusive of the main campus, College of Medicine, and Florida Center for Students with Unique Abilities (FCUSA), amounts to \$144M.
2. The total is allocated for projects and non-recurring operations of the university for the fiscal year.
3. The state legislature passed SB7026 in May of 2023 that made two adjustments on how we can use carryforward funds:
 - a. Carryforward can now be utilized for recurring expenses.
 - b. The caps on facilities projects have been lifted.
4. The FY2023-2024 plan is covering primarily non-recurring expenses to include:
 - a. Facilities projects (Biology Building, upgrades to a shared facility at Daytona State College campus, etc.).
 - b. Faculty start-up packages and other operations in colleges.
 - c. Scholarships for Student Athletes.
 - d. One time Back of the Bill appropriation by the legislature for life/safety repairs at the FBC Mortgage Stadium.
 - e. Contractual commitments for improvements to our data analytics capabilities.

- f. Restricted commitments for the College of Medicine and FCUSA.
- 5. The facilities projects will also be included in the Fixed Capital Outlay Budget (FCOB) to be submitted to the Board of Governors by September 30, 2023. The FCOB will carry out these projects until they are completed. A separate budget and report are prepared for the BOT review each September.
- 6. The university ended the Purchase Order rollover that occurred in prior years. Last year's total was approximately \$36M. This year, it is zero. Colleges and units are encouraged to close purchase orders by the end of a fiscal year. Subsequent costs will be covered by a subsequent fiscal year's budget.
- 7. The Carryforward roll forward is a management document to provide context for how funding will be spent in buckets and is not the official BOG template that is presented separately for a formal vote.

Additional Background

Since FY2020-2021, the university has adopted a strategy of “spending E&G first” to limit the amount of carryforward generated each year. That was a strategy adopted given the observations from various stakeholders, and the need to make investments in our physical plant. Prior to the legislative session of 2023, the use of carryforward was restricted to non-recurring expenses, and caps were set on renovations and remodeling. With the passage of SB70226, those limitations have been removed, and there are more strategic options available for the university to spend these funds in the furtherance of our strategic plan. From the FY2022-2023 operations, the university had a net decrease in carryforward of approximately \$52M. The pace of the spending down of the carryforward balance has been affected by supply chain issues.

Two years ago, an operational audit finding was shared by state auditors around the ability to track the university's carryforward spending during a fiscal year. With the implementation of both the Workday and Adaptive systems, the university has improved its ability to track carryforward projects. All carryforward plans are now tracked in a separate fund that was not available in the former PeopleSoft system.

Rationale

The annual carryforward plan is critical to the university's operating cash flows each fiscal year. It covers the costs associated with major facilities projects, faculty startups, and athletic scholarships. This plan also supports the Fixed Capital Outlay Budget where it augments funding for multi-year facilities projects that are jointly funded by Public Education Capital Outlay (PECO) and other restricted funds from the State of Florida. Those projects have a completion date that must be met in a timely manner.

Implementation Plan

The plan will be implemented in FY2023-2024 and for the foreseeable future. For example,

athletics scholarships are awarded each year; however, projects like the Biology building will span multiple fiscal years. Supply chain and labor issues still impact the completion of some of the university's larger facilities projects, and this plan provides the funding necessary to meet all commitments across fiscal years.

Resource Considerations

The carryforward plan is funded by excess Education and General (E&G) funds from previous fiscal years. The total resources available for allocation in the plan for FY2023-2024 is \$144M. All programs that receive allocations in this fiscal year will be funded until projects are completed.

Conclusion

Staff recommends approval of the FY2023-2024 carryforward plan to fund the operations of the university. Without the BOT's approval, the university will be adversely impacted in its ability to meet the strategic objectives outlined in the UCF Strategic Plan.

**MEMORANDUM**

DATE: June 2, 2023

TO: Institutional Data Administrators

FROM: Tim Jones, Senior Vice Chancellor for Finance & Administration

SUBJECT: Submission Requirements for the 2023-2024 Education & General (E&G) Carryforward Spending Plan, Fixed Capital Outlay Budget, and Related Certifications

DUE DATE: **October 2, 2023**

Pursuant to section 1011.45(2) Florida Statute, each university that retains a state operating fund carryforward balance in excess of the 7 percent minimum shall submit a Carryforward Spending Plan to the Board of Governors. The Carryforward Spending Plan must have been approved by the universities' board of trustees on or before September 30, 2023. You are encouraged to reference SB 7026 Section 3, which was signed into law on May 17, 2023, for changes to section 1011.45, Florida Statutes, that potentially impact your university's E&G Carryforward Spending Plan for FY 2023-24.

In addition, Board of Governors Regulation 14.003 requires each university to prepare and submit an annual Fixed Capital Outlay (FCO) budget approved by the university board of trustees. Guidelines for these submissions are provided in Board Regulations 9.007 and 14.003.

The required documents and submission due dates are as follows:

- University E&G Carryforward Spending Plans (Regulation 9.007) – due date **October 2, 2023**
 - Submission via SUS Data Request System (templates provided and available via the SUS Data Request System)
- University Fixed Capital Outlay Budget (Regulation 14.003) – due date **October 2, 2023**
 - Submission via the SUS Data Request System (templates provided and available via the SUS Data Request System)
- Certification Document for University Operating, Carryforward Spending Plan and Fixed Capital Outlay budgets – due date **October 2, 2023**
 - Certification template provided by Board of Governors' Office of Finance and Administration and available via the SUS Data Request System
 - This certification may be used to comply with section 1011.45 Florida Statute which requires the CFO to certify unexpended funds annually by September 30

The Carryforward Spending Plan and Fixed Capital Outlay Budget will be considered at the November Board of Governors' meeting.

Please submit all completed forms to the Data Request System at <https://prod.flbog.net:4445/pls/apex/f?p=760>.

Questions regarding the fixed capital outlay budget reporting requirements should be directed to Mr. Kevin Pichard, Director of Finance and Facilities at 850-245-0059 or Kevin.Pichard@flbog.edu.

Questions regarding the carryforward spending plan reporting requirements should be directed to Mr. Dale Bradley, Director, University Budgets at 850-294-9392 or dale.bradley@flbog.edu or Chrissy Rojas, Budget Analyst, University Budgets at 850-246-0680 or Chrissy.Rojas@flbog.edu.

Thank you.

c:

SUS Council of Administrative and Financial Affairs (CAFA)

SUS Budget Directors

Facilities Planners

SUS Council of Academic Vice Presidents (CAVP)

University Trustee Liaisons

9.007 State University Operating Budgets and Requests

(1) Each university president shall prepare an operating budget, including an Education & General (E&G) Carryforward Spending Plan, for approval by the university board of trustees in accordance with instructions, guidelines and standard formats provided by the Board of Governors.

(2) Each university board of trustees shall adopt an operating budget, including an E&G Carryforward Spending Plan, for the general operation of the university as prescribed by the regulations of the Board of Governors. The university board of trustees-ratified operating budget and E&G Carryforward Spending Plan must be presented to the Board of Governors for approval by a date established by the Chancellor. Each university president shall implement the operating budget and E&G Carryforward Spending Plan of the university as prescribed by Florida Statutes, regulations of the Board of Governors, policies of the university board of trustees, provisions of the General Appropriations Act, and data reflected within the State University System Allocation Summary and Workpapers publication.

(3) The operating budgets of each state university shall consist of the following budget entities:

(a) Education and General (E&G)- reports actual and estimated fiscal year operating revenues and expenditures for all E&G funds, including: General Revenue, Student and Other Fees Trust Fund, Educational Enhancement Trust Fund (Lottery), Phosphate Research Trust Fund, - and including the following previously-appropriated trust funds: Experiment Station Federal Grant, Experiment Station Incidental, Extension Service Federal Grant, Extension Service Incidental, UF-HSC Incidental, and UF-Health Science Center Operations and Maintenance. In addition, expenditures from university E&G carryforward funds (unexpended balances from all prior-period E&G appropriations) shall be included in the actual history fiscal year reporting. University budgeted E&G carryforward funds shall be reported in the E&G Carryforward Spending Plan Report.

1. Otherwise by law, E&G funds are to be used for E&G activities only, such as, but not limited to, general instruction, research, public service, plant operations and maintenance as defined in Board of Governors guidelines, furniture, fixtures, and equipment, student services, libraries, administrative support, minor capital projects not to exceed \$1 million per individual project, and other enrollment-related and stand-alone operations of the universities.

2. Universities shall accumulate ending E&G fund balances for activities such as those outlined in section 3(a)(4). The ending E&G carryforward balances can only be used for nonrecurring expenditures. At any time the unencumbered available balance in the E&G fund of the university board of trustees approved operating budget falls below seven (7) percent of the approved total, the university shall provide a written notification and plan to the Board of Governors to attain a seven (7) percent balance of state operating funds within the next fiscal year.
3. Each university that retains a state operating fund carryforward balance in excess of the seven (7) percent minimum shall submit an E&G Carryforward Spending Plan for its excess carry forward balance. The Carryforward Spending Plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 30, 2020, and each September 30 thereafter. The Board of Governors shall review, approve, and amend, if necessary, each university's E&G Carryforward Spending Plan by November 15, 2020, and each November 15 thereafter.
4. A university's E&G Carryforward Spending Plan shall include the estimated cost per planned expenditure and a projected timeline for completion of the expenditure. Authorized expenditures in an E&G Carryforward Spending Plan may include:
 - a. Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by section 1001.706(12)(d);
 - b. Completion of a renovation, repair, or maintenance project (as defined in Board Regulation 14.001) that is consistent with the provisions of section 1013.64(1), up to \$5 million per project and replacement of a minor facility that does not exceed 10,000 gross square feet in size up to \$2 million;
 - c. Completion of a remodeling or infrastructure project (as defined in Board Regulation 14.001), including a project for a developmental research school, up to \$10 million per project, if such project is survey recommended pursuant to section 1013.31;
 - d. Completion of a repair or replacement project necessary due to damage caused by a natural disaster for buildings included in the inventory required pursuant to section 1013.31;
 - e. Operating expenditures that support the university mission and that are nonrecurring;
 - f. Any purpose specified by the university board of trustees or in the General Appropriations Act; and

- g. A commitment of funds to a contingency reserve for expenses incurred as a result of a state of emergency declared by the Governor pursuant to s. 252.36.
 - 5. Annually, by September 30, the chief financial officer of each university shall certify the unexpended amount of funds appropriated to the university from the General Revenue Fund, the Educational Enhancement Trust Fund, and the Student and Other Fees Trust Fund as of June 30 of the previous fiscal year.
 - 6. A University may spend the minimum carry forward balance of seven (7) percent if a demonstrated emergency exists and the plan is approved by the university's board of trustees and the Board of Governors.
 - 7 Expenditures from any source of funds by any university shall not exceed the funds available. No expenditure of funds, contract, or agreement of any nature shall be made that requires additional appropriation of state funds by the Legislature unless specifically authorized in advance by law or the General Appropriations Act.
 - 8. The following units are required to report under this budget entity:
 - State Universities
 - UF - Institute of Food and Agricultural Sciences
 - UF Health Science Center
 - USF Medical Center
 - FSU Medical School
 - UCF Medical School
 - FIU Medical School
 - FAU Medical School
 - FAMU-FSU College of Engineering
 - Florida Postsecondary Comprehensive Transition Program (UCF)
- (b) Contracts and Grants – reports actual and estimated year revenues, expenditures, and positions for university functions which are supported by foundations, various state and federal agencies, local units of governments, businesses, and industries. Universities shall comply with all applicable federal, state, local, and university regulations and guidelines as they relate to grants, contracts, and sponsored research programs.
- (c) Auxiliary Enterprises – reports actual and estimated year revenues, expenditures, and positions for self-supporting functions such as, but not limited to, parking services, housing, bookstore operations, and food services.

(d) Local Funds – reports actual and estimated year revenues, expenditures, and positions for the following specific areas:

1. Student Activities – revenues generated primarily from the activity and service fee each university is authorized to charge its students as a component of the mandatory fee schedule. Activities commonly supported by these revenues include student government, cultural events, student organizations, and intramural/club events.
2. Intercollegiate Athletics – revenues generated from the student athletic fee that each university is authorized to collect as a component of the mandatory fee schedule, and from other sources including ticket sales, radio/TV, bowl games, and tournament revenues.
3. Concession Fund – revenues generated from various vending activities located around the campuses. The university’s budget must reflect the various departments/activities on each campus which benefit from receipt of these funds.
4. Student Financial Aid – revenues received by the university for loans, grants, scholarships, and other student financial aid. Expenditures of these funds must be reported by activities such as externally-funded loans, student scholarships, need-based financial aid, academic-based financial aid, and athletic grants/scholarships.
5. Technology Fee – revenues generated from the technology fee that a university is authorized to charge its students as a component of the mandatory fee schedule. Proceeds from this fee shall be used to enhance instructional technology resources for students and faculty.
6. Board-Approved Fees – student fees presented to the Board of Governors for approval by a university board of trustees that is intended to address a student need not currently being met through existing university services, operations, or another fee.
7. Self-Insurance Programs – revenues received by the university from entities and individuals protected by the self-insurance programs. This budget must reflect expenditures related to the administration of the self-insurance programs and the judgments or claims arising out of activities for which the self-insurance program was created.

(e) Faculty Practice Plan – related to the activities for the state universities’ medical schools and health centers. This budget must be designed to report the monetary level of clinical activity regarding the training of students, post-graduate health professionals, and medical faculty.

(4) The operating budgets of each university shall represent the following:

- (a) The university’s plan for utilizing the resources available through direct or continuing appropriations by the Legislature, allocation amendments, or from local sources including student tuition and fees. The provisions of

the General Appropriations Act and the State University System Allocation Summary and Workpapers publication will be taken into consideration in the development and preparation of the E&G data.

- (b) Actual prior-year revenues, expenditures (including E&G carryforward amounts expended), and positions, as well as current-year estimated revenues, expenditures, and positions. University E&G carryforward funds shall be budgeted in the E&G Carryforward Spending Plan.
- (c) Assurance that the universities are in compliance with general legislative intent for expenditure of the appropriated state funds and with the Board of Governors' regulations, guidelines and priorities for all funding sources

(5) Any earnings (interest, investment, or other) resulting from the investment of current-year E&G appropriations are considered to be of the same nature as the original appropriations, and are subject to the same expenditure regulations as the original appropriations. E&G earnings are not to be utilized for non-E&G related activities or for fixed capital outlay activities except as provided by law. Earnings resulting from invested E&G carryforward funds are considered to be additions to the university's E&G carryforward balance and shall be expended in accordance with section (3)(a) of this regulation.

Anticipated earnings for the estimated year from invested E&G funds should not be included when building the detailed operating budget schedules. Estimated-year E&G earnings and planned expenditures of these funds should only be reported on the manually-prepared E&G Schedule I and Summary Schedule I reports.

(6) Any unexpended E&G appropriation carried forward to the fund balance in a new fiscal year shall be utilized in support of nonrecurring E&G activities only unless otherwise provided by law.

(7) E&G non-recurring is defined as an expenditure that is not expected to be needed or available after a point in time. Non-recurring expenditures have distinct elements:

- (a) Time limited in nature, where an end date to a given contract or activity is known,
- (b) There is no promise or guarantee of future funding,
- (c) May cross multiple years, but the above two provisions apply,
- (d) May address financial challenges resulting from external factors (examples could include, but are not limited to, federal government shutdown, drop in state revenue resulting in a mid-year reduction)

(8) Any amendments to the approved E&G Carryforward Spending Plan during the fiscal year shall be reported to the Board of Governors for a time period and in a format as prescribed by the Chancellor.

(9) Each university board of trustees may submit to the Chancellor's Office annually a Legislative Budget Request for operations. Such requests shall be made in accordance with the fiscal policy guidelines, formats, instructions, and schedule provided by the Chancellor.

Authority: Section 7(d), Art. IX, Fla. Const., History: New 12-6-07, Amended 11-21-13, 9-22-16, 10-30-19, 9-16-20

Attachment C

University of Central Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2023

	University E&G	FCSWUA	UCF College of Medicine
A. Beginning E&G Carryforward Balance - July 1, 2023 :			
Cash	\$ 215,416,709	\$ 8,983,047	\$ 9,779,797
Investments	\$ -	\$ -	\$ -
Accounts Receivable	\$ 19,546,131	\$ 13,400,227	\$ 3,572,564
Less: Accounts Payable	\$ 28,888,704	\$ 3,903,669	\$ 775,545
Less: Deferred Student Tuition & Fees	\$ 34,980,205	\$ -	\$ 2,773,609
B. Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 171,093,931	\$ 18,479,605	\$ 9,803,207
C. Fiscal Year 2022-2023 E&G Carryforward Encumbrances Brought Forward	\$ -	\$ -	\$ -
D. 7% Statutory Reserve Requirement (1011.45(1) F.S.):	\$ 51,484,458	\$ 628,920	\$ 3,404,150
E. E&G Carryforward Balance Less 7% Statutory Reserve Requirement (Amount Requiring Approved Spending Plan) :	\$ 119,609,473	\$ 17,850,685	\$ 6,399,057
F. Annual Contribution to Reserves for New FCO Projects (per s. 1001.706(12) F.S. and Board Reg 14.002) (Should agree with the "Total Facilities Reserves as of July 1, 2023" on the "Details - FCO Reserves" tab)	\$ -	\$ -	\$ -
G. * Restricted / Contractual Obligations			
Restricted by Appropriations	\$ 1,350,969	\$ 17,850,685	\$ -
University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -
Restricted by Contractual Obligations :			
Compliance, Audit, and Security			
Compliance Program Enhancements	\$ -	\$ -	\$ -
Audit Program Enhancements	\$ -	\$ -	\$ -
Campus Security and Safety Enhancements	\$ -	\$ -	\$ -
Academic and Student Affairs			
Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ -
Student Financial Aid	\$ 6,406,000	\$ -	\$ -
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -	\$ -
Faculty Research and Public Service Support and Start-Up Funding	\$ 26,613,418	\$ -	\$ 4,297,030
Library Resources	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology			
Utilities	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ 1,537,000	\$ -	\$ -
Small Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 3,561,808	\$ -	\$ -
Large Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 3,376,723	\$ -	\$ -
Other UBOT Approved Operating Requirements			
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ -	\$ -	\$ 78,189
Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g))	\$ -	\$ -	\$ -
Operating Restricted : (Should agree with restricted column totals on "Details-Operating" tab)	\$ 35,907,387	\$ 17,850,685	\$ 4,375,219
FCO Restricted : (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab)	\$ 6,938,531	\$ -	\$ -
Grand Total Restricted / Contractual Funds :	\$ 42,845,918	\$ 17,850,685	\$ 4,375,219
H. * Commitments			
Compliance, Audit, and Security			
Compliance Program Enhancements	\$ -	\$ -	\$ -
Audit Program Enhancements	\$ -	\$ -	\$ -
Campus Security and Safety Enhancements	\$ -	\$ -	\$ -
Academic and Student Affairs			
Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ 25,000
Student Financial Aid	\$ 1,807,000	\$ -	\$ -
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 122,500	\$ -	\$ -
Faculty Research and Public Service Support and Start-Up Funding	\$ 12,036,315	\$ -	\$ 1,602,283
Library Resources	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology			
Utilities	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ 9,446,990	\$ -	\$ 31,000
Small Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 5,359,275	\$ -	\$ -
Large Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 36,236,750	\$ -	\$ -
Other UBOT Approved Operating Requirements			
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 11,754,725	\$ -	\$ 365,555
Contingencies for a State of Emergency Declared by the Governor (Section 1011.45(3)(g))	\$ -	\$ -	\$ -
Operating Commitments : (Should agree with committed column total on "Details-Operating" tab)	\$ 35,167,530	\$ -	\$ 2,023,838
FCO Commitments : (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)	\$ 41,596,025	\$ -	\$ -
Grand Total Commitments :	\$ 76,763,555	\$ -	\$ 2,023,838
I. Available E&G Carryforward Balance as of July 1, 2023:	\$ -	\$ -	\$ -

* Please provide supplemental detailed descriptions for these multiple-item categories in sections F, G, and H for operating, fixed capital outlay, and FCO Reserves spending plans using Board of Governors templates provided (use worksheet tabs for "Details" included with this file).

Notes :

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2019 Senate Bill 190 amended 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan must include the estimated cost per planned expenditure and a timeline for completion of the expenditure." Three additional tabs are provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure or project, a completion timeline, and amount budgeted for expenditure during the reporting fiscal year.

University of Central Florida
2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2023

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations
			Total Amount to be Funded from Current Year E&G Carryforward Balance	RESTRICTED Restricted Balance as of July 1, 2023	COMMITTED Committed Balance as of July 1, 2023	E&G Carryforward Amount Budgeted for Expenditure During FY24	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	Restricted by Appropriations	Florida Center For Students With Unique Abilities Grant/Project	3,750,000	3,750,000		1,200,000	3	1	2026	Grad student support and consulting expenses for the Florida Center for Students with Unique Abilities(FCSUA)
2	Restricted by Appropriations	Florida Center For Students With Unique Abilities Program Operation	2,925,000	2,925,000		925,000	3	1	2026	Institute an workshop expenses to increase awareness for the Florida Center for Students with Unique Abilities(FCSUA)
3	Restricted by Appropriations	Florida Center For Students With Unique Abilities - Student Scholarship	11,175,686	11,175,685		3,000,000	3	1	2026	PK12 awareness, recruitment and increases support for the Florida Center for Students with Unique Abilities(FCSUA)
4	Faculty Research and Public Service Support and Start-Up Funding	Academic and Student Support	55,300		55,300	55,300	1	1	2024	Academic and Student Support for college of medicine
5	Faculty Research and Public Service Support and Start-Up Funding	Chrons & Colitis	78,776	78,776		78,776	1	1	2024	Chrons & Colitis for college of medicine
6	Faculty Research and Public Service Support and Start-Up Funding	Faculty Awards	1,546,983		1,546,983	1,546,983	1	1	2024	Faculty Awards for college of medicine
7	Faculty Research and Public Service Support and Start-Up Funding	Faculty Start-Up / Seed Funding	3,992,274	3,992,274		2,245,167	3	1	2026	Faculty Start-Up / Seed Funding for college of medicine
8	Information Technology	Information Technology	31,000		31,000	31,000	1	1	2024	Information Technology for college of medicine
9	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Faculty Travel	20,200		20,200	20,200	1	1	2024	Faculty Travel for college of medicine
10	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	OPS Appointments	23,000		23,000	23,000	1	1	2024	OPS Appointments for college of medicine
11	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Bonus/Temporary Payments	257,355		257,355	257,355	1	1	2024	Bonus/Temporary Payments for college of medicine
12	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	UCF Branding and Marketing	65,000		65,000	65,000	1	1	2024	UCF Branding and Marketing for college of medicine
13	Student Services, Enrollment, and Retention Efforts	Registration, Supplies, Misc Expense	25,000		25,000	25,000	1	1	2024	Registration, Supplies, Misc Expense for college of medicine
14	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Lake Nona Cancer Center Infrastructure	36,830	36,830		36,830	1	1	2024	Lake Nona Cancer Center Infrastructure for college of medicine
15	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Registration, Supplies, Misc Expense	41,359	41,359		41,359	1	1	2024	Registration, Supplies, Misc Expense for college of medicine
16	Faculty Research and Public Service Support and Start-Up Funding	Academic and Student Support	1,128,908	245,000	883,908	1,128,908	1	1	2024	Various programs and memberships to support academics, including OPS appointments, research support, and course releases
17	Faculty Research and Public Service Support and Start-Up Funding	Academic and Student Support	2,249,340		2,249,340	2,249,340	1	1	2024	Faculty Summer Research Support
18	Faculty Research and Public Service Support and Start-Up Funding	Equipment Purchases	750,751		750,751	750,751	1	1	2024	Equipment purchases and refreshes
19	Faculty Research and Public Service Support and Start-Up Funding	Faculty Awards	6,366,701	4,584,879	1,781,822	5,576,671	1	1	2024	Faculty awards, including research awards and Trustee Chairs
20	Faculty Research and Public Service Support and Start-Up Funding	Faculty Start-Up / Seed Funding	26,375,563	22,009,519	4,366,044	15,825,339	3	1	2026	Faculty Start-up commitments throughout the University
21	Faculty Research and Public Service Support and Start-Up Funding	Registration, Supplies, Misc Expense	2,500		2,500	2,500	1	1	2024	Registration, Supplies, Misc Expense
22	Faculty Research and Public Service Support and Start-Up Funding	Renovations	2,000,000		2,000,000	2,000,000	1	1	2024	Lab renovations and build-outs for Colleges of Health Professions and Engineering, not within FCO guidelines
23	Faculty Research and Public Service Support and Start-Up Funding	Repairs and Maintenance	1,950		1,950	1,950	1	1	2024	Miscellaneous Repairs and Maintenance
24	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Cost Share Commitment Research	100,000		100,000	100,000	1	1	2024	Cost Share Commitment Research
25	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Awards	22,500		22,500	22,500	1	1	2024	Faculty awards, including Women in STEM and Zora Neale Hurston Festival
26	Information Technology (ERP, Equipment, etc.)	ERP Updates	1,537,000	1,537,000		1,537,000	1	1	2024	Remaining portion of the University's ERP upgrade to Workday (Knightvision)
27	Information Technology (ERP, Equipment, etc.)	Information Technology	8,624,690		8,624,690	8,624,690	1	1	2024	Various IT network enhancement projects, infrastructure enhancement and the Data & Analytics Reporting Ecosystem (DARE) Phase III
28	Information Technology (ERP, Equipment, etc.)	License/Program Purchases	822,300		822,300	822,300	1	1	2024	Various license & software purchases, including Academic Analytics and Central Florida Education Ecosystem
29	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Equipment Purchases	92,818		92,818	92,818	1	1	2024	Database (CFEED) software purchase
30	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Facilities Renovations	10,799,821		10,799,821	10,799,821	1	1	2024	Miscellaneous Equipment Purchases
31	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Florida Prison Project	15,000		15,000	15,000	1	1	2024	Various facility renovation projects, including elevator modernizations, electrical panel replacements, control panels, and utility infrastructure.
32	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Jump Start Commitment Match Funds	135,507		135,507	135,507	1	1	2024	Florida Prison Project
33	Other Operating Requirements (University Board of Trustees-Approved That Support the University)	Utility Increase	711,579		711,579	711,579	1	1	2024	Jump Start Commitment Match Funds
34	Restricted by Appropriations	Florida High Tech Corridor Research Matching Grant	1,350,969	1,350,969		1,350,969	1	1	2024	Utility Increase
35	Student Financial Aid	Scholarships	207,000		207,000	207,000	1	1	2024	Grant match for the Florida High Tech Corridor initiative
36	Student Financial Aid	Scholarships	1,600,000		1,600,000	1,600,000	1	1	2024	Lewis LAC Scholarship match commitment
37	Student Financial Aid	Scholarships	6,406,000	6,406,000		6,406,000	1	1	2024	Out of State National Merit Waivers (2 cohorts)
Total as of July 1, 2023: *			\$ 95,324,659	\$ 58,133,291	\$ 37,191,368	\$ 69,511,612				Scholarship commitment primarily for Athletics.

University of Central Florida
2023-2024 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Project Plans)
Pursuant to Section 1011.45, Florida Statutes
July 1, 2023

Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Project Description	Amount of July 1, 2023, E&G Carryforward Operating Balance Provided to FCO Project ² (F+G)	(F)	(G)	Carryforward Expenditure Timeline			Comments/Explanations
					Restricted	Committed	Total # Years of Expenditures per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
					To Restricted Balance on July 1, 2023	To Committed Balance on July 1, 2023				
Small Carryforward Projects¹										
1	Small, < \$2M: Renovation, Repair or Maintenance	B0150 Computer RM HVAC Replacements	Computer room HVAC replacements	\$ 54,236	\$ 1,109	\$ 53,127	5	5	2024	Project in close-out
2	Small, < \$2M: Renovation, Repair or Maintenance	B0053 CREOL Replace BAS controls	CREOL BAS control replacement	\$ 1,451,068	\$ 979,385	\$ 471,683	5	4	2025	Delayed due to scope changes and additional funds required
3	Small, < \$2M: Renovation, Repair or Maintenance	B0045 BA1 Replace HVAC Control System	Business Administration 1 HVAC control system replacement	\$ 164,503	\$ -	\$ 164,503	6	6	2024	Project in close-out
4	Small, < \$2M: Renovation, Repair or Maintenance	B0154 HVAC Controls Modernization	HVAC controls modernization	\$ 1,116,860	\$ 866,192	\$ 250,668	5	5	2024	Delayed due to scope changes and additional funds required
5	Small, < \$2M: Renovation, Repair or Maintenance	B0154 MAE OML Lab Remodeling and Renovation	Mechanical and Aerospace Engineering building lab remodel and renovation	\$ 517,046	\$ 230,420	\$ 286,626	5	5	2024	Project in close-out
6	Small, < \$2M: Renovation, Repair or Maintenance	B121 PSB Lab 418 Renovation	Physical Science Lab 418 renovation	\$ 377,992	\$ 311,576	\$ 66,416	3	3	2024	
7	Small, < \$2M: Renovation, Repair or Maintenance	B1002 COM Boiler System Replacement	College of Medicine boiler system replacement	\$ 181,657	\$ 116,497	\$ 65,160	4	4	2024	Delay due to long lead time on equipment
8	Small, < \$2M: Renovation, Repair or Maintenance	Stormwater Utility Infrastructure	Stormwater utility infrastructure	\$ 932,414	\$ 660,814	\$ 271,600	2	2	2024	
9	Small, < \$2M: Renovation, Repair or Maintenance	B0001 Millican Hall Life Safety replacement - Design only	Millican Hall fire damper replacements - design only	\$ 150,000	\$ -	\$ 150,000	2	1	2025	
10	Small, < \$2M: Renovation, Repair or Maintenance	B0098 Classroom 2 Masonry replacement	Classroom 2 masonry replacement	\$ 320,000	\$ -	\$ 320,000	2	1	2025	
11	Small, < \$2M: Renovation, Repair or Maintenance	B0053 CREOL DAHU Replacement	CREOL dehumidifying air handling replacement	\$ 1,030,000	\$ 9,100	\$ 1,020,900	2	2	2024	
12	Small, < \$2M: Renovation, Repair or Maintenance	Utility Infrastructure - Chiller 8	Removal and replacement of chiller #8	\$ 870,000	\$ -	\$ 870,000	2	1	2025	
13	Small, < \$2M: Renovation, Repair or Maintenance	B0053 CREOL Filter Racks/ AHU4 Pan	CREOL filter racks/ air handling unit 4 pan	\$ 776,869	\$ 386,715	\$ 390,154	3	2	2025	
14	Small, < \$2M: Renovation, Repair or Maintenance	Critical exterior lighting improvements- SGA KnightWalk program priority	Critical exterior lighting improvements- Student Government KnightWalk program priority	\$ 550,000	\$ -	\$ 550,000	2	1	2025	
15	Small, < \$2M: Renovation, Repair or Maintenance	B0020 Biology main exhaust replacement	Biology main exhaust replacement	\$ 160,000	\$ -	\$ 160,000	2	1	2025	
16	Small, < \$2M: Renovation, Repair or Maintenance	B0906 MDP replacement CMB building East side	Main distribution panel replacement Communication and Media building east side	\$ 268,438	\$ -	\$ 268,438	2	2	2024	
				* Total Minor Carryforward As July 1, 2023 :	\$ 8,921,083	\$ 3,561,808	\$ 5,359,275			

Large Carryforward Projects¹										
17	Large, > \$2M: Renovation, Repair or Maintenance	Biological Sciences Building Renovation, Repairs, and Maintenance	HVAC and other system repairs and upgrades	\$ 858,015	\$ 538,620	\$ 319,395	5	5	2024	
18	Large, > \$2M: Renovation, Repair or Maintenance	Research 1 Microgrid and Linear Generators	Research related project to install linear generators, microgrid, and photovoltaics at the Research 1 building	\$ 4,625,270	\$ 667,538	\$ 3,957,732	4	3	2025	
19	Large, > \$2M: Renovation, Repair or Maintenance	Communication and Media Building Curtainwall and Roof Replacement	Curtainwall replacement, roof recoat, building envelope repairs	\$ 2,352,136	\$ 1,689,245	\$ 662,891	5	4	2025	Delay due to long lead time on equipment
20	Large, > \$2M: Renovation, Repair or Maintenance	Chemistry Building Renovation / Remodel	Complete renovation / remodel of the Chemistry Building. The project has multiple phases to allow portions of the building to remain open during construction and avoid the need for swing space	\$ 4,787,902	\$ 307,470	\$ 4,480,432	5	4	2025	
21	Large, > \$2M: Renovation, Repair or Maintenance	Biological Sciences Building Renovation	Complete renovation of the Biological Sciences building systems and finishes	\$ 10,190,150	\$ 173,850	\$ 10,016,300	2	2	2024	
22	Large, > \$2M: Renovation, Repair or Maintenance	FBC Mortgage Stadium Fire Alarm	FBC Mortgage Stadium fire alarm replacement	\$ 3,050,000	\$ -	\$ 3,050,000	2	1	2025	

23	Large, > \$2M: Renovation, Repair or Maintenance	FBC Mortgage Stadium Structural Steel Coating Maintenance	FBC Mortgage Stadium Structural steel coating maintenance	\$ 3,750,000	\$ -	\$ 3,750,000	3	1	2026
24	Large, > \$2M: Renovation, Repair or Maintenance	UCF at Daytona State College	UCF at Daytona State College	\$ 10,000,000	\$ -	\$ 10,000,000	3	1	2026
* Total Major Carryforward As July 1, 2023 :				\$ 39,613,473	\$ 3,376,723	\$ 36,236,750			
Fixed Capital Outlay Totals :				\$ 48,534,556	\$ 6,938,531	\$ 41,596,025			
* Should agree with respective restricted/contractual and/or committed category totals on "Summary" tab.									

1. As defined in Board of Governors Regulation 14.003.
2. Amount deducted from July 1, 2023, beginning E&G Carryforward operating balance for fixed capital outlay project funding per Section 1011.45, F.S. and Board of Governors Regulation 9.007(3)(a)(4).

University Facilities Reserves
Additional Amounts Contributed From July 1, 2023 Beginning E&G Carryforward Balance
Pursuant to s. 1001.706(12) F.S. and Board of Governors Regulation 14.002

	Specific Project/Facility Title	Description of Project/Facility	Amount Added From E&G Carryforward for FY 2023-24
1.	N/A	N/A	\$ -
2.			\$ -
3.			\$ -
4.			\$ -
5.			\$ -
6.			\$ -
7.			\$ -
8.			\$ -
9.			\$ -
10.			\$ -
		Total Capital Facilities Reserves as of July 1, 2023 : *	<u><u>\$ -</u></u>

*Note: Should agree with line F on the "Summary" tab.

**State University System
Education & General Carryforward Spending Plan
Reporting Definitions**

I. Carryforward Spending Plan - Budgetary Category Definitions

1.	Encumbrances	Unpaid balances remaining in active purchase orders, travel authorizations, etc., to be paid using E&G carryforward funds.
2.	7% Statutory Reserve Requirement	Required E&G reserve requirement per 1011.45 F.S. - amends previous 1011.40 F.S. requirement. Based on percentage of state operating budget.
3.	Restricted/Contractual Obligations	Should generally be supported by documentation that memorializes an agreement with another party (e.g. contract, offer letter, construction contract/project number, etc.).
4.	Commitments	Monies designated for a specific purpose which are not yet encumbered/contracted/restricted. Discretion may still be exercised with respect to the use of these funds.
5.	University Board of Trustees Reserve Requirement	The amount of unrestricted funds set aside by the University Board of Trustees to address critical, unforeseen, or non-discretionary items that require immediate funding, such as unanticipated or uninsured catastrophic events, unforeseen contingencies, state budget shortfalls, or university revenue shortfalls.
6.	Restricted by Appropriations	Funds appropriated by the Legislature for a specific purpose or intended use as identified by law or through legislative work papers.
7.	Compliance Program Enhancements	Initiatives associated with being in compliance with federal law, state law, Board of Governors Regulations or any other entity with which the University must comply.
8.	Audit Program Enhancements	Initiatives associated with implementing audit programs of the institution.
9.	Campus Security and Safety Enhancements	The support of campus security and/or safety issues, such as the recruitment of police officers, vehicles, equipment, and investments which promote security and safety at the institution. This issue may also include mental health counseling and services.
10.	Student Services, Enrollment, and Retention Efforts	Funds to promote student success through supporting student services programs, addressing enrollment, and assisting with retention efforts to support timely graduation.
11.	Student Financial Aid	Funds allocated to reduce student costs and to provide an opportunity to obtain a degree in an affordable and timely fashion.
12.	Faculty/Staff Instructional and Advising Support and Start-Up Funding	Funds identified to support instructional and advising activities, and/or start-up packages for new faculty. Start-up packages are often expended over a multi-year period.
13.	Faculty Research and Public Service Support and Start-Up Funding	Funds identified to support research and public service, and any associated start up funding. Start-up packages are often expended over a multi-year period.
14.	Library Resources	Materials and database access required to support programs of study and research.
15.	Utilities	Support of utility costs throughout the university.
16.	Information Technology (ERP, Equipment, Etc.)	Funds to improve operational productivity, educational improvements, and technological innovation, implementation and/or maintenance of ERP systems, and technological equipment purchases.
17.	Other Operating Requirements	Other expenditures/projects that support the university's mission and are approved by the university board of trustees.
18.	Contingencies for a State of Emergency Declared by the Governor	A commitment of funds to a contingency reserve for expenses incurred as a result of a state of emergency declared by the Governor pursuant to s. 252.36, Florida Statutes.
19.	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation	Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by s. 1001.706(12)(d), Florida Statutes. This category is valid for both small and large carryforward projects.
20.	Completion of Renovation, Repair, or Maintenance Project	For projects that are consistent with the provisions of s. 1013.64(1), Florida Statutes, and replacement of a minor facility. Refer to Board of Governors Regulation 14.001 for the definitions of renovation, repair, and maintenance. This category is valid for both small and large carryforward projects.
21.	Replacement of Minor Facility	Replacement of a minor facility pursuant to Board of Governor's regulation 14.003(2)(b).
22.	Completion of a Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools)	Completion of a remodeling or infrastructure project, including a project for a developmental research school, if such project is survey recommended pursuant to s. 1013.31, Florida Statutes. Refer to Board of Governors Regulation 14.001 for the definition of remodeling. This category is valid for both small and large carryforward projects.

II. Column Definitions for Use With Details Tabs

1.	Carryforward Spending Plan Category	Functional category brought forward from the Carryforward Spending Plan reporting template. Categories are defined in Section I of this document.
2.	Specific Expenditure/ Project Title/Name	Detailed title of planned expenditure item or project, with sufficient details to be tracked individually through the expenditure cycle to completion.
3.	Total Amount to be Funded from Current Year E&G Carryforward Balance	The total estimated cost to be paid from current-year beginning E&G carryforward balance for the specific expenditure item or project.
4.	E&G Carryforward Amount Budgeted for Expenditure During FY21	This column represents the current budgetary year's estimated disbursement of E&G carryforward towards the total planned expenditure item or project.
<u>Project Timeline</u>		
5.	Estimated Completion Date	Estimated date (year) for full expenditure of E&G carryforward funds for the specific expenditure plan item or project.
6.	Current Expenditure Year #	The current year in the project completion timeline, e.g. year 2 of a 4 year project. Input is number only.
7.	Total # Years of Expenditure per Project	The total number of years over which the expenditure item / project will span.
8.	Comments/Explanations	Additional information to assist the user of the report including, but not limited to, a description of the expenditure item / project and how it supports the university's mission and operations.

**FY24 and FY23 Carryforward Plans
Executive Summary**

	FY23	FY24
Fund Balance June 30	250,595,754	199,376,745
7% Statutory Reserve	(52,390,546)	(55,517,528)
Encumbrances brought forward from prior year	(36,448,284)	-
Available Fund Balance	161,756,924	143,859,217
Restricted and/or Contractual Obligations:		
Faculty designated funds (Startup, Awards, & Seed Funding) ¹	(24,932,436)	(26,375,563)
Restricted Appropriations ²	(22,317,636)	(25,374,731)
Prefunded facilities projects, financial aid, & grant matches	(15,720,248)	(13,386,213)
Knight Vision	(12,169,572)	(1,537,000)
Academic Excellence FY23 equipment & facilities ³	(8,480,148)	-
Other contractual commitments ⁴	(7,729,529)	(3,889,471)
Athletic Scholarships	(6,010,000)	(6,406,000)
Other Scholarship and Waiver Commitments	-	(1,807,000)
BRIDG settlement- final installment	(2,500,000)	-
IT Infrastructure and Enhancement Projects	(1,230,609)	(9,446,990)
5% retained by colleges ⁵	(12,495,233)	(8,760,551)
Prefunded facilities projects	(15,697,427)	(4,769,529)
Ferrell Commons H Remodel	(10,000,000)	-
Facilities Renovations	(10,000,000)	(12,353,876)
Academic Affairs commitments ⁶	(5,304,670)	-
Faculty hiring plan- future startup	(5,169,416)	(1,457,293)
FBC Mortgage Stadium Repairs and Renovations	-	(8,295,000)
Daytona Campus Building Repairs, Renovations and Furnishing ⁷	-	(10,000,000)
Biology Building Renovation	-	(10,000,000)
Biology Annex	(2,000,000)	-
Commitments Total	(161,756,924)	(143,859,217)
Available E&G fund balance at July 1	-	-

¹ Faculty designated funds include multi-year commitments. Average annual spend from these funds is approximately \$10 million.

² The following appropriations are restricted for use: UCF MD program, Florida Center for Students with Unique Abilities, & the Florida High Tech Corridor.

³ For FY 24 these commitments are being funded on a nonrecurring basis from Special Appropriations for STEM and Recruitment and Retention

⁴ Other contractual commitments represents non-encumbered contractual obligations. These generally include temporary employees (adjuncts, OPS, etc.), faculty summer salaries & other contractual obligations.

⁵ This retainer is in accordance with the University's carryforward policy. UCF 3-212 Allocation and Use of Education & General Carryforward Funds. These funds will be used for supplementing start up funds. and completing unit specific facility renovations.

⁶ Includes current year commitments towards Math Launch, post doctoral support, UTA/ULA funding, grant matching, wastewater surveillance, & funding swap from research internal loan.

⁷ The University received \$10M nonrecurring in E&G to renovate facilities at Daytona Campus to house the Institute for Risk Management & Insurance Education. In order to begin renovations, other E&G-eligible projects were moved from carryforward to E&G



2023-2024 Operating Budget, E&G Carryforward Spending Plan, & Fixed Capital Outlay Budget

University Name: _____

2023-2024 Operating Budget, E&G Carryforward Spending Plan, & Fixed Capital Outlay Budget Certification Representations

I hereby certify to the Board of Governors that the referenced 2023-2024 Operating Budget, E&G Carryforward Spending Plan, & Fixed Capital Outlay Budget provided to the Board of Governors in accordance with my fiduciary responsibility to the university is true and materially correct to the best of my knowledge. I further certify that these budgets have been reviewed and approved by the Board of Trustees at its meeting held on _____, and that funds will only be expended in accordance with the approved budget as well as all applicable Statutes, Board of Governors' Regulations, and university regulations. I understand that any unsubstantiated, false, misleading, or withheld information relating to these statements may render this certification void. My signature below acknowledges that I have read and understand these statements.

Certification: _____ Date _____
Chief Financial Officer

Certification: _____ Date _____
President

I certify that the above referenced university budgets for fiscal year 2023-2024 have been approved by the University Board of Trustees and is true and materially correct to the best of my knowledge.

Certification: _____ Date _____
Board of Trustees Chair



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

BUDC-2: 2023-2024 University Operating Budget and Spending Authority

Proposed Board Action

The Budget and Finance Committee is asked to recommend to the Board of Trustees approval of the 2023-2024 University Operating Budget, thereby recommending the authorization of the President, or his designee, to amend the budget consistent with Legislative, Board of Governors', and Board of Trustees directives and guidelines.

Authority for Board of Trustees Action

Florida Statute 1011.40(2)

Florida Board of Governors Regulation 9.007(1)

Supporting Documentation Included

Attachment A: Consolidated Budget by Responsibility Center

Attachment B: Detailed Profit and Loss (P&L) Statement by Colleges and Units

Attachment C: Updated Spending Authority

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance

Kim Banks, Senior Assistant Vice President for Budget Planning and Analysis



2023-2024 University Operating Budget and Spending Authority

EXECUTIVE SUMMARY

Objective

In accordance with Board of Governors regulation 9.007: “State University Operating Budgets,” the Board of Trustees (BOT) is required to adopt an operating budget for the general operation of the university as prescribed by the regulations of the Board of Governors.

The operating budget funds the annual operations of the university utilizing all the various “colors of money.” The operations include the teaching, research, and public service missions of the university. Without these funds being adopted by the BOT, the operations of the university come to a halt. The operating budget presented here is a “final” version for FY2023-2024. In June 2023, the BOT voted on a preliminary budget. This updated and final budget is because of having the final fall enrollment totals.

Summary of Key Observations/Recommendations

The operating budget is balanced. There are some key items that we are raising for the Board of Trustees consideration as they review the attached schedules:

1. The operating budget is balanced by augmenting Education and General Funds (E&G) with existing fund balances and auxiliaries as we are making investments in our faculty and staff with a merit program that was instituted last fiscal year.
2. The all-funds concept was utilized to balance the operating budget. Spending authority being requested from the Board covers E&G, auxiliary and C&G colors of money.
3. The university received approximately \$72M in new funding from the state. However, except for approximately \$9M in performance funding, all other funds have purpose restrictions attached to them (e.g., STEM-related programs, Nursing, Faculty Recruitment and Retention).
4. The budget will have a downward impact on our net position as we continue to make strategic investments in our people through auxiliary and other sources of funds to continue our momentum on our strategic plan. We will take this fiscal year to implement an academic planning and enrollment process that should highlight opportunities to address “fungible” resources on a prospective basis, starting with FY2024-2025.
5. The state legislature passed SB7026 in May, which allows the university to utilize carryforward funds on recurring expenses. All carryforward funds will be utilized for projects already committed to faculty start-up and major capital projects.
6. The budget is presented in the newly adopted RCM Incentive model and moves UCF away from the former incremental model. Budgets were also built from the expense side of the ledger versus the former allocation of revenues off the top.

7. Colleges and units were instructed to utilize all funds at their disposal to operate their enterprise for the fiscal year. The Budget Office will work with each college and unit to deploy those funds appropriately for both budget and cash flow purposes.
8. The investments made this year in our people and strategic priorities are inextricably linked to our desire to continue with our focus to attain preeminence, and meet the objectives of our strategic plan

Additional Background

As the university continues to experience inflationary and other cost pressures, staff continues to look at ways to balance the budget in prudent and responsible ways without hurting our forward momentum. We can achieve this by strategically deploying all funds at our disposal. As our costs have increased, we have not been able to garner new unrestricted funds through tuition increases. While we are deeply grateful for the \$72M increase in state support, it is important to note that the majority of these funds are restricted and cannot assist the university in terms of salary increases or meeting other unrestricted needs outside of the colleges that benefit from the restrictions. Consequently, we have used existing fund balances to supplement this year's operating budget, giving the university the time required to adapt and put in place processes that bring efficiency and greater revenue diversification.

With the adoption of the UCF Strategic Plan, the university has started broadly sharing that its push for preeminence status is key. UCF needs to garner three out of four remaining metrics to achieve preeminence. The four metrics are: (i) 4-year graduation rate of 60%. (ii) Research Expenditures of \$200M. (iii) Post Doc Appointees of 200. (iv) Endowment size of \$500M. The university is close to meeting three remaining metrics, two of which are believed to be achieved in the next year. This focus will remain as the benefit of obtaining greater unrestricted (fungible) funds will assist the important work of the university.

Rationale

If the BOT does not act on this operating plan, university operations for FY2023-2024 will be negatively impacted. The BOT approved a preliminary budget in June; this final budget is after adjusting for the seating of enrollment, and the need for the use of auxiliary resources for one year to keep the university's strategic momentum going. This final budget takes into consideration investments made in personnel with a merit program from last year, and additional costs associated with inflationary pressures on products and services.

Implementation Plan

This operating budget will fund the FY2023-2024 fiscal year. All the various colors of money are accounted for in this plan. The fiscal year spans July 1, 2023, through June 30, 2024. Colleges and units will be notified of the final allocations and spending plans through the end of the fiscal year.

This year's implementation plan will also include an effort around multiyear enrollment and academic planning. That planning will drive the FY2024-2025 operating budget and carryforward plans.

Resource Considerations

The approximate \$2.2B in operating dollars proposed in the operating plan will fund campus-wide operations for FY2023-2024. A separate carryforward plan highlighting another \$144M of funds available can be found in the carryforward plan attached to BUDC-1.

Conclusion

Staff recommends approval of the presented financial operating plan to fund the operations of the university for the FY2023-2024.

Sources and Uses Full University Operations Fiscal Year 2023-24

	Responsibility Centers	Central Support Units (Including Foundation)	Auxiliary Self Supporting Units	DSO and Other Agency Units	FY24 Total University
Sources					
Tuition and Fees	334,254,304	116,005,199	28,526,693	22,913,747	501,699,943
State Appropriations	401,873,170	68,206,000	-	-	470,079,170
Operating Revenues	226,799,067	622,241,042	49,725,383	118,783,001	1,017,548,493
Non-Operating Revenues	28,330,485	133,679,955	7,653,313	27,802,595	197,466,348
Total Sources	991,257,026	940,132,196	85,905,389	169,499,343	2,186,793,954
Uses					
Compensation Expense	510,193,772	299,645,636	24,623,269	30,829,036	865,291,713
Operating Expenses	209,033,011	875,227,468	25,288,922	98,129,360	1,207,678,761
Non-Operating Expenses	34,891,839	107,224,469	57,681,656	40,975,814	240,773,778
Total Uses	754,118,622	1,282,097,573	107,593,847	169,934,210	2,313,744,252
Net from Operations	237,138,404	-341,965,377	-21,688,458	-434,867	-126,950,298
Generation/ (Utilization) of Fund Balance	34,798,307	70,028,666	21,688,458	434,867	126,950,298
Adjusted Net from Operations	271,936,711	-271,936,711	0	0	0
Central Support Unit Costs	-271,936,711	271,936,711	-	-	-
Participation Fee	-118,113,296	118,113,296	-	-	-
Net After Allocated Charges	-118,113,296	118,113,296	-	-	-
Subvention	118,113,296	-118,113,296	-	-	-
Net Unfunded Operations after Subvention and Reserves	-	-	-	-	-

Attachment B

	Rosen College of Hospitality Management	College of Sciences	College Optics and Photonics	College of Health Professions and Sciences
Sources				
Tuition and Fees	17,784,493	96,768,003	1,101,949	21,767,456
State Appropriations-Operations	15,300,311	92,005,644	6,274,533	26,203,261
Operating Revenues	1,713,616	19,902,605	17,026,532	3,984,146
Non-Operating Revenues	3,184,570	1,967,469	1,188,750	1,427,077
Subtotal Sources	37,982,990	210,643,721	25,591,764	53,381,940
Uses				
Compensation and Benefits	13,556,343	87,662,899	15,492,111	21,842,454
Operating Expenses	3,591,512	22,161,901	10,659,609	5,743,795
Non-Operating Expenses	7,567,074	4,357,796	2,625,750	128,339
Subtotal Uses	24,714,929	114,182,596	28,777,470	27,714,588
Net from Operations	13,268,061	96,461,125	(3,185,706)	25,667,352
(Generation)/Utilization of Fund Balance	5,761,448	2,771,285	1,222,455	(432,480)
Adjusted Net from Operations	19,029,509	99,232,410	(1,963,251)	25,234,872
Central Support Allocation	10,764,269	57,935,027	6,927,646	20,304,678
Participation Fee	5,940,796	33,769,988	1,322,799	8,588,166
Net Operating Surplus/ (Deficit)	2,324,444	7,527,395	(10,213,696)	(3,657,972)
Subvention	(2,324,444)	(7,527,395)	10,213,696	3,657,972
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	College of Arts and Humanities	College of Engineering and Computer Science	College of Nursing	College of Community Innovation and Education
Sources				
Tuition and Fees	36,306,580	45,349,340	8,355,494	37,876,006
State Appropriations-Operations	30,463,645	53,049,595	12,314,322	68,081,098
Operating Revenues	1,011,260	32,949,243	2,654,423	22,035,189
Non-Operating Revenues	656,929	4,459,490	968,939	1,529,538
Subtotal Sources	68,438,414	135,807,668	24,293,178	129,521,831
Uses				
Compensation and Benefits	43,382,869	76,305,468	18,131,386	48,067,875
Operating Expenses	6,812,077	22,580,784	7,213,541	39,120,796
Non-Operating Expenses	90,619	7,213,966	564,665	2,882,333
Subtotal Uses	50,285,565	106,100,218	25,909,592	90,071,004
Net from Operations	18,152,849	29,707,450	(1,616,414)	39,450,827
(Generation)/Utilization of Fund Balance	842,822	2,044,635	95,348	1,673,582
Adjusted Net from Operations	18,995,671	31,752,085	(1,521,066)	41,124,409
Central Support Allocation	22,208,899	46,668,017	9,482,584	29,681,075
Participation Fee	11,907,711	17,565,152	3,667,971	15,206,430
Net Operating Surplus/ (Deficit)	(15,120,939)	(32,481,084)	(14,671,621)	(3,763,096)
Subvention	15,120,939	32,481,084	14,671,621	3,763,096
Net Unfunded Operations adfter Subvention and Reserves	-	-	-	-

	College of Business	College of Medicine -MD Program	College of Medicine - Biomedical Sciences	Florida Solar Energy Center
Sources				
Tuition and Fees	39,676,314	16,682,925	11,105,226	248,365
State Appropriations-Operations	34,974,918	34,127,771	13,851,441	881,393
Operating Revenues	607,754	56,566,916	10,678,095	4,353,816
Non-Operating Revenues	4,043,833	5,840,664	345,087	306,000
Subtotal Sources	79,302,819	113,218,276	35,979,849	5,789,574
Uses				
Compensation and Benefits	40,281,200	90,855,334	15,892,908	5,989,139
Operating Expenses	8,753,529	39,790,192	9,145,590	1,315,949
Non-Operating Expenses	461,850	4,488,112	2,700,097	695,524
Subtotal Uses	49,496,579	135,133,638	27,738,595	8,000,612
Net from Operations	29,806,240	(21,915,362)	8,241,254	(2,211,038)
(Generation)/Utilization of Fund Balance	950,334	17,406,052	1,512,380	126,133
Adjusted Net from Operations	30,756,574	(4,509,310)	9,753,634	(2,084,905)
Central Support Allocation	25,013,908	11,912,326	13,739,739	3,018,813
Participation Fee	12,453,613	335,430	4,392,660	158,651
Net Operating Surplus/ (Deficit)	(6,710,947)	(16,757,066)	(8,378,765)	(5,262,369)
Subvention	6,710,947	16,757,066	8,378,765	5,262,369
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	Florida Space Institute	NanoScience Technology Center	School of Modeling Simulation and Training	Library
Sources				
Tuition and Fees	3,471	904,836	323,846	-
State Appropriations-Operations	6,664,305	2,585,145	5,095,788	-
Operating Revenues	36,495,816	6,206,583	10,613,073	39,000
Non-Operating Revenues	940,160	-	1,471,978	3,662
Subtotal Sources	44,103,752	9,696,564	17,504,685	42,662
Uses				
Compensation and Benefits	6,544,222	6,018,562	20,170,998	9,264,340
Operating Expenses	25,640,038	3,921,402	2,582,296	930,547
Non-Operating Expenses	6,161,847	1,757,309	(6,803,442)	6,330,081
Subtotal Uses	38,346,107	11,697,273	15,949,852	16,524,968
Net from Operations	5,757,645	(2,000,709)	1,554,833	(16,482,306)
(Generation)/Utilization of Fund Balance	(320,516)	1,213,577	(68,748)	142,905
Adjusted Net from Operations	5,437,129	(787,132)	1,486,085	(16,339,401)
Central Support Allocation	6,129,097	2,916,040	5,234,594	(16,339,401)
Participation Fee	1,200,200	628,197	975,534	-
Net Operating Surplus/ (Deficit)	(1,892,168)	(4,331,369)	(4,724,043)	-
Subvention	1,892,168	4,331,369	4,724,043	-
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	UCFIT	Academic Affairs	Provost	College of Graduate Studies
Sources				
Tuition and Fees	9,313,182	-	-	-
State Appropriations-Operations	-	-	68,206,000	-
Operating Revenues	40,023,300	1,133,412	-	421,183
Non-Operating Revenues	1,560,898	335,439	-	86,109
Subtotal Sources	50,897,380	1,468,851	68,206,000	507,292
Uses				
Compensation and Benefits	33,746,313	13,648,629	-	9,596,313
Operating Expenses	63,187,639	2,174,265	68,206,000	6,372,083
Non-Operating Expenses	4,384,073	263,373	-	159,480
Subtotal Uses	101,318,025	16,086,267	68,206,000	16,127,876
Net from Operations	(50,420,645)	(14,617,416)		(15,620,584)
(Generation)/Utilization of Fund Balance	14,016,120	(714,855)	-	62,965
Adjusted Net from Operations	(36,404,525)	(15,332,271)		(15,557,619)
Central Support Allocation	(36,404,525)	(15,332,271)	-	(15,557,619)
Participation Fee	-	-	-	-
Net Operating Surplus/ (Deficit)	-	-	-	-
Subvention	-	-	-	-
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	Communications & Marketing	College of Undergraduate Studies	Finance	Office of Research
Sources				
Tuition and Fees	-	15,000	-	-
State Appropriations-Operations	-	-	-	-
Operating Revenues	472,671	-	2,766,286	37,055,044
Non-Operating Revenues	4,576,572	24,253	17,151,705	(412,737)
Subtotal Sources	5,049,243	39,253	19,917,991	36,642,307
Uses				
Compensation and Benefits	9,420,378	3,568,380	12,580,390	34,782,114
Operating Expenses	4,732,020	959,084	23,355,579	11,662,607
Non-Operating Expenses	42,204	12,626	16,067,577	5,841,942
Subtotal Uses	14,194,602	4,540,090	52,003,546	52,286,663
Net from Operations	(9,145,359)	(4,500,837)	(32,085,555)	(15,644,356)
(Generation)/Utilization of Fund Balance	294,369	17,426	27,070,347	4,716,525
Adjusted Net from Operations	(8,850,990)	(4,483,411)	(5,015,208)	(10,927,831)
Central Support Allocation	(8,850,990)	(4,483,411)	(5,015,208)	(10,927,831)
Participation Fee	-	-	-	-
Net Operating Surplus/ (Deficit)	-	-	-	-
Subvention	-	-	-	-
Net Unfunded Operations adfter Subvention and Reserves	-	-	-	-

	President and Government Relations	Public Safety	Student Services and Well Being	Student Financial Aid Administration
Sources				
Tuition and Fees	-	-	25,094,756	49,147,947
State Appropriations-Operations	-	-	-	-
Operating Revenues	4,080,861	414,732	14,972,742	492,746,517
Non-Operating Revenues	1,101,449	743,915	10,501,406	27,536,693
Subtotal Sources	5,182,310	1,158,647	50,568,904	569,431,157
Uses				
Compensation and Benefits	11,063,061	13,264,966	51,404,492	4,085,436
Operating Expenses	4,490,015	2,591,253	27,121,170	557,371,176
Non-Operating Expenses	2,222,629	243,108	4,703,562	11,923,814
Subtotal Uses	17,775,705	16,099,327	83,229,224	573,380,426
Net from Operations	(12,593,395)	(14,940,680)	(32,660,320)	(3,949,269)
(Generation)/Utilization of Fund Balance	691,032	1,552,240	4,930,816	48,459
Adjusted Net from Operations	(11,902,363)	(13,388,440)	(27,729,504)	(3,900,810)
Central Support Allocation	(11,902,363)	(13,388,440)	(27,729,504)	(3,900,810)
Participation Fee	-	-	-	-
Net Operating Surplus/ (Deficit)	-	-	-	-
Subvention	-	-	-	-
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	Burnett Honors College	Administration	Division of Digital Learning	Compliance and Risk Management
Sources				
Tuition and Fees	167,500	-	27,867,632	-
State Appropriations-Operations	-	-	-	-
Operating Revenues	-	-	50,000	528,849
Non-Operating Revenues	90,053	2,044,110	-	1,395,127
Subtotal Sources	257,553	2,044,110	27,917,632	1,923,976
Uses				
Compensation and Benefits	2,181,144	5,392,536	18,109,399	10,647,791
Operating Expenses	328,152	3,136,052	10,239,883	6,144,987
Non-Operating Expenses	224,940	2,500,000	5,096,244	72,609
Subtotal Uses	2,734,236	11,028,588	33,445,526	16,865,387
Net from Operations	(2,476,683)	(8,984,478)	(5,527,894)	(14,941,411)
(Generation)/Utilization of Fund Balance	3,660	4,002,246	3,799,553	435,948
Adjusted Net from Operations	(2,473,023)	(4,982,232)	(1,728,341)	(14,505,463)
Central Support Allocation Participation Fee	(2,473,023)	(4,982,232)	(1,728,341)	(14,505,463)
	-	-	-	-
Net Operating Surplus/ (Deficit)	-	-	-	-
Subvention	-	-	-	-
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	Human Resources	Facilities	UCF Global	UCF Foundation
Sources				
Tuition and Fees	-	-	4,399,182	-
State Appropriations-Operations	-	-	-	-
Operating Revenues	158,504	11,285,441	2,000	16,090,500
Non-Operating Revenues	896,773	64,827,045	1,016,983	200,500
Subtotal Sources	1,055,277	76,112,486	5,418,165	16,291,000
Uses				
Compensation and Benefits	6,978,592	26,959,118	5,534,810	17,417,434
Operating Expenses	2,311,170	62,761,601	5,636,259	11,515,926
Non-Operating Expenses	44,178	46,149,884	894,365	47,780
Subtotal Uses	9,333,940	135,870,603	12,065,434	28,981,140
Net from Operations	(8,278,663)	(59,758,117)	(6,647,269)	(12,690,140)
(Generation)/Utilization of Fund Balance	955,497	157,247	6,647,269	1,198,897
Adjusted Net from Operations	(7,323,166)	(59,600,870)	-	(11,491,243)
Central Support Allocation	(7,323,166)	(59,600,870)	-	(11,491,243)
Participation Fee	-	-	-	-
Net Operating Surplus/ (Deficit)	-	-	-	-
Subvention	-	-	-	-
Net Unfunfed Operations adfter Subvention and Reserves	-	-	-	-

	Student Health Services	Business Services	Housing Services	Parking Services
Sources				
Tuition and Fees	12,859,303	783,700	-	14,883,690
State Appropriations-Operations	-	-	-	-
Operating Revenues	5,139,593	8,274,990	29,249,000	7,061,800
Non-Operating Revenues	(510,600)	238,000	6,925,913	1,000,000
Subtotal Sources	17,488,296	9,296,690	36,174,913	22,945,490
Uses				
Compensation and Benefits	12,453,176	2,155,344	7,746,666	2,268,083
Operating Expenses	2,034,867	2,883,070	7,482,683	12,888,302
Non-Operating Expenses	2,026,600	6,167,500	19,842,326	29,645,230
Subtotal Uses	16,514,643	11,205,914	35,071,675	44,801,615
Net from Operations	973,653	(1,909,224)	1,103,238	(21,856,125)
(Generation)/Utilization of Fund Balance	(973,653)	1,909,224	(1,103,238)	21,856,125
Adjusted Net from Operations	-	-	-	-
Central Support Allocation	-	-	-	-
Participation Fee	-	-	-	-
Net Operating Surplus/ (Deficit)	-	-	-	-
Subvention	-	-	-	-
Net Unfunded Operations adfter Subvention and Reserves	-	-	-	-

Attachment C

**University of Central Florida
Updated Spending Authority
Fiscal Year 2023-24**

	FY 2023-24 Preliminary Authority	FY 2023-24 Final Authority	Increase/ (Decrease)	% Change
E&G Main ¹	\$ 735,339,845	\$ 727,285,128	\$ (8,054,717)	-1.1%
E&G College of Medicine	48,630,720	48,630,720	\$ -	0.0%
E&G Florida Center for Students with Unique Abilities	8,984,565	8,984,565	\$ -	0.0%
E&G Community Schools Program ²		11,000,000	\$ 11,000,000	100.0%
Contracts and Grants ³	267,563,180	265,616,148	\$ (1,947,032)	-0.7%
Auxiliaries ⁴	348,874,037	392,383,971	\$ 43,509,934	12.5%
Local Funds			\$ -	
Student Activities ⁵	39,095,224	29,740,532	\$ (9,354,692)	-23.9%
Student Financial Aid	552,368,354	552,356,512	\$ (11,842)	0.0%
Concessions	800,000	800,000	\$ -	0.0%
Intercollegiate Athletics	80,480,046	80,480,046	\$ -	0.0%
Technology Fee	18,910,326	18,910,326	\$ -	0.0%
Self-Insurance Plan	630,183	630,183	\$ -	0.0%
Faculty Practice Plan	12,915,987	12,915,987	-	0.0%
Total Uses of Resources	\$ 2,114,592,467	\$ 2,149,734,118	\$ 35,141,651	1.7%

¹ Decrease in E&G Main spending authority is primarily related to
BOG Recurring Amendments in 2022-23

Community School Program Originally Reported in E&G Main, now considered an independent appropriation from the state	(11,000,000)
Increase in Tuition Projection from June primarily due to higher out of state credit hours compared to June projectino	2,945,283
Net decrease in E&G Main Authority	(8,054,717)

² Corresponding Increase to the E&G Community Schools Program originally budgeted in E&G Main

³ **Contracts & Grants-** The decrease in Contracts & Grants is primarily related to reducing projected grants from a 12% increase annually to a 3% increase. This decrease was offset by beginning to budget foundation support across the university in FD599 as required by the BOG.

⁴ **Auxiliaries -** Increase due to paying off the Parking Bonds along with utilizing fund balances within the Distance Learning and Continuing Education Programs

⁵ **Student Activities -** The decrease removes a reserve established previously based on fund balance available. This amount reflects the FY24 spending plan. Further evaluation of fund balance use will occur in FY24.



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

BUDC-3: 2023-2024 Fixed Capital Outlay Budget

Proposed Board Action

The Budget and Finance Committee is asked to recommend to the Board of Trustees approval of the 2023-2024 Fixed Capital Outlay Budget.

Authority for Board of Trustees Action

Florida Statute 1011.40(2)

Florida Board of Governors Regulation 9.007(1)

Supporting Documentation Included

Attachment A: 2023-2024 Fixed Capital Outlay Budget

Attachment B: Fixed Capital Outlay Budget Guide

Attachment C: Capital Project Funding Certification Form – Research 1 Microgrid and Linear Generators

Attachment D: Capital Project Funding Certification Form – College of Nursing Building

Attachment E: Capital Project Funding Certification Form – FBC Mortgage Stadium Fire Alarm Replacement

Attachment F: Capital Project Funding Certification Form – FBC Mortgage Stadium Structural Steel Coating Maintenance

Attachment G: Capital Project Funding Certification Form – UCF at Daytona State College

Attachment H: Capital Project Funding Certification Form – Biological Sciences Building Renovation

Attachment I: Capital Project Funding Certification Form – Chemistry Building Renovation/Remodel

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance

Jon Varnell, Vice President for Administrative Operations



2023-2024 Fixed Capital Outlay Budget

EXECUTIVE SUMMARY

Objective

The Budget and Finance Committee is asked to recommend to the Board of Trustees approval of the proposed 2023-2024 Fixed Capital Outlay Budget (FCOB). The FCOB includes all major projects that the university will undertake, and, in some instances, already undertaken. The approval of the projects falls under the purview of the Facilities and Infrastructure Committee; however, the funding required is approved by the Budget and Finance Committee. The FCOB must be formally adopted by the Board of Trustees via a vote, and the President and Chief Financial Officer must sign a certification of funds for each project that depicts the source of funds to complete the projects.

Summary of Key Observations/Recommendations

- The university committed \$10M of auxiliary funds for the Chemistry building renovation/remodel plus \$21.4M of new carryforward to support deferred maintenance for research and athletics, including:
 - Research 1 microgrid and linear generators: \$4.7M
 - Biological Sciences building renovation: \$10M
 - FBC Mortgage Stadium fire alarm replacement: \$3M
 - FBC Mortgage Stadium structural steel coating maintenance: \$3.7M
- The state awarded \$10M of E&G operating funds to support UCF at Daytona State's Institute for Risk Management and Insurance Education. In lieu of E&G operating, carryforward will be used for interior upgrades and deferred maintenance to comply with restrictions on the use of E&G operating for capital per Board of Governors Regulation 9.007(3)(a)1.
- Non-appropriated individual projects under \$2M primarily include:
 - Housing deferred maintenance projects, including fire alarms, HVACs, and stairwells.
 - Lake Nona parking lot addition for Nursing.
 - Libra parking garage restoration and garage D design and elevator installation.
 - Remodel to support the university's space optimization plan.
 - Utility plant and infrastructure projects.

Additional Background

The FCOB has been prepared using the Board of Governors prescribed template in accordance with Board of Governors Regulation 14.003, Fixed Capital Outlay Projects – University Budgeting

Procedures. It represents a continuation of projects in process as of June 30, 2023, plus planned new projects starting in 2023-2024.

Senate Bill 7026 – Higher Education Finances, lifted limits on carryforward spending for capital projects effective July 1, 2023. In addition, a “back of the bill” provision allows carryforward to be used for deferred maintenance at FBC Mortgage Stadium.

Rationale

Pursuant to Florida Statute 1013.61, Annual Capital Outlay Budget, each university’s Board of Trustees must adopt an annual capital outlay budget that designates proposed expenditures by project. The university Board of Trustees-ratified FCOB must be submitted to the Board of Governors by October 2, 2023.

Projects represented in this budget provide critical support to all university programs that support the strategic plan. Investment in the upkeep of our facilities ensures we have state-of-the-art buildings to support the university’s mission. The College of Nursing Building supports research infrastructure and the prevailing workforce needs of the state.

Implementation Plan

Subject to approval by the Board of Trustees, the university will proceed with the projects listed herein. Project plans and the overall budget may be amended mid-year in accordance with Board of Governors Regulation 14.003(4) and the university’s internal policies and procedures.

Resource Considerations

The 2023-2024 Fixed Capital Outlay Budget represents a one-year project plan from all sources of funding.

Conclusion

Approval of the FCOB by the Board of Trustees and Board of Governors authorizes the university to move forward with fixed capital outlay projects.

University of Central Florida
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2023-24
 (per s. 1013.61, F.S. and Board Reg. 14.003)

University Contact: Donna DuBuc Donna.Dubuc@ucf.edu (407) 823-4818

CFSP item #	Category	Project Title/Name	Description	Total Project Budget Allocation (Total Estimated Project Cost)	Funding Source(s)		Funds Expended Since Inception	Estimated Amt of Funds to be Expended this Year	Remaining Balance	Estimated Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
	Education & General (E&G) Operating Projects ¹			\$1,000,000	E&G Operating Funds	\$1,000,000	\$0	\$100,000	\$900,000	Not Applicable		
1-16	Carryforward (CF) - Small Projects ²			\$13,674,079	CF Auxiliary Contracts & Grants Total:	\$12,404,519 1,235,000 34,561 \$13,674,079	\$3,517,996	\$7,436,603	\$2,719,480	Refer to detail in Carryforward Spending Plan		
	Carryforward (CF) - Large Projects ³											
17	Biological Sciences Building Renovation, Repairs, and Maintenance		HVAC and other system repairs and upgrades	\$5,000,000	CF Total:	\$5,000,000 \$5,000,000	\$4,141,985	\$858,015	\$0	2020-21	2023-24	Project in close-out.
18	Research 1 Microgrid and Linear Generators		Research related project to install linear generators, microgrid, and photovoltaics at the Research 1 building	\$4,700,000	CF Total:	4,700,000 \$4,700,000	\$74,730	\$740,000	\$3,885,270	2021-22	2024-25	Funding listed is the UCF contribution, total project funds presented to the BOT in June 2023 include funds committed by external partners.
19	Communication and Media Building Curtainwall and Roof Replacement		Curtainwall replacement, roof recoat, building envelope repairs	\$4,538,800	CF PECO Total:	4,500,000 38,800 \$4,538,800	\$2,186,664	\$1,826,805	\$525,331	2020-21	2025-26	Replacement of existing curtainwall system on the building is the first phase of the project and is in construction. Upon first phase completion and coordination with the dry season, roof recoating will proceed.
20	Chemistry Building Renovation / Remodel		Complete renovation / remodel of the Chemistry Building. The project has multiple phases to allow portions of the building to remain open during construction and avoid the need for swing space	\$40,140,000	General Revenue (SFRF) CF Auxiliary PECO Total:	10,000,000 5,140,000 10,000,000 15,000,000 \$40,140,000	\$353,511	\$2,299,657	\$37,486,833	2020-21	2026-27	Phase 1 design was over budget, which delayed the project. Redesign has been completed, GMP received August 2023. Expect Phase 1 construction to be complete August 2024. Phase 2 & 3 Engineer is under contract for full project. Design development is complete, full design for Phase 2 will be complete this calendar year. Phase 2 construction expected to start Summer 2024.
21	Biological Sciences Building Renovation		Complete renovation of the Biological Sciences building systems and finishes	\$31,990,000	General Revenue (SFRF) CF Total:	21,630,000 10,360,000 \$31,990,000	\$169,850	\$1,897,899	\$29,922,251	2022-23	2026-27	SFRF- State Fiscal Recovery Funds Engineer is under contract for full project. Design development is complete, full design for Phase 2 will be complete this calendar year. Construction expected to start Summer 2024.
22	FBC Mortgage Stadium Fire Alarm		FBC Mortgage Stadium fire alarm system replacement	\$3,050,000	CF Total:	3,050,000 \$3,050,000	\$0	\$500,000	\$2,550,000	2023-24	2024-25	
23	FBC Mortgage Stadium Structural Steel Coating Maintenance		FBC Mortgage Stadium structural steel coating maintenance	\$3,750,000	CF Total:	3,750,000 \$3,750,000	\$0	\$1,237,500	\$2,512,500	2023-24	2025-26	
24	UCF at Daytona State College		Interior upgrades and deferred maintenance to support the Institute for Risk Management and Insurance Education	\$10,000,000	CF Total:	10,000,000 \$10,000,000	\$0	\$5,000,000	\$5,000,000	2023-2024	2025-26	Initial meetings have taken place with UCF and Daytona State College. Project plan is in place and on target for opening Fall 2025.
				Subtotal - CF Large Projects:		\$103,168,800	\$6,926,739	\$14,359,875	\$81,882,185			

CFSP item #	Category	Project Title/Name	Description	Total Project Budget Allocation (Total Estimated Project Cost)	Funding Source(s)		Funds Expended Since Inception	Estimated Amt of Funds to be Expended this Year	Remaining Balance	Estimated Project Timeline		Comments
					Source	Amount				Start Date	Completion Date	
	State Appropriated Projects ^{4,6}											
	Repair, Maintenance, Renovation, Remodel (Sum of Digits)	Minor projects - repair, maintenance, renovation, remodel, site improvements	\$8,498,461	PECO	\$8,498,461	\$6,796,167	\$650,000	\$1,052,294	2017-18	2024-25		
	John Hitt Library Renovation Phase II	Renovation of existing library spaces	\$45,368,009	CITF	45,368,009	\$15,895,406	\$2,370,310	\$27,102,293	2020-21	2027-28	Library Level 3 renovation completed on schedule and under budget; opened to students in March 2023. Remaining funds will be allocated to the Library Level 2 and Level 4 renovations. Level 4 is planned to proceed first, as it will have a larger student impact on study space.	
	Performing Arts Complex Phase II - Design Only	Design of a new Performing Arts Complex on UCF main campus	\$2,600,000	CITF Donations	2,000,000 600,000	\$1,302,933	\$98,684	\$1,198,383	2021-22	2028-29	Schematic design was completed in March 2023. The project design is on hold, the project is focused on fundraising activities.	
	Burnett School of Biomedical Sciences Controls Upgrade	Upgrade the controls of the Burnett Bio-Medical Sciences Building	\$999,485	PECO	999,485	\$681,763	\$234,987	\$82,735	2020-21	2023-24	Functional performance testing of the controls in progress. Next steps include commissioning of the system and project close-out. Remaining balance represents estimated project savings at completion.	
	College of Nursing Building	College of Nursing Building	\$68,781,430	General Revenue (SFRF) Donations PECO	29,000,000 25,000,000 14,781,430	\$706,208	\$10,426,901	\$57,648,321	2022-23	2025-26	SFRF- State Fiscal Recovery Funds Project is in the 50% Construction Documents Phase. Early Release Package #1 (generator, switchgear) and Early Release Package #2 (precast, curtainwall, glazing) approved. Construction anticipated to start January 2024.	
	Education Complex Fire Alarm Replacement	Education Complex Fire Alarm Replacement	\$589,993	General Revenue (SFRF) PECO	443,514 146,479	\$0	\$589,993	\$0	2022-23	2023-24	SFRF- State Fiscal Recovery Funds Contract has been awarded and kick-off meeting held. Contractor submitting for necessary permits.	
				Subtotal - State Appropriated Projects:		\$126,837,378	\$25,382,477	\$14,370,875	\$87,084,026			
	Non-Appropriated Projects ^{5,6}											
	HVAC renovations to prevent the spread of COVID-19 through air filtration systems	HEERF Air Quality Improvement Projects	\$16,563,642	Contracts & Grants Auxiliary	16,499,334 64,308	\$14,150,221	\$1,882,762	\$530,660	2021-22	2023-24	Expected completion January 2024. Remaining balance represents estimated project savings at completion.	
	Student Union Roof and Building Envelope Repairs	Student Union Roof and Building Envelope Repairs	\$2,763,912	Activity & Svc Fees	2,763,912	\$430,454	\$2,333,458	\$0	2022-23	2023-24	Building envelope repairs completed. Roof replacement ~85% complete; anticipate project complete January 2024.	
	Individual Projects under \$2M		\$17,447,738	Auxiliary	17,447,738	\$62,706	\$14,026,767	\$3,358,265	Not Applicable		Primarily consists of various housing HVAC replacement projects, Lake Nona parking lot for College of Nursing building, building remodel for space optimization, and utility infrastructure projects.	
				Subtotal - Non-Appropriated Projects:		\$36,775,292	\$14,643,381	\$18,242,987	\$3,888,925			
	TOTALS:			\$281,455,549	\$281,455,549	\$50,470,593	\$54,510,341	\$176,474,616				

Notes:

- 1) *Education & General (E&G) Operating Projects* is a consolidated line item of all FCO projects, as defined in Board reg 14.001, funded from current year E&G operating funds. No individual project funded in whole or in part shall exceed \$1M, per Board reg 9.007(3)(a)1.
- 2) *Carryforward (CF) - Small Projects* is a consolidated line item of all FCO projects with a cost up to \$2M funded in whole or in part from CF funds, pursuant to Board Reg. 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in the FCO budget. For a list of individual projects, refer to the Carryforward Spending Plans (CFSP).
- 3) *Carryforward (CF) - Large Projects* includes any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board reg. 14.003(2)(c) and expenditure limits described therein. May also be reflected as one of multiple funding sources under categories State Appropriate Projects and Non-Appropriated Projects.
- 4) *State Appropriated Projects* - this category includes all FCO projects utilizing funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. These funds should never be included in the operating budget. Examples, PECO (including Sum-of-Digits) and CITF. Reference Board reg 14.003(12)(d). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.
- 5) *Non-Appropriated Projects* - this category includes all university FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. Reference Board reg 14.003(2)(e). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.
- 6) In light of the definition of "board" (s. 1013.01, F.S.), the requirements of s. 1031.61, F.S., the FCO Budget does not apply to those projects acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership.

Fixed Capital Outlay Budget Guide

The capital planning process consists of several components:

- The **Campus Master Plan** is developed every five years and provides a macro-level vision for major project priorities over a 10-year period, considering the needs identified in the University's **Educational Plant Survey** for new construction and expansion / renovation projects.
- **Facility Condition Assessment Reports** and other building analytics are used for existing structures and deferred maintenance.
- The **Capital Improvement Plan** is developed annually to request state funding for the university's priority major projects; it is informed by other capital planning documents and is a component of the university's state funding request (**Legislative Budget Request**).
- The **Fixed Capital Outlay (FCO) Budget** is developed annually; it is the culmination of these planning documents and serves as a spending plan for the fiscal year.

Florida Statute 1013.61 *Annual Capital Outlay Budget* requires the adoption of a capital outlay budget, which is referred to as the Fixed Capital Outlay (FCO) Budget. This budget is prepared in accordance with Board of Governors Regulation 14.003 *Fixed Capital Outlay Projects – University Budgeting Procedures* and other prescribed instructions, guidelines, and standard formats provided by the Chancellor. The Board of Governors also requires written certification of the FCO Budget by the President, Chief Financial Officer, and Board of Trustees Chair.

FCO projects are defined in Board Regulation 14.001 *Definitions*. They consist of construction that materially extends the life or materially improves functionality of space. The projects must have an expected useful life of 20 years with a project cost of more than \$100,000 (the university's capitalization policy). All projects appropriated by the state as FCO must also be included, regardless of thresholds. Lastly, projects, acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership are not applicable and have been omitted from this presentation (Board of Governors Regulation 14.003(3)).

The Board of Governors has provided a template for presenting the FCO budget, including the following:

- **CFSP Item #:** Projects funded from the university's available E&G carryforward balance as of July 1 are required to be reported on both the University E&G Carryforward Spending Plan – Supplemental Details (Fixed Capital Outlay Plans) and the FCO Budget. This field indicates the project's corresponding line item on the E&G Carryforward Spending Plan. The reporting should be consistent.
- **Category:** Represents the project's major funding source. Categorizing projects with multiple funding sources involves a level of judgement. Individual projects are not split into different funding category rows; therefore, the full project cost is always presented. The template does allow for projects below certain thresholds to be consolidated into single line items depending on the funding source.
- **Total Project Cost:** Anticipated hard costs (construction, furniture, etc.) and soft costs (design, permitting, etc.) to complete a project.
- **Funding Sources:** The FCO Budget includes projects from all funding sources, including both state and non-state. Identified funding sources must be in accordance with state statutes and Board of Governors regulations.
- **Funds Expended to Date:** Actual expenses paid as of the end of the preceding fiscal year.

- **Funds to be Expended this Year:** Projected expenditures through the end of the current fiscal year, excluding encumbrances.
- **Project Timeline:** Estimate of project start and completion dates by fiscal year.

Other related processes and procedures include:

- **Capital Project Certification:** The UCF Board of Trustees *Capital Projects Funding Policy* requires certification to be completed and signed by university senior leadership for projects exceeding \$2 million.
- **Mid-Year Amendments:** Board of Governors Regulation 14.003 *Fixed Capital Outlay Projects – University Budgeting Procedures* and the UCF Board of Trustees Policy BOT-4 *Delegation of Authority to the President* provide guidance for mid-year amendment procedures.
- **Mid-Year Updates to the Board of Trustees:** UCF Policy 3-211 *University Budget Process* provides guidance for mid-year updates of budget to actuals and projections to the Board of Trustees.



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.

Project name/description: Research 1 Microgrid (& Linear Generators)

Funding source(s): \$8,785,000 in total project costs:
\$4,700,000 – E&G Carryforward
\$4,085,000 – Remaining estimate to be funded by Duke Energy and Siemens

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.

**Alexander
Cartwright**

Digitally signed by Alexander
Cartwright
Date: 2023.07.29 10:07:27
-04'00'

President

Date

Jon Varnell

Digitally signed by Jon Varnell
Date: 2023.07.13 22:22:28
-04'00'

Vice President

Date

Senior Vice President for Administration
and Finance

Date

7/20/2023.

ycook

Digitally signed by ycook
Date: 2023.07.21
08:39:44 -04'00'

General Counsel

Date



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.

Project name/description: College of Nursing Building

Funding source(s): \$68,781,430 total project costs:
\$29,000,000 – Nonrecurring state funds (General Appropriations Act for FY 2022-23). Funding certification previously submitted to Facilities & Infrastructure Committee on October 18, 2022.
\$25,000,000 – Fundraising
\$14,781,430 – Public Education Capital Outlay (PECO)

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.

Alexander Cartwright
Digitally signed by Alexander Cartwright
Date: 2023.07.29 10:07:07 -04'00'

President

Date

Jon Varnell
Digitally signed by Jon Varnell
Date: 2023.07.13 22:24:03 -04'00'

Vice President

Date

Senior Vice President for Administration and Finance

Date

ycook
Digitally signed by ycook
Date: 2023.07.21 08:40:19 -04'00'

General Counsel

Date



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.


Project name/description: FBC Mortgage Stadium Fire Alarm

Funding source(s): \$3,050,000 - E&G Carryforward

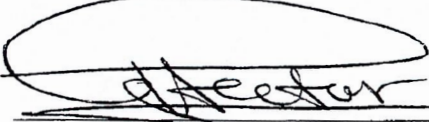
This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.


President

9/18/23
Date


Vice President

9/14/23
Date


Senior Vice President for Administration
and Finance

9/14/23
Date


General Counsel

9/18/23
Date



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.

Project name/description: FBC Mortgage Stadium Structural Steel Coating Maintenance

Funding source(s): \$3,750,000 - E&G Carryforward


This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.


President

9/18/23
Date


Vice President

9/14/23
Date


Senior Vice President for Administration
and Finance

9/14/23
Date


General Counsel

9/10/23
Date



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.

Project name/description: UCF at Daytona State College

Funding source(s): \$10,000,000 - E&G Carryforward

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.

Phil Carfo
President

9/18/23
Date

[Signature]
Vice President

9/14/23
Date

[Signature]
Senior Vice President for Administration
and Finance

9/14/23
Date

[Signature]
General Counsel

9/10/23
Date



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.

Project name/description: Biological Sciences Building Renovation

Funding source(s): \$31,990,000 total project costs:

E&G Carryforward - \$10,000,000

Previously Approved: State Fiscal Recovery Funds (SFRF) - \$21,630,000,

E&G Carryforward for design - \$360,000

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.

All Carfo
President

9/8/23
Date

[Signature]
Vice President

9/14/23
Date

[Signature]
Senior Vice President for Administration
and Finance

9/14/23
Date

[Signature]
General Counsel

9/10/23
Date



Capital Projects Funding Certification Form

This form is required as a condition for approval by the Facilities and Infrastructure Committee and the Board of Trustees.

Project name/description: Chemistry Building Renovation / Remodel

Funding source(s): \$40,140,000 total project costs:

Public Education Capital Outlay (PECO) - \$15,000,000

Auxiliary - \$10,000,000

Previously Approved: State Fiscal Recovery Funds (SFRF) -

\$10,000,000, E&G Carryforward including design - \$5,140,000

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.

Phil Carps
President

9/18/23
Date

[Signature]
Vice President

9/14/23
Date

[Signature]
Senior Vice President for Administration
and Finance

9/14/23
Date

[Signature]
General Counsel

9/10/23
Date



Board of Trustees

Budget and Finance Committee
September 27, 2023

Agenda Item

INFO-1: Work Plan and Charter Review

Proposed Board Action

This item is provided to the committee annually for review to provide the Trustees the opportunity to suggest needed amendments to the Budget and Finance Committee work plan and charter.

Authority for Board of Trustees Action

Not applicable. No board action is required.

Supporting Documentation Included

Attachment A: Budget and Finance Committee 2023-2024 Work Plan
Attachment B: Budget and Finance Committee Charter

Facilitators/Presenters

Harold Mills, Chair, Budget and Finance Committee



Work Plan and Charter Review

EXECUTIVE SUMMARY

Objective

To provide Committee members the opportunity to review and offer further input on the Committee's work plan for FY2023-2024 (July 1, 2023 – June 30, 2024).

Summary of Key Observations/Recommendations

Attachment A outlines the anticipated reports, actions, strategic discussions, and informational items planned to come before the Committee this fiscal year. The Board Office has coordinated with staff leadership to ensure work plans for each committee align with the full Board meeting themes in fiscal year 2024.

Additionally, the Committee's charter is attached for reference to the Committee's purpose and Authority, Roles and Responsibilities. This also serves as the Committee's annual review of its charter and the opportunity to discuss and necessary charter amendments that would come for action in the next meeting cycle.

Additional Background

Committee staff have prepared and discussed work plans with their Chair that include strategic routine business, strategic discussions, and information items to come before each committee in FY2024. The charter was last reviewed by the Committee on October 18, 2022.

Rationale

The work plan provides Trustees with an opportunity to review all planned business to come before the committee during the fiscal year.

Implementation Plan

The committee work plan is provided at the first meeting of every fiscal year,

Resource Considerations

The work plan included all planned business to come before the committee, including items that require action and resource considerations.

Conclusion

Review and provide further input on the Committee's work plan for FY2023-2024 and any needed charter amendments.

UCF Board of Trustees 2023-2024 Committee Workplan

BUDGET AND FINANCE

Wednesday, September 27, 2023 (Regularly Scheduled, Board Cycle 1)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
BUDC-1	2023-2024 Carryforward Spending Plan	Hector	Recommend approval of the 2023-2024 Carryforward Spending Plan to the Board of Trustees		(a) Board of Governors Submission Requirements Memo, (b) BOG Regulation 9.007, State University Operating Budgets and Requests, (c) BOG Template for Carryforward Spending Plan, (d) Carryforward Roll Forward, (e) Certification of Operating Budget, E&G Carryforward Spending Plan, and Fixed Capital Budget
BUDC-2	2023-2024 University Operating Budget and Spending Authority	Hector	Recommend approval of the 2023-2024 University Operating Budget to the Board of Trustees, thereby recommending the authorization of the President, or his designee, to amend the budget consistent with Legislative, Board of Governors' and Board of Trustees directives and guidelines.		(a) Consolidated Budget by Responsibility Center, (b) Detailed Profit and Loss (P&L) Statement by Colleges and Units
BUDC-3	2023-2024 Fixed Capital Outlay Budget	Hector	Recommend approval of the 2023-2024 Fixed Capital Outlay Budget to the Board of Trustees		(a) 2023-2024 Fixed Capital Outlay Budget, (b) Fixed Capital Outlay Budget Guide, (c) Capital Project Funding Certification Form - Research 1 Microgrid and Linear Generators, (d) Capital Project Funding Certification Form - College of Nursing Building (e) Capital Project Funding Certification Form - FBC Mortgage Stadium Fire Alarm Replacement, (f) Capital Project Funding Certification Form - FBC Mortgage Stadium Structural Steel Coating Maintenance, (g) Capital Project Funding Certification Form - UCF at Daytona State College, (h) Capital Project Funding Certification Form - Biological Sciences Building, (i) Capital Project Funding Certification Form - Chemistry Building Renovation/Remodel

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC-1	Financial Health Update	Hector	This report is intended to engage Trustees in a discussion on topics central to the strategic financial progression of the University.	Topic to cover budgets, deferred maintenance, etc.	(a) Financial Health Update PowerPoint Presentation
DISC-2					

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	Work Plan and Charter Review	Mills	This item is provided to the committee annually for review to provide the Trustees the opportunity to suggest needed amendments.	The charter was last reviewed by the committee on October 18, 2022.	(a) Budget and Finance Committee 2023-2024 Work Plan, (b) Budget and Finance Committee Charter

UCF Board of Trustees 2023-2024 Committee Workplan

BUDGET AND FINANCE

INFO-2	University Investment Report - 4th Quarter, Ended June 30, 2023	Francis	This item is provided to inform the committee of the University's investment portfolio.		(a) University Investment Report - 4th Quarter, Ended June 30, 2023
INFO-3	University Operating Budget Report - 4th Quarter, Ended June 30, 2023	White	This item is provided to inform the committee of the University's operating financials budget-to-actual results and year-over-year comparisons to the previous fiscal year.		(a) University Operating Budget Report - 4th Quarter, Ended June 30, 2023, with Projections
INFO-4	Direct Support Organizations' (DSO) Financial Reports - 4th Quarter, Ended June 30, 2023	Tant	This item is provided to inform the committee of DSO year-to-date actuals compared to the year-to-date budget and to the same period of the prior year.		(a) UCF Academic Health, (b) UCF Athletics Association, (c) UCF Convocation Corporation, (d) UCF Finance Corporation, (e) UCF Foundation, (f) UCF Research Foundation, (g) UCF Stadium Corporation, (i) Central Florida Clinical Practice Organization
INFO-5	2022-2023 Fixed Capital Outlay Budget Update	Hector	This item is provided to inform the committee of the estimated expense to actuals for the 2022-2023 Fixed Capital Outlay Budget. This item also provides an update on project costs and remaining balances.		(a) 2022-2023 Fixed Capital Outlay Budget Update

UCF Board of Trustees 2023-2024 Committee Workplan

BUDGET AND FINANCE

Wednesday, November 15, 2023 (Regularly Scheduled, Board Cycle 2)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
BUDC-1					
BUDC-2					
BUDC-3					

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC-1	Transformation Efforts Update	Hector		Topic to cover procurement and policy review efforts around identifying unnecessary "red tape."	
DISC-2	Draft Direct Support Organizations' (DSO) Audit Report	Hector	This report is intended to engage the trustees in a discussion on the Direct Support Organizations' audit.		
DISC-3					

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	University Investment Report-1st Quarter, Ended September 30, 2023	Francis	This item is provided to inform the committee of the University's investment portfolio.		(a) University Investment Report - 1st Quarter, Ended September 30, 2023
INFO-2	University Operating Budget Report-1st Quarter, Ended September 30, 2023	White	This item is provided to inform the committee of the University's operating financials budget-to-actual results and year-over-year comparisons to the previous fiscal year.		(a) University Operating Budget Report - 1st Quarter, Ended September 30, 2023, with Projections
INFO-3	Direct Support Organizations' (DSO) Financial Report - 1st Quarter, Ended September 30, 2023	Tant	This item is provided to inform the committee of DSO year-to-date actuals compared to the year-to-date budget and to the same period of the prior year.		(a) UCF Academic Health, (b) UCF Athletics Association, (c) UCF Convocation Corporation, (d) UCF Finance Corporation, (e) UCF Foundation, (f) UCF Research Foundation, (g) UCF Stadium Corporation, (i) Central Florida Clinical Practice Organization
INFO-4	University and DSO Debt Report	Francis	This report is intended to inform the committee of the debt of the university and direct support organizations.		(a) University and Direct Support Organization Debt Summary, (b) University Global Amortization Schedule, (c) DSO Global Amortization Schedule

UCF Board of Trustees 2023-2024 Committee Workplan

BUDGET AND FINANCE

Thursday, February 22, 2024 (Regularly Scheduled, Board Cycle 3)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
BUDC-1	Operating Budgets for Auxiliary Facilities with Bonded Debt	Hector	Recommend approval of the operating budget for the Housing Operations auxiliary enterprise to the Board of Trustees.	Due to the Parking bonds pay off, as approved in June 2023, Housing is the only remaining auxiliary enterprise that must submit an operating budget to the BOG.	(a) 2024-2025 Proposed Auxiliary Facility Operating Budget - Housing Operations

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC- 1	Draft University Audited Financial Statements Report	Hector	This report is intended to engage the trustees in a discussion on the university's draft audited financial statements.		(a) Draft University Audited Financial Report
DISC-2					
DISC-3					

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	University Investment Report-2nd Quarter, Ended December 31, 2023	Francis	This item is provided to inform the committee of the University's investment portfolio.		(a) University Investment Report - 2nd Quarter, Ended December 31, 2023
INFO-2	University Operating Budget Report-2nd Quarter, Ended December 31, 2023	Hector	This item is provided to inform the committee of the University's operating financials budget-to-actual results and year-over-year comparisons to the previous fiscal year.		(a) University Operating Budget Report - 2nd Quarter, Ended December 31, 2023, with Projections
INFO-3	Direct Support Organizations' (DSO) Financial Reports-2nd Quarter, Ended December 31, 2023	Hector	This item is provided to inform the committee of DSO year-to-date actuals compared to the year-to-date budget and to the same period of the prior year.		(a) UCF Academic Health, (b) UCF Athletics Association, (c) UCF Convocation Corporation, (d) UCF Finance Corporation, (e) UCF Foundation, (f) UCF Research Foundation, (g) UCF Stadium Corporation, (i) Central Florida Clinical Practice Organization
INFO-4	University and DSO Debt Report	Francis	This report is intended to inform the committee of the debt of the university and direct support organizations.		(a) University and Direct Support Organization Debt Summary, (b) University Global Amortization Schedule, (c) DSO Global Amortization Schedule
INFO-5	2023-2024 Fixed Capital Outlay Budget Update as of December 31, 2023	Hector	This item is provided to inform the committee of the estimated expense to actuals for the 2023-2024 Fixed Capital Outlay Budget. This item also provides an update on project costs and remaining balances.		(a) 2023-2024 Fixed Capital Outlay Budget Update

UCF Board of Trustees 2023-2024 Committee Workplan
BUDGET AND FINANCE

Thursday, June 13, 2024 (Regularly Scheduled, Board Cycle 4)

ACTION ITEMS					
LABEL	ITEM NAME	PRESENTER	REQUESTED ACTION (Motion)	ADDITIONAL NOTES	PLANNED ATTACHMENTS
BUDC-1	Preliminary 2024-2025 University Operating Budget and Spending Authority	Hector	Recommend approval of the 2024-2025 spending authority and preliminary budget to the Board of Trustees.	It should be noted that declining to approve the spending authority and preliminary budget will impact the university's ability to submit a BOT approved budget to the BOG by the deadline set by the Chancellor.	
BUDC-2	2024-2025 Direct Support Organization/Related Entity Operating Budgets	Tant	Recommend approval of the 2024-2025 Direct Support Organization/Related Entity operating budgets to the Board of Trustees.		(a) UCF Academic Health, (b) UCF Athletics Association, (c) UCF Convocation Corporation, (d) UCF Finance Corporation, (e) UCF Foundation, (f) UCF Research Foundation, (g) UCF Stadium Corporation, (i) Central Florida Clinical Practice Organization
BUDC-3	Renewal of Reducing Revolving Line of Credit - Fifth Third Bank	Donovan	Recommend approval of the loan renewal documents to the Board of Trustees.		(a) Modification of Renewal Reducing Revolving Line of Credit Promissory Note and Other Loan Documents
BUDC-4	UCF Stadium Corporation Release of Unrestricted Surplus	Donovan	Recommend approval of the release of the UCF Stadium Corporation's unrestricted surplus for the fiscal year ending June 30, 2025, to UCF Athletics Association.		(a) UCF Stadium Corporation 2024-2025 Budget

DISCUSSION ITEMS					
LABEL	ITEM NAME	PRESENTER	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
DISC-1					
DISC-2					

INFORMATION ITEMS					
LABEL	ITEM NAME	AUTHOR	OBJECTIVE	ADDITIONAL NOTES	PLANNED ATTACHMENTS
INFO-1	University Investment Report-3rd Quarter, Ended March 31, 2024	Francis	This item is provided to inform the committee of the University's investment portfolio.		(a) University Investment Report - 3rd Quarter, Ended March 31, 2024
INFO-2	University Operating Budget Report-3rd Quarter, Ended March 31, 2024	Hector	This item is provided to inform the committee of the University's operating financials budget-to-actual results and year-over-year comparisons to the previous fiscal year.		(a) University Operating Budget Report - 3rd Quarter, Ended March 31, 2024, with Projections
INFO-3	Direct Support Organizations' (DSO) Financial Reports-3rd Quarter, Ended March 31, 2024	Hector	This item is provided to inform the committee of DSO year-to-date actuals compared to the year-to-date budget and to the same period of the prior year.		(a) UCF Academic Health, (b) UCF Athletics Association, (c) UCF Convocation Corporation, (d) UCF Finance Corporation, (e) UCF Foundation, (f) UCF Research Foundation, (g) UCF Stadium Corporation, (i) Central Florida Clinical Practice Organization
INFO-4	Final University Audited Financial Statements Report	White	This item is provided to inform the committee of any material changes to the university's audited financial statements.		(a) Final University Audited Financial Statements Report



BUDGET AND FINANCE COMMITTEE

PURPOSE AND AUTHORITY

The Budget and Finance Committee ("Committee") is a standing Committee of the University of Central Florida Board of Trustees ("Board"). The purpose of the Committee is to oversee the University budget and all revenue sources to monitor the overall financial performance of the University and its Related Entities.

The Board authorizes the Committee to perform activities within the scope of its charter as follows:

- Provide oversight of the financial condition of the University and all Related Entities.
- Provide oversight and strategic direction of the University's financial planning and resource allocation, financial commitments and contractual obligations, treasury and cash management, debt management, and tuition and fees.
- Evaluate the University's investment and cash management strategies and make recommendations to enhance performance.
- Perform other duties as assigned by the Board or the Board Chair.

ROLES AND RESPONSIBILITIES

The Committee will review and recommend the following to the Board for action:

- The annual operating budget of the University, carryforward spending plan, and capital outlay budget of the University and its Related Entities.
- Financial commitments, contractual obligations, contingent risks, or the assumption of liabilities not delegated to the President.
- The borrowing of funds and any material changes to such loans, including internal University resources borrowed via internal loan; any debt issuance; and public private partnerships.
- Changes to the University's tuition and fees.
- The transfer of allowable University funds to, from, or among Related Entities, unless under an agreement approved by the Board of Trustees.
- The financial statements of the University and of the University's Related Entities.
- Additional items within the Committee's scope and authority that require approval.



REPORTING RESPONSIBILITIES

- The Committee will, at the next regularly scheduled board meeting, report to the Board any action taken by the Committee.
- The Committee will promptly notify all board members of any matters within its oversight roles and responsibilities that might significantly impact the financial, legal, academic standing, or reputation of the University.

MEMBERSHIP

- The chair of the Board will appoint the chair and members of the Committee and serve as a non-voting ex officio member.
- The Committee will consist of at least five members.
- Members of the Committee will serve until their resignation or replacement by the chair of the Board.

MEETINGS AND MINUTES

- Meetings will be held not less than four times per fiscal year.
- A majority of the Committee members will constitute a quorum for the conduct of business. Action shall require a majority vote of Committee members present.
- The Committee will maintain and post written minutes of its meetings in accordance with Florida Statute 1001.71.

STAFF

- The senior vice president for finance and administration will serve as the primary liaison to the Committee and delegate administrative responsibilities as necessary.
- The president and senior vice president for finance and administration may call upon additional staff to provide presentations, information, or recommendations in the scope of the Committee's charter.

CHARTER REVIEW

- The Committee will review its charter annually and recommend to the Board any changes that the Committee deems necessary.



ADOPTION

I HEREBY CERTIFY that the University of Central Florida Board of Trustees adopted this charter at its regularly scheduled meeting on June 17, 2021.

A handwritten signature in blue ink, appearing to read "Michael A. ...", written over a solid black horizontal line.

JUL 1, 2021

Associate Corporate Secretary
University of Central Florida Board of Trustees

Date



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

INFO-2: University Investment Report – 4th Quarter, Ended June 30, 2023

Proposed Board Action

This information is provided quarterly to update the committee on update on the university's investment portfolio for the quarter ended June 30, 2023.

Authority for Board of Trustees Action

Sections 1011.42(5) and 218.415, Florida Statutes; UCF-4.014 Investments; UCF Investment Policy Manual

Supporting Documentation Included

Attachment A: University Investment Report – 4th Quarter, Ended June 30, 2023

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance

Bert Francis, Assistant Vice President for Debt Management and University Treasurer



University Investment Report – 4th Quarter, Ended June 30, 2023

EXECUTIVE SUMMARY

Objective

The university Treasury office has worked with our &Co investment consultants to prepare the attached quarterly investment report for the quarter ended June 30, 2023.

Summary of Key Observations/Recommendations

This quarter includes the following highlights and notable changes:

The University Structured Investment Portfolio (SIP) returned 1.79% for the quarter ended June 30, 2023. Every investment pool generated positive returns for the quarter, but equities produced the most significant returns with domestic equities returning 8.73% and international equities returning 2.14%.

As of August 31, 2023, the University has liquidated the SPIA fund down to a minimum balance of \$50.0 million and has reinvested these funds into Pool I. The balance in Pool I as of August 31, 2023, is \$333.6 million. The returns on the re-established Pool I have exceeded initial expectations and are currently trending above a 5.0% yield as of August 31, 2023. Realized interest income returns on Pool I were approximately \$2.9 million for the quarter ended June 30, 2023.

This item is provided to the trustees quarterly for information purposes only.

Additional Background

The attached report provides an update on the university's investment portfolio for the quarter ended June 30, 2023 (Attachment A).

As of June 30, 2023, the university had the following cash and investment balances:

Bank of America operating account	\$ 52,610,231
State of Florida Special Purpose Investment Account (SPIA)	57,353,158
Bank of New York Structured Investment Portfolio	<u>545,889,939</u>
Total Cash and Investments	\$ 655,853,328

The structured investment portfolio experienced quarterly net gains totaling \$10,437,003. This includes \$5,617,445 in unrealized gains plus net interest and dividend income of \$4,981,418, less investment related fees.

For the entirety of fiscal year 2022-23, the investment portfolio experienced annual net gains totaling \$23,883,086. This includes \$11,397,253 in unrealized gains plus net interest and dividend income of \$12,780,186, less investment related fees.

Rationale

This agenda item is intended to support the Committee's review and assessment of the University's investment portfolio as outlined in the Budget and Finance Committee Charter.

Implementation Plan

Not Applicable

Resource Considerations

Not Applicable

Conclusion

This agenda item is intended to provide Trustees with an overview of the University's investment portfolio on a quarterly basis.

Investment Performance Review
Period Ending June 30, 2023

University of Central Florida Board Summary Report



Asset Allocation and Performance	Allocation		Performance(%)						Inception Date
	Market Value \$	%	QTR	FYTD	1 YR	3 YR	5 YR	Inception	
Total Fund (Net)	545,889,939	100.00	1.79	4.64	4.64	2.90	4.18	4.07	04/01/2010
SPIA (Net)			0.57	1.64	1.64	1.54	2.02	1.82	
Total Fund (Gross)	545,889,939	100.00	1.82	4.68	4.68	2.96	4.24	4.16	04/01/2010
Pool I	200,992,044	36.82	1.23	N/A	N/A	N/A	N/A	N/A	04/01/2010
Pool I Policy			1.25	3.75	3.75	1.33	1.57	0.76	
Pool II	55,447,265	10.16	0.76	2.81	2.81	0.77	1.70	1.00	04/01/2010
Pool II Policy			0.61	2.34	2.34	0.49	1.36	0.78	
Pool III	154,696,142	28.34	1.07	3.06	3.06	1.28	3.13	3.41	04/01/2010
Pool III Policy			0.69	2.82	2.82	0.82	2.89	3.12	
Pool IV	134,754,488	24.69	4.38	10.67	10.67	7.20	7.45	8.14	04/01/2010
Pool IV Policy			4.78	11.29	11.29	7.01	7.26	8.15	



Comparative Performance Trailing Returns							
	QTR	FYTD	1 YR	3 YR	5 YR	Inception	Inception Date
Pool I	1.23 (17)	N/A	N/A	N/A	N/A	N/A	04/01/2010
FTSE 3 Month T-Bill	1.25 (5)	3.75 (18)	3.75 (18)	1.33 (10)	1.57 (8)	0.76 (11)	
IM U.S. Taxable Money Market (MF) Median	1.18	3.53	3.53	1.20	1.35	0.61	
Fidelity MM (Pool I)	1.23 (17)	N/A	N/A	N/A	N/A	N/A	04/01/2010
FTSE 3 Month T-Bill	1.25 (5)	3.75 (18)	3.75 (18)	1.33 (10)	1.57 (8)	0.76 (11)	
IM U.S. Taxable Money Market (MF) Median	1.18	3.53	3.53	1.20	1.35	0.61	

Returns for periods greater than one year are annualized.
Returns are expressed as percentages.

Comparative Performance Trailing Returns

	QTR	FYTD	1 YR	3 YR	5 YR	Inception	Inception Date
Pool II	0.76 (84)	2.81 (89)	2.81 (89)	0.77 (80)	1.70 (72)	1.00 (89)	04/01/2010
Pool II Policy	0.61 (93)	2.34 (95)	2.34 (95)	0.49 (95)	1.36 (93)	0.78 (100)	
IM U.S. Cash Fixed Income (SA+CF) Median	1.26	3.88	3.88	1.41	1.82	1.40	
Galliard (Pool II)	0.76 (84)	2.81 (89)	2.81 (89)	0.77 (80)	1.70 (72)	1.00 (89)	04/01/2010
Pool II Policy	0.61 (93)	2.34 (95)	2.34 (95)	0.49 (95)	1.36 (93)	0.78 (100)	
IM U.S. Cash Fixed Income (SA+CF) Median	1.26	3.88	3.88	1.41	1.82	1.40	

Pool II Policy: 75% BofA ML 1 Yr US Treasury Note, 25% 90 Day U.S. T-Bill
 Returns for periods greater than one year are annualized.
 Returns are expressed as percentages.

Comparative Performance Trailing Returns							
	QTR	FYTD	1 YR	3 YR	5 YR	Inception	Inception Date
Pool III (Net)	1.03	2.99	2.99	1.21	3.05	3.32	04/01/2010
Pool III Policy	0.69	2.82	2.82	0.82	2.89	3.12	
Pool III (Gross)	1.07	3.06	3.06	1.28	3.13	3.41	04/01/2010
Pool III Policy	0.69	2.82	2.82	0.82	2.89	3.12	
Pool III - Domestic Equity	8.73 (23)	19.55 (31)	19.55 (31)	14.57 (40)	12.28 (19)	12.36 (44)	04/01/2010
Pool III Equity Policy	8.74 (22)	19.59 (30)	19.59 (30)	14.60 (40)	12.31 (18)	12.94 (28)	
IM U.S. Equity (SA+CF+MF) Median	5.44	15.80	15.80	13.60	9.10	11.99	
Pool III - Fixed Income	-0.27 (77)	0.43 (83)	0.43 (83)	-1.32 (96)	1.34 (77)	1.65 (39)	04/01/2010
ICE BofAML 1-5 Year AAA-A U.S. Corp. & Gov. Index	-0.70 (97)	-0.13 (100)	-0.13 (100)	-1.65 (100)	1.05 (95)	1.33 (75)	
IM U.S. Short Duration Fixed Income (SA+CF) Median	0.04	1.49	1.49	-0.20	1.58	1.49	

Pool III Policy: 15% S&P500, 85% BofA ML 1-5 Yr Gov/Credit Rated A and Above; Pool III Domestic Equity Policy: 100% S&P500
Returns for periods greater than one year are annualized.
Returns are expressed as percentages.



Comparative Performance

Pool III

As of June 30, 2023

	QTR	FYTD	1 YR	3 YR	5 YR	Inception	Inception Date
Domestic Equity							
Vanguard Instl (Pool III)	8.73 (15)	19.55 (7)	19.55 (7)	14.57 (6)	12.28 (5)	12.83 (3)	07/01/2013
S&P 500 Index	8.74 (8)	19.59 (3)	19.59 (3)	14.60 (3)	12.31 (2)	12.86 (1)	
IM S&P 500 Index (MF) Median	8.65	19.18	19.18	14.21	11.97	12.44	
Fixed Income							
Galliard (Pool III)	-0.14 (67)	0.64 (76)	0.64 (76)	-1.29 (96)	1.43 (66)	1.74 (38)	04/01/2010
ICE BofAML 1-5 Year AAA-A U.S. Corp. & Gov. Index	-0.70 (97)	-0.13 (100)	-0.13 (100)	-1.65 (100)	1.05 (95)	1.33 (75)	
IM U.S. Short Duration Fixed Income (SA+CF) Median	0.04	1.49	1.49	-0.20	1.58	1.49	
Sawgrass (Pool III)	-0.44 (90)	0.15 (95)	0.15 (95)	-1.36 (97)	1.22 (83)	1.55 (46)	04/01/2010
ICE BofAML 1-5 Year AAA-A U.S. Corp. & Gov. Index	-0.70 (97)	-0.13 (100)	-0.13 (100)	-1.65 (100)	1.05 (95)	1.33 (75)	
IM U.S. Short Duration Fixed Income (SA+CF) Median	0.04	1.49	1.49	-0.20	1.58	1.49	

Pool III Policy: 15% S&P500, 85% BofA ML 1-5 Yr Gov/Credit Rated A and Above; Pool III Domestic Equity Policy: 100% S&P500
Returns for periods greater than one year are annualized.
Returns are expressed as percentages.

Comparative Performance Trailing Returns

	QTR	FYTD	1 YR	3 YR	5 YR	Inception	Inception Date
Pool IV (Net)	4.33	10.62	10.62	7.15	7.40	8.03	04/01/2010
Pool IV Policy	4.78	11.29	11.29	7.01	7.26	8.15	
Pool IV (Gross)	4.38	10.67	10.67	7.20	7.45	8.14	04/01/2010
Pool IV Policy	4.78	11.29	11.29	7.01	7.26	8.15	
Pool IV - Total Equity	7.69	18.93	18.93	12.72	10.61	10.88	04/01/2010
Pool IV Equity Policy	7.82	18.35	18.35	13.10	10.43	11.09	
Pool IV - Domestic Equity	8.73 (23)	19.55 (31)	19.55 (31)	14.57 (40)	12.28 (19)	12.39 (43)	04/01/2010
Pool IV Domestic Equity Policy	8.74 (22)	19.59 (30)	19.59 (30)	14.60 (40)	12.31 (18)	12.94 (28)	
IM U.S. Equity (SA+CF+MF) Median	5.44	15.80	15.80	13.60	9.10	11.99	
Pool IV - International Equity	2.14 (57)	15.79 (36)	15.79 (36)	5.48 (57)	4.29 (29)	5.23 (38)	04/01/2010
MSCI AC World ex USA	2.67 (44)	13.33 (50)	13.33 (50)	7.75 (36)	4.01 (34)	4.82 (48)	
IM International Equity (MF) Median	2.44	13.32	13.32	6.28	3.10	4.75	
Pool IV - Fixed Income	-0.44 (24)	-0.27 (40)	-0.27 (40)	-2.96 (23)	1.50 (23)	2.86 (34)	04/01/2010
Pool IV Fixed Income Policy	-0.75 (58)	-1.40 (96)	-1.40 (96)	-4.12 (95)	0.67 (99)	2.17 (95)	
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	-0.68	-0.39	-0.39	-3.43	1.20	2.70	

Pool IV Policy: Prior to 7/1/2015: 30% BC Agg, 5% BC TIPS, 50% S&P500, 15% MSCI ACWxUS; 7/1/2015 to 11/30/2022: 50% S&P500, 15% MSCI ACWxUS, 35% BC Agg ; 12/1/2022 to 12/31/2022: 55% S&P500, 10% MSCI ACWxUS, 35%BC Agg; 1/1/2023 to present: 55% S&P500, 10% MSCI ACWxUS, 35%BC Int Agg
Pool IV Equity Policy: Prior to 12/1/2022: 77% S&P500, 23% MSCI ACWxUS; 12/1/2022 to present: 85% S&P500, 15%MSCI ACWxUS;
Pool IV Domestic Equity Policy: 100% S&P500
Pool IV Fixed Policy: Prior to 7/1/2015: 86% BC Agg, 14% BC TIPS; 7/1/2015 to 12/31/2022: 100% BC Agg; 1/1/2023 to present: 100% BC Int Agg
Galliard Pool IV Policy: Prior to 1/1/2023: 100% BC Agg; Since 1/1/2023: 100% BC Int Agg
Returns for periods greater than one year are annualized and are expressed as percentages.

Comparative Performance

Pool IV

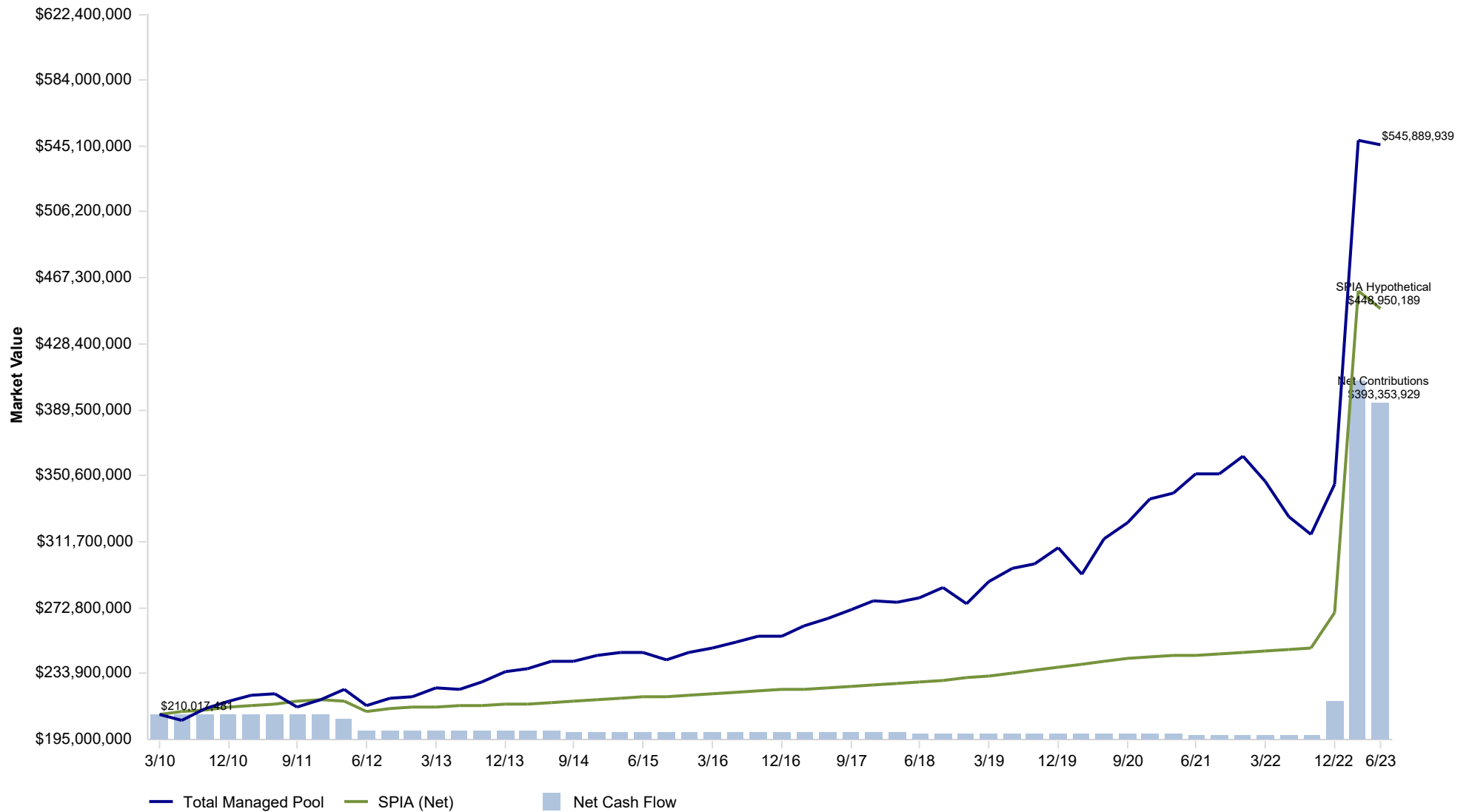
As of June 30, 2023

	QTR	FYTD	1 YR	3 YR	5 YR	Inception	Inception Date
Domestic Equity							
Vanguard Instl (Pool IV)	8.73 (15)	19.55 (7)	19.55 (7)	14.57 (6)	12.28 (5)	12.83 (3)	07/01/2013
S&P 500 Index	8.74 (8)	19.59 (3)	19.59 (3)	14.60 (3)	12.31 (2)	12.86 (1)	
IM S&P 500 Index (MF) Median	8.65	19.18	19.18	14.21	11.97	12.44	
International Equity							
Europacific Growth (Pool IV)	2.14 (82)	15.79 (54)	15.79 (54)	5.48 (93)	4.29 (27)	5.80 (9)	04/01/2010
MSCI AC World ex USA	2.67 (59)	13.33 (73)	13.33 (73)	7.75 (56)	4.01 (35)	4.82 (49)	
IM International Multi-Cap Core Equity (MF) Median	2.95	16.36	16.36	8.12	3.55	4.81	
Fixed Income							
Galliard Intermediate (Pool IV)	-0.38 (12)	-0.81 (72)	-0.81 (72)	-3.42 (47)	1.33 (33)	2.83 (36)	04/01/2010
Galliard Pool IV Policy	-0.75 (58)	-1.40 (96)	-1.40 (96)	-4.12 (95)	0.67 (99)	2.16 (95)	
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	-0.68	-0.39	-0.39	-3.43	1.20	2.70	

Pool IV Policy: Prior to 7/1/2015: 30% BC Agg, 5% BC TIPS, 50% S&P500, 15% MSCI ACWxUS; 7/1/2015 to 11/30/2022: 50% S&P500, 15% MSCI ACWxUS, 35% BC Agg ; 12/1/2022 to 12/31/2022: 55% S&P500, 10% MSCI ACWxUS, 35% BC Agg; 1/1/2023 to present: 55% S&P500, 10% MSCI ACWxUS, 35% BC Int Agg
 Pool IV Equity Policy: Prior to 12/1/2022: 77% S&P500, 23% MSCI ACWxUS; 12/1/2022 to present: 85% S&P500, 15% MSCI ACWxUS;
 Pool IV Domestic Equity Policy: 100% S&P500
 Pool IV Fixed Policy: Prior to 7/1/2015: 86% BC Agg, 14% BC TIPS; 7/1/2015 to 12/31/2022: 100% BC Agg; 1/1/2023 to present: 100% BC Int Agg
 Galliard Pool IV Policy: Prior to 1/1/2023: 100% BC Agg; Since 1/1/2023: 100% BC Int Agg
 Returns for periods greater than one year are annualized and are expressed as percentages.

Schedule of Investable Assets
Total Managed Pool
 Since Inception Ending June 30, 2023

Schedule of Investable Assets



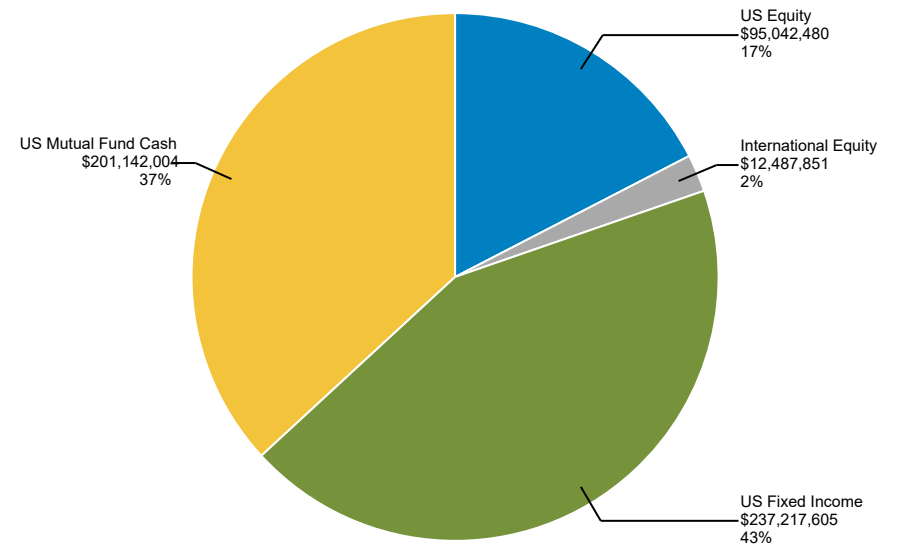
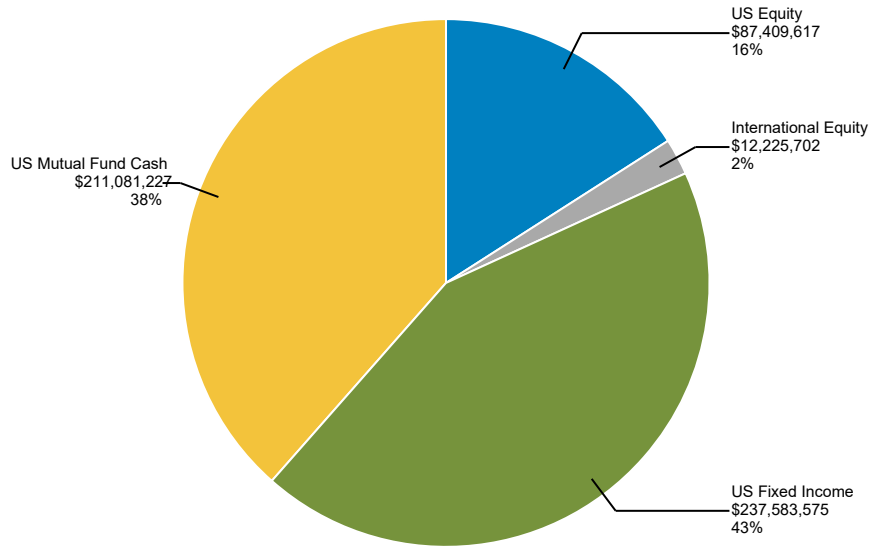
Schedule of Investable Assets

Periods Ending	Beginning Market Value	Net Cash Flow	Gain/Loss	Ending Market Value	Return %
Inception	\$210,017,481	\$183,336,448	\$152,536,010	\$545,889,939	4.16

Returns for periods greater than one year are annualized.
 Net cash flows include those associated with management fees, portfolio expenses, and operating withdrawals. Expenses are reduced by commission recapture income received.
 A prior period adjustment resulted in a \$30 change to the beginning MV.

Mar-2023 : \$548,300,121

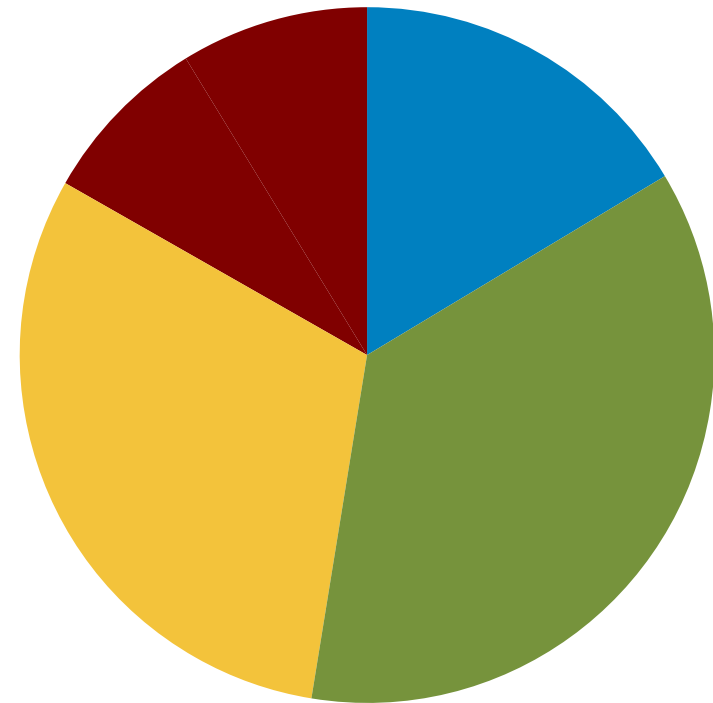
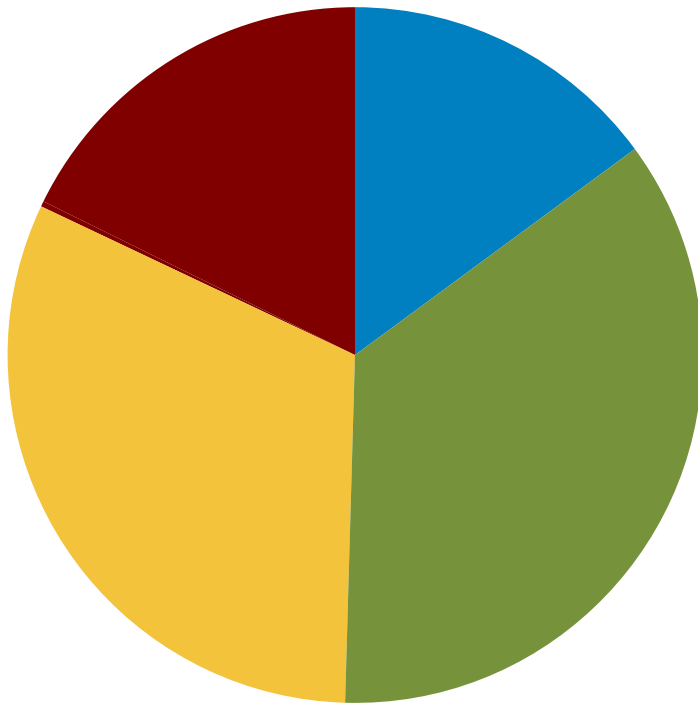
Jun-2023 : \$545,889,939



Allocation			Allocation		
	Market Value	Allocation		Market Value	Allocation
■ US Equity	87,409,617	15.9	■ US Equity	95,042,480	17.4
■ International Equity	12,225,702	2.2	■ International Equity	12,487,851	2.3
■ US Fixed Income	237,583,575	43.3	■ US Fixed Income	237,217,605	43.5
■ US Mutual Fund Cash	211,081,227	38.5	■ US Mutual Fund Cash	201,142,004	36.8

Mar-2023 : \$668,394,705

Jun-2023 : \$655,853,328



Allocation			Allocation		
	Market Value	Allocation		Market Value	Allocation
Equity	99,635,319	14.9	Equity	107,530,331	16.4
Fixed Income	237,583,575	35.5	Fixed Income	237,217,605	36.2
Mutual Fund Cash	211,081,227	31.6	Mutual Fund Cash	201,142,004	30.7
Bank of America	1,712,215	0.3	Bank of America	52,610,231	8.0
SPIA	118,382,369	17.7	SPIA	57,353,158	8.7

Financial Reconciliation
Total Managed Pool
1 Quarter Ending June 30, 2023

Financial Reconciliation Quarter to Date									
	Market Value 04/01/2023	Net Transfers	Contributions	Distributions	Management Fees	Other Expenses	Income	Apprec./ Deprec.	Market Value 06/30/2023
Pool I	210,934,103	-	217,050,000	-229,900,000	-	-	2,909,146	-1,205	200,992,044
Fidelity MM (Pool I)	210,934,103	-	217,050,000	-229,900,000	-	-	2,909,146	-1,205	200,992,044
Pool II	55,071,603	-	-	-	-40,504	-	378,728	37,439	55,447,265
Galliard (Pool II)^	55,071,603	-	-	-	-40,504	-	378,728	37,439	55,447,265
Pool III	153,125,413	-	-	-	-65,176	-	970,571	665,335	154,696,142
Pool III - Fixed	130,380,126	-	-	-	-65,176	-	874,621	-1,223,059	129,966,511
Galliard (Pool III)	74,646,882	-	-	-	-55,426	-	616,318	-721,265	74,486,509
Sawgrass (Pool III)	55,733,244	-	-	-	-9,751	-	258,303	-501,794	55,480,002
Pool III - Dom Equity	22,720,778	-	-	-	-	-	95,650	1,888,394	24,704,822
Vanguard Instl (Pool III)	22,720,778	-	-	-	-	-	95,650	1,888,394	24,704,822
Pool III - Mutual Fund Cash	24,509	-	-	-	-	-	300	-	24,809
Pool IV	129,169,002	-	2,816	-	-56,180	-	722,973	4,915,877	134,754,488
Pool IV - Fixed	52,131,846	-	2,816	-	-56,180	-	401,499	-676,153	51,803,828
Galliard Intermediate (Pool IV)	37,295,377	14,851,679	2,816	-	-56,180	-	401,499	-691,363	51,803,828
Dodge & Cox Income (Pool IV)	14,836,469	-14,851,679	-	-	-	-	-	15,210	-
Pool IV - Dom Equity	64,688,840	-	-	-	-	-	272,328	5,376,490	70,337,658
Vanguard Instl (Pool IV)	64,688,840	-	-	-	-	-	272,328	5,376,490	70,337,658
Pool IV - Int'l Equity	12,225,702	-	-	-	-	-	46,609	215,540	12,487,851
Europacific (Pool IV)	12,225,702	-	-	-	-	-	46,609	215,540	12,487,851
Pool IV - Mutual Fund Cash	122,614	-	-	-	-	-	2,537	-	125,151
Total Managed Pool	548,300,121	-	217,052,816	-229,900,000	-161,860	-	4,981,418	5,617,445	545,889,939



Financial Reconciliation
Total Managed Pool
July 1, 2022 To June 30, 2023

Financial Reconciliation Fiscal Year to Date									
	Market Value 07/01/2022	Net Transfers	Contributions	Distributions	Management Fees	Other Expenses	Income	Apprec./ Deprec.	Market Value 06/30/2023
Pool I	-	-	659,000,000	-463,101,250	-	-1,250	5,094,947	-403	200,992,044
Fidelity MM (Pool I)	-	-	659,000,000	-463,101,250	-	-1,250	5,094,947	-403	200,992,044
Pool II	53,988,992	-	-	-	-40,504	-16,177	1,206,384	308,569	55,447,265
Galliard (Pool II)^	53,988,992	-	-	-	-40,504	-16,177	1,206,384	308,569	55,447,265
Pool III	150,243,674	-	27	-3,479	-103,753	-38,758	3,556,708	1,041,723	154,696,142
Pool III - Fixed	129,549,517	-	-	-3,479	-103,753	-33,370	3,176,421	-2,618,825	129,966,511
Galliard (Pool III)	74,087,540	-	-	-	-55,426	-22,845	2,113,257	-1,636,017	74,486,509
Sawgrass (Pool III)	55,461,976	-	-	-3,479	-48,327	-10,525	1,063,165	-982,808	55,480,002
Pool III - Dom Equity	20,664,924	-	-	-	-	-	379,345	3,660,553	24,704,822
Vanguard Instl (Pool III)	20,664,924	-	-	-	-	-	379,345	3,660,553	24,704,822
Pool III - Mutual Fund Cash	29,233	-	27	-	-	-5,388	941	-5	24,809
Pool IV	121,875,992	-	2,897	-	-56,180	-37,731	2,922,147	10,047,363	134,754,488
Pool IV - Fixed	52,058,247	-	2,816	-	-56,180	-15,933	1,648,812	-1,833,935	51,803,828
Galliard Intermediate (Pool IV)	37,474,688	14,851,679	2,816	-	-56,180	-15,933	1,286,963	-1,740,205	51,803,828
Dodge & Cox Income (Pool IV)	14,583,560	-14,851,679	-	-	-	-	361,849	-93,730	-
Pool IV - Dom Equity	54,075,366	5,000,000	-	-	-	-	1,059,187	10,203,106	70,337,658
Vanguard Instl (Pool IV)	54,075,366	5,000,000	-	-	-	-	1,059,187	10,203,106	70,337,658
Pool IV - Int'l Equity	15,601,662	-5,000,000	-	-	-	-	207,997	1,678,192	12,487,851
Europacific (Pool IV)	15,601,662	-5,000,000	-	-	-	-	207,997	1,678,192	12,487,851
Pool IV - Mutual Fund Cash	140,717	-	81	-	-	-21,798	6,151	-	125,151
Total Managed Pool	326,108,658	-	659,002,924	-463,104,729	-200,437	-93,916	12,780,186	11,397,253	545,889,939



Pool I:	Yes	No	N/A
Investments limited to registered 2a-7 mutual funds, CDARS, and or/SPIA.			✓

Pool II:	Yes	No	N/A
All fixed income investments shall maintain a minimum rating of "A-" or higher by a major credit rating service.	✓		
The weighted average quality of the fixed income portfolio shall maintain a rating of "AA+" or higher.	✓		
Duration of the fixed income portfolio shall not exceed the effective duration of the Merrill Lynch 1-Year Treasury index by 25%.	✓		
The maximum average effective maturity of any single security shall not exceed 3 years.	✓		
Operating Pool II shall maintain a dollar-weighted average effective maturity of 1 year or less.	✓		

Pool III Equity:	Yes	No	N/A
Investments in equity securities shall not exceed twenty-percent (20%) of the market value of Operating Pool III's assets.	✓		

Pool III Fixed Income:	Yes	No	N/A
All fixed income investments shall maintain a minimum rating of "A-" or higher by a major credit rating service.*		✓	
The weighted average quality of the fixed income portfolio shall maintain a rating of "AA-" or higher.	✓		
The duration of the fixed income portfolio shall not exceed the effective duration of the benchmark by 50%.	✓		
Operating Pool III shall maintain a dollar-weighted average effective maturity of 7 years or less.	✓		

Pool IV Equity:	Yes	No	N/A
Investment in equity securities shall not exceed seventy-five percent (75%) of the market value of Operating Pool IV's assets.	✓		
Foreign securities shall not exceed twenty-percent (20%) of the market value of Operating Pool IV's assets.	✓		

Pool IV Fixed Income:	Yes	No	N/A
All fixed income investments shall maintain a minimum rating of "investment grade" or higher by a major credit rating service.	✓		
The weighted average quality of the fixed income portfolio shall maintain a rating of "A-" or higher.	✓		
Duration of the fixed income portfolio shall not exceed the effective duration of the benchmark by 50%.	✓		

*As previously communicated, the Galliard Pool III portfolio holds one bond rated BBB/Baa2/BBB+.

	Estimated Annual Fee (%)	Market Value (\$)	Estimated Annual Fee (\$)	Fee Schedule
Fidelity/Invesco MM*	0.23	200,992,044	462,282	0.23 % of Assets
Pool I	0.23	200,992,044	462,282	
Galliard	0.10	55,447,265	55,447	0.10 % of Assets
Pool II	0.10	55,447,265	55,447	
Galliard	0.10	74,486,509	74,487	0.10 % of Assets
Sawgrass	0.07	55,480,002	38,836	0.07 % of Assets
Pool III - Fixed Income	0.09	129,966,511	113,323	
Vanguard Institutional Index*	0.04	24,704,822	8,647	0.04 % of Assets
Pool III - Domestic Equity	0.04	24,704,822	8,647	
Mutual Fund Cash*	0.21	24,809	52	0.21 % of Assets
Pool III	0.08	154,696,142	122,021	
Galliard Intermediate	0.20	51,803,828	103,608	0.20 % of Assets
Pool IV - Fixed Income	0.20	51,803,828	103,608	
Vanguard Institutional Index*	0.04	70,337,658	24,618	0.04 % of Assets
Pool IV - Domestic Equity	0.04	70,337,658	24,618	
Europacific Growth*	0.46	12,487,851	57,444	0.46 % of Assets
Pool IV - International Equity	0.46	12,487,851	57,444	
Mutual Fund Cash*	0.21	125,151	263	0.21 % of Assets
Pool IV	0.14	134,754,488	185,933	
Total Managed Pool	0.15	545,889,939	825,683	

*Audited expense ratio.

**The University of Central Florida pays Bank of New York Mellon a custodial fee of 2.5 basis points annually, billed quarterly on each account's market value.

***The University of Central Florida pays AndCo an all inclusive fee, billed quarterly in arrears, of \$110,000 for investment consulting services.

*Fee information on this page is an illustrative estimate of management fees based on current reported portfolio values. Fee estimates do not reflect actual calculation methodologies or applicable carried interest.

Active Return	- Arithmetic difference between the manager's performance and the designated benchmark return over a specified time period.
Alpha	- A measure of the difference between a portfolio's actual performance and its expected return based on its level of risk as determined by beta. It determines the portfolio's non-systemic return, or its historical performance not explained by movements of the market.
Beta	- A measure of the sensitivity of a portfolio to the movements in the market. It is a measure of the portfolio's systematic risk.
Consistency	- The percentage of quarters that a product achieved a rate of return higher than that of its benchmark. Higher consistency indicates the manager has contributed more to the product's performance.
Distributed to Paid In (DPI)	- The ratio of money distributed to Limited Partners by the fund, relative to contributions. It is calculated by dividing cumulative distributions by paid in capital. This multiple shows the investor how much money they got back. It is a good measure for evaluating a fund later in its life because there are more distributions to measure against.
Down Market Capture	- The ratio of average portfolio performance over the designated benchmark during periods of negative returns. A lower value indicates better product performance
Downside Risk	- A measure similar to standard deviation that utilizes only the negative movements of the return series. It is calculated by taking the standard deviation of the negative quarterly set of returns. A higher factor is indicative of a riskier product.
Excess Return	- Arithmetic difference between the manager's performance and the risk-free return over a specified time period.
Excess Risk	- A measure of the standard deviation of a portfolio's performance relative to the risk free return.
Information Ratio	- This calculates the value-added contribution of the manager and is derived by dividing the active rate of return of the portfolio by the tracking error. The higher the Information Ratio, the more the manager has added value to the portfolio.
Public Market Equivalent (PME)	- Designs a set of analyses used in the Private Equity Industry to evaluate the performance of a Private Equity Fund against a public benchmark or index.
R-Squared	- The percentage of a portfolio's performance that can be explained by the behavior of the appropriate benchmark. A high R-Squared means the portfolio's performance has historically moved in the same direction as the appropriate benchmark.
Return	- Compounded rate of return for the period.
Sharpe Ratio	- Represents the excess rate of return over the risk free return divided by the standard deviation of the excess return. The result is an absolute rate of return per unit of risk. A higher value demonstrates better historical risk-adjusted performance.
Standard Deviation	- A statistical measure of the range of a portfolio's performance. It represents the variability of returns around the average return over a specified time period.
Total Value to Paid In (TVPI)	- The ratio of the current value of remaining investments within a fund, plus the total value of all distributions to date, relative to the total amount of capital paid into the fund to date. It is a good measure of performance before the end of a fund's life
Tracking Error	- This is a measure of the standard deviation of a portfolio's returns in relation to the performance of its designated market benchmark.
Treynor Ratio	- Similar to Sharpe ratio but utilizes beta rather than excess risk as determined by standard deviation. It is calculated by taking the excess rate of return above the risk free rate divided by beta to derive the absolute rate of return per unit of risk. A higher value indicates a product has achieved better historical risk-adjusted performance.
Up Market Capture	- The ratio of average portfolio performance over the designated benchmark during periods of positive returns. A higher value indicates better product performance.



AndCo compiled this report for the sole use of the client for which it was prepared. AndCo is responsible for evaluating the performance results of the Total Fund along with the investment advisors by comparing their performance with indices and other related peer universe data that is deemed appropriate. AndCo uses the results from this evaluation to make observations and recommendations to the client.

AndCo uses time-weighted calculations which are founded on standards recommended by the CFA Institute. The calculations and values shown are based on information that is received from custodians. AndCo analyzes transactions as indicated on the custodian statements and reviews the custodial market values of the portfolio. As a result, this provides AndCo with a reasonable basis that the investment information presented is free from material misstatement. This methodology of evaluating and measuring performance provides AndCo with a practical foundation for our observations and recommendations. Nothing came to our attention that would cause AndCo to believe that the information presented is significantly misstated.

This performance report is based on data obtained by the client's custodian(s), investment fund administrator, or other sources believed to be reliable. While these sources are believed to be reliable, the data providers are responsible for the accuracy and completeness of their statements. Clients are encouraged to compare the records of their custodian(s) to ensure this report fairly and accurately reflects their various asset positions.

The strategies listed may not be suitable for all investors. We believe the information provided here is reliable, but do not warrant its accuracy or completeness. Past performance is not an indication of future performance. Any information contained in this report is for informational purposes only and should not be construed to be an offer to buy or sell any securities, investment consulting, or investment management services.

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Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

INFO-3: University Operating Budget Report – 4th Quarter, Ended June 30, 2023

Proposed Board Action

This item is provided to inform the committee of the University's operating financials budget-to-actual results and year-over-year comparisons to the previous fiscal year.

Authority for Board of Trustees Action

Policy BOT-9, Board Policy for University Operating, Carryforward, and Capital Outlay Budgets; UCF Policy No. 3-211, University Budget Process

Supporting Documentation Included

Attachment A: Description of UCF Budget Entities

Attachment B: University Operating Budget Report – 4th Quarter, Ended June 30, 2023

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance

Danta White, Senior Assistant Vice President for Financial Affairs and University Controller



University Operating Budget Report – 4th Quarter, Ended June 30, 2023

EXECUTIVE SUMMARY

Objective

This item provides the fiscal year 2022-2023 (FY2023) quarter ending June 30, 2023, operating financials budget-to-actual results, and year-over-year comparisons to fiscal year 2021-2022 (FY2022).

Summary of Key Observations/Recommendations

- Education & General
 - E&G Main: Actual revenues were \$684.9M or 102.40% of total budgeted revenues and an increase from the prior year of \$25.2M or 3.82%. Excess revenues over budget are primarily because of tuition and fee revenues in excess of budgeted amounts and investment earnings (i.e., investment earnings not included in E&G budgeted revenues). The actuals year-over-year increase is primarily a result of increased state appropriations for STEM (\$20M) and Nursing-related programs (\$6.8M). Actual expenditures were \$644.9M or 96.42% of total budgeted expenditures and an increase of \$17.0M or 2.71% from the prior year. The increase in expenditures is primarily due to increased salary expenses as the university continues to invest in hiring exceptional talent and retaining valued faculty and staff with salary increases and one-time payments as it moves toward the strategic goal of becoming an employer of choice. We instituted a merit program in March of 2023, and those costs are reflected in this year-over-year increase as of June 30, 2023.
 - E&G College of Medicine (COM): Actual revenues were \$46.5M or 96.69% of total budgeted revenues and an increase from prior year of \$0.6M or 1.33%. Actual expenditures were \$47.6M or 98.85% of total budgeted expenditures and an increase of \$1.5M or 3.23% from prior year. There were no significant variances in actual revenues or expenditures compared to prior year. For the expense side of the ledger, COM instituted a one-time retention bonus package for its employees using excess funds noted from operations during the year.
 - E&G Florida Center for Students with Unique Abilities (FCSUA): Actual revenues were \$8.9M or 100% of total budgeted revenues and in-line with prior year. Actual expenditures were \$3.9M or 43.47% of total budgeted expenditures and a decrease of \$2.5M or 39.44% from prior year. The decrease in expenditures and budget utilization rate of 43.47% is primarily the result of timing related to awarding and disbursing grants to other institutions. We will be working closely with this program in order to get their awards and other costs completed for this grant program.

- **Contracts and Grants (C&G):** Actual revenues were \$262.9M or 86.86% of total budgeted revenues and a decrease from prior year of \$65.4M or 19.93%. Actual expenditures were \$253.9M or 85.90% of total budgeted expenditures and a decrease of \$55M or 17.80% from prior year. Both revenue and expenditure decreases are primarily due to a decrease in HEERF activities (decreased \$36.4M) and Arcibo grant activities (decreased \$12.1M).
- **Auxiliaries:** Actual auxiliary revenues were \$321.9M or 107.19% of total budgeted revenues and reflected a decrease from prior year of \$17.0M or 2.71%. Revenue decreases were primarily due to FY2022 receipt of HEERF funding for lost revenues due to COVID and realized investment losses (earnings in prior year) resulting from rebalancing activities. Actual expenditures were \$284.5M or 93.33% of total budgeted expenditures and an increase of \$23.4M or 8.97%% from prior year. The increase was primarily attributable to investments in personnel and increased general operating costs such as utilities and services and supplies as this year we were back to full operations on many of our auxiliaries that were hampered by the pandemic.
- **Local Funds:** The Local Funds budget contains operating resources for the following individual budget entities:
 - **Student Financial Aid (SFA):** SFA actual revenues were \$503.6M (82.11% of total Local Fund actual revenues) and expenditures were \$503.9M (80.16% of total Local Fund actual expenditures). Year-over year decreases in revenues and expenditures (\$125.9M and \$133.2M, respectively) are primarily due to HEERF emergency student financial aid awards (\$80.8M revenue and expenditure decrease). Additionally, changes in business processes due to Workday conversion reduced SFA transfer in revenues and corresponding scholarship expenses approximately \$53.1M from prior year. Prior to Workday, departments transferred funds to SFA from other budget entities to fund student awards (recorded as transfer in revenues for SFA and transfer out expenses by other budget entities) which were subsequently disbursed by SFA (scholarship expenses). Upon Workday implementation, these student award expenses are directly recorded to the funding budget entity (e.g., transfers no longer required).
 - **Student Activities:** There were no significant budget variations or changes in revenues or expenditures.
 - **Concessions:** There were no significant budget variations or changes in revenues or expenditure.
 - **Technology Fee:** There were no significant budget variations or changes in revenues or expenditures.
 - **Intercollegiate Athletics:** Actuals revenues were \$80.0M (13.04% of total Local Fund actual revenues) and expenses were \$90.2M (14.36% of total Local Fund actual expenditures). The main driver of costs for Athletics above the revenue targets was the spending down of the \$12.5M in HEERF lost revenue funds they received the prior year. Prospectively, those funds will be replaced by the increased conference distributions from the Big 12 conference. Please refer to INFO-4 Direct Support Organizations' (DSO) fourth quarter financial reports for a full overview of UCF Athletics Association (UCFAA) activities and analysis.

- Faculty Practice Plan (FPP): Please refer to INFO-4 Direct Support Organizations' (DSO) fourth quarter financial reports for a full overview of the Central Florida Clinical Practice Organization (CFCPO) activities and analysis.

Additional Background

The final annual budget reflects \$2.1B in revenues and expenditures with the most significant contributing source being Local Funds. They contributed slightly more than one third, Education & General (E&G) contributed approximately one third, and Contracts & Grants, Auxiliary Services, and Faculty Practice Plan combined filled out just under one-third.

After the fourth quarter of operations, actual revenues were \$1.9B or 93.88% of budget. Expenditures were \$1.9B or 90.24% of the annual budget. The two combined generated a surplus of \$75.5M. Compared to prior year actual results, revenues are down 8.80% and expenditures are up 6.40%.

New carryforward generated by E&G Main totaled approximately \$39.9M primarily a result of unspent E&G appropriations (mainly due to vacancies) and revenues received in excess of budget authority (excess tuition and fees and investment earnings). Although new E&G Main carryforward was generated, there was a \$92M spend down of current carryforward resulting in an approximate \$52M net reduction in E&G Main carryforward.

Additionally, FY2023 shows the final spend down of remaining Federal Higher Education Emergency Relief Funds (HEERF) funds. During the period of the pandemic, we were the recipient of approximately \$314M that has been spent by June 30, 2023. The only remaining HEERF dollars on hand at the university is primarily held by the UCF Convocation Corporation (UCFCC) that will be spent over the next two years on deferred maintenance related items.

HEERF revenues, and corresponding expenses, decreased \$36.4M for Institutional and Minority Serving Institute (MSI) funding and \$80.8M for Emergency Student Financial Aid funding. The change on a year-over-year basis primarily impacted the C&G (federal grant revenues and expenses), Auxiliary (lost revenues recovered in FY2022 and not in FY2023), and Local Funds (student financial aid awards) categories of this budget versus actual fourth quarter report. On a prospective basis, HEERF will have a smaller impact on these financials with next year results (FY2024) showing the last of the year over year multimillion dollar changes as noted above.

See Attachment A for a description of each budget entity's functions.

Rationale

This agenda item is intended to support the Committee's review and assessment of the University's operating budget as outlined in the Budget and Finance Committee Charter.

Implementation Plan

Not Applicable

Resource Considerations

There are no resource considerations for this information item. This data reported here is the culmination of the FY2023 fiscal year. Results from this closed fiscal year for new carryforward generation now make up a portion of the carryforward plan for FY2024 that is being presented for adoption by the board at its September meeting.

Conclusion

This agenda item is intended to provide Trustees with an overview of the University's fourth quarter operating financials budget-to-actual results, and year-over-year comparisons to fiscal year 2021-2022.



Attachment A

DESCRIPTION OF UCF Budget Entities

Objective

The purpose of this attachment is to provide an overview for each of the university's state mandated budget entities.

Education & General

The Education & General (E&G) revenues consist of state appropriations (general revenue and Educational Enhancement funds (Lottery)), and student fees which include tuition and out-of-state-fees. Expenditures from these funds are restricted to operating activities for educational purposes including general instruction, research, public service, plant operations and maintenance, student services, libraries, administrative support, and other enrollment related operations. This budget entity is further segregated into three separate budget entities with separate state appropriations: (1) Main (2) College of Medicine and (3) Florida Center for Students with Unique Abilities (FCSUA).

Contracts & Grants

The Contracts & Grants (C&G) budget primarily consists of research activities that are funded by federal, state, local, and private funds. Additionally, Florida Board of Governor's regulations requires donations and contributions the university receives from a university Foundation to be included in the C&G budget.

Auxiliaries

Auxiliary enterprises (auxiliaries) include those activities that are not instructional in nature but support the operation of the university. The primary auxiliary areas include Housing, Student Health Services, Parking Services, Computer Store, Telecommunications, Continuing Education, Dining Services, and the Bookstore. The auxiliaries must generate adequate revenue to cover their expenses and allow for future renovations, and building or equipment replacement, if applicable. Several auxiliaries are partially or wholly funded by student fees, including Student Health Services, Parking Services, Material and Supply Fees, and Equipment Fees. The uses of certain auxiliary revenues are restricted by either state statute, Board of Governors (BOG) regulations, and/or bond covenants. They include the following auxiliaries: Housing (bonded facilities), Distance Learning, Material and Supply Fees, Equipment Fees, and Administrative Auxiliaries (primarily funded by a charge to auxiliaries for costs borne by the central operations on their behalf). Housing restrictions will become unrestricted upon payoff of all bonded debt in 2042.

Local Funds

The Local Funds budget contains operating resources for the following individual budget entities:

Student Financial Aid (SFA): The student financial aid budget largely represents scholarships, grants, and loan funds that are received by the university and subsequently disbursed to students. SFA also includes the financial aid fee charged to students.

Student Activities: The student activities budget is funded in three distinct categories; (i) Activity and Service Fee paid by students, (ii) revenues generated from the Student Union, and (iii) revenues generated from the Recreation and Wellness Center.

Concessions: The concessions budget is funded from vending commissions and related sponsorship revenue. These funds are used for events and other expenditures that support the university.

Technology Fee: The revenue from this fee will be used to enhance instructional technology resources for students and faculty.

Intercollegiate Athletics: Revenues are primarily derived from student athletic fees, ticket sales, and sales of other goods and services. For budgetary reporting to the BOG, Intercollegiate Athletics includes activities of the university direct support organization (DSO), University of Central Florida Athletics Association (UCFAA).

Faculty Practice Plan

The Faculty Practice Plan (FPP) collects and distributes income from faculty billings for patient services to UCF Health to cover the cost of medical services.

Attachment B

University of Central Florida Financial Update Quarter Ended June 30, 2023

-	Current Year: BOG Approved Budget	Current Year: Actuals	% of YTD Budget Used	Current Year Variance	% of Approved Budget	Prior Period Actuals	YOY \$ Fav/(Unfav) Variance	YOY % Fav/(Unfav) Variance
Revenues								
E&G Main	668,808,250	684,863,655	102.40%	16,055,405	102.40%	659,656,155	25,207,500	3.82%
E&G College of Medicine	48,138,526	46,543,653	96.69%	(1,594,873)	96.69%	45,931,510	612,144	1.33%
E&G Florida Center for Students with Unique Abilities	8,984,565	8,984,574	100.00%	9	100.00%	8,984,565	9	0.00%
Contracts & Grants	302,622,590	262,855,948	86.86%	(39,766,642)	86.86%	328,297,716	(65,441,768)	(19.93%)
Auxiliaries	300,255,682	321,850,093	107.19%	21,594,411	107.19%	332,946,456	(11,096,363)	(3.33%)
Local Funds	733,675,856	613,305,715	83.59%	(120,370,141)	83.59%	751,376,210	(138,070,495)	(18.38%)
Faculty Practice Plan (FPP)	12,600,805	9,673,161	76.77%	(2,927,644)	76.77%	8,854,746	818,415	9.24%
Total Revenues	2,075,086,274	1,948,076,799	7	(127,009,475)	93.88%	2,136,047,358	(187,970,558)	(8.80%)
Expenses								
E&G Main	668,808,250	644,878,516	96.42%	23,929,733	96.42%	627,838,675	(17,039,841)	(2.71%)
E&G College of Medicine	48,138,526	47,584,541	98.85%	553,985	98.85%	46,093,798	(1,490,743)	(3.23%)
E&G Florida Center for Students with Unique Abilities	8,984,565	3,905,187	43.47%	5,079,378	43.47%	6,448,180	2,542,993	39.44%
Contracts & Grants	295,575,188	253,897,895	85.90%	41,677,293	85.90%	308,896,101	54,998,206	17.80%
Auxiliaries	304,787,386	284,449,981	93.33%	20,337,405	93.33%	261,038,036	(23,411,945)	(8.97%)
Local Funds	734,228,740	628,571,902	85.61%	105,656,838	85.61%	744,828,463	116,256,561	15.61%
Faculty Practice Plan (FPP)	14,563,620	9,251,848	63.53%	5,311,772	63.53%	5,524,849	(3,726,999)	(67.46%)
Total Expenses	2,075,086,274	1,872,539,870	6	202,546,404	90.24%	2,000,668,102	128,128,232	6.40%
Surplus/(Deficit)	0	75,536,929		75,536,929		135,379,256	(59,842,326)	



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

INFO-4: Direct Support Organizations' (DSO) Financial Reports – 4th Quarter, Ended June 30, 2023

Proposed Board Action

This item is provided to inform the committee of DSO year-to-date actuals compared to the year-to-date budget and to the same period of the prior year.

Authority for Board of Trustees Action

For informational purposes only. No board action required.

Supporting Documentation Included

Attachment A: Description of DSO Operations
Attachment B: UCF Academic Health
Attachment C: UCF Athletics Association
Attachment D: UCF Convocation Corporation
Attachment E: UCF Finance Corporation
Attachment F: UCF Foundation
Attachment G: UCF Research Foundation
Attachment H: UCF Stadium Corporation
Attachment I: Central Florida Clinical Practice Organization

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance
Christy Tant, Assistant Vice President for DSO Accounting and Reporting



Direct Support Organizations' (DSO) Financial Reports – 4th Quarter, Ended June 30, 2023

EXECUTIVE SUMMARY

Objective

To provide a financial update on the operations of each of the university's direct support organizations (DSO) and the Central Florida Clinical Practice Organization.

The attached reports compare year-to-date actuals to year-to-date budget and to actuals of the same period of the prior year. They are intended to present funding sources and uses and do not include all financial statement adjustments.

Summary of Key Observations/Recommendations

All entities reported funding sources in excess of funding uses, except as noted below:

- UCF Athletics Association generated a deficit that was funded by non-recurring revenue recovery funds received in the prior year.

All scheduled debt service payments were made, except as noted below:

- UCF Athletics has not made any quarterly interest payments on the line of credit with UCF Foundation (since inception).

All R&R reserves were funded as planned.

Actual results are materially consistent with year-to-date budgets and prior year actuals, except as noted below.

UCF Academic Health – Key information is provided in the footnotes on Attachment B.

UCF Athletics Association

- Total sources are less than budget and prior year primarily due to assumptions based on the information available when the budget was approved. The assumptions are as follows: 1) revenue recovery dollars received through an allocation of the university's Higher Education Emergency Relief (HEERF) funds were received sooner than anticipated. A total of \$17.0M was received. Of this amount, \$15.4M was received late last fiscal year and 2) advance of future Big 12 revenues are less than budget because funds were not needed or requested.
- When the variances explained above are removed, total sources exceed budget by \$3.7M and prior year by \$7.1M primarily due to increases in sponsorships, conference distributions, other athletic revenues, and scholarship support from the university.
- Total uses exceed budget by \$3.3M primarily due to increases in sport, support, and scholarships. Employee compensation is consistent with budget but exceeds prior year because it reflects increases in salary pools for assistant coaches to Big 12 standards as well as sport support staff.

- Restricted accounts outlay exceeds budget. This represents the use of philanthropic donations received and carried over from prior years. Philanthropic donations are now held by UCF Foundation and their use is reported on a net basis in this report. As of June 30th, UCF Foundation was holding approximately \$5.8M on behalf of Athletics.
- Other items to note:
 - The football stadium generated \$3.1M of premium seating revenues reported only by UCF Stadium Corporation. Pledge revenue transfers to UCF Stadium Corporation were \$8.7M. This includes football ticket sales, stadium rent, and guaranteed royalty payments. Excess revenues of \$8.8M were returned to the Association.
 - American Athletic Conference exit fees were negotiated after the budget was approved. Scheduled payments totaling \$18.0M will be remitted through fiscal 2035-36.
 - Retained earnings for liquidity represents \$2.5M of operating funds that were set aside in reserves. This account has earned approximately \$70,000 in interest.

UCF Convocation Corporation

- Housing, retail and arena operations generated a surplus of \$14.1M, primarily due to the receipt of \$11.8M of non-recurring funds, including \$10.8M of unbudgeted revenue recovery dollars received through an allocation of the university's HEERF funds and a \$1.0M unbudgeted capital contribution received as a result of renewing the third-party event sub-manager agreement. The operating reserve generated from the receipt of these non-recurring funds will be used to support facility projects in the next two fiscal years. The remaining surplus generated by housing and retail operations contributed toward funding the recurring arena deficit as well as the arena's debt service requirements.
- Housing debt service payments were less than budget and prior year due to debt modifications executed in June 2022. We were successful in refinancing the housing debt by lowering the interest rate. This decreased current year debt service payments by approximately \$1.2M which included \$1.0M of interest savings. Savings totaling \$5.0M (or an annual average of \$300,000) will be saved over the remaining life of the debt issuance.

UCF Finance Corporation – Nothing notable to report.

UCF Stadium Corporation

- Operating revenues include premium seating revenue, concession revenue, merchandise sales, and an allocation of revenues from the university's beverage contract. Actuals exceed budget and the prior year primarily due to growth in premium seating revenue.
- Operating expenses include general and administrative costs and transfers to the R&R reserve. Actuals are materially consistent with budget and less than prior year due to a \$250,000 planned contribution to the R&R reserve in the current year versus \$500,000 in the prior year.
- There were no current year expenditures from the R&R reserve which is consistent with the plan communicated to the board when the budget was approved.

UCF Foundation

- Total sources exceed budget and the prior year. This increase relates primarily to the Foundation's operating revenues, reflecting a one-time COVID release from the CAPFA financing of approximately \$7.8M.
- Total uses were less than budget and exceed prior year. The decrease in uses compared to budget primarily reflects a reduction in personnel expenses from unfilled positions. The Foundation currently has 31 open positions across three departments comprised of the following: 11 in Development; 17 in Administration; 3 in Alumni Relations.
- Attachment F represents a summarized version of unrestricted sources and uses. The release of restricted funds to other entities does not appear on this report. However, the university and related organizations utilized approximately \$26.7M of UCF Foundation gifts in support of programs, scholarships, and other university priorities.

UCF Research Foundation – Key information is provided in the footnotes on Attachment G.

Central Florida Clinical Practice Organization – Key information is provided in the footnotes on Attachment I.

Additional Background

Refer to Attachment A for a description of each DSO's operations, significant debt issuances, and significant flows of funds between the DSOs and between the university and DSOs.

Rationale

This agenda item is intended to support the Committee's review and assessment of the University DSOs' quarterly financial statements as outlined in the Budget and Finance Committee Charter.

Implementation Plan

Not applicable.

Resource Considerations

There are no new resource considerations for DSOs within this information item. The DSOs were created for the benefit of the university; however, as stand alone entities, their operations go back into their operations. Their ongoing operations continue to benefit the university, and any excess funds are factored into their operations for FY2024. Two of our DSOs will receive allowable funds from the university for their operations in the new year. The Athletics fees are set up in a fee fund for the use of Athletics during the year to cover costs. The Foundation receives assistance with personnel, and Athletic scholarships are also provided to student athletes. These investments and operations of our DSOs fit into our goals of our strategic plan, "Unleashing Potential."

Conclusion

This agenda item is intended to provide Trustees with an overview of the University DSOs' financial statements on a quarterly basis.



Attachment A

DESCRIPTION OF DSO OPERATIONS

Objective

The purpose of this attachment is to provide a description of operations for each of the university's direct support organizations, their significant debt issuances, and significant flows of funds between the DSOs and between the university and DSOs. Stated amounts represent approximate current year actuals.

UCF Academic Health

UCF Academic Health supports medical education, research, and patient care through the planning and development of clinical initiatives and affiliated partnerships that serve the educational, research, and clinical mission of the College of Medicine. It is currently engaged in two primary activities:

- Shared governance and a 20% equity ownership in Central Florida Health Services, LLC (CFHS), a joint venture with Hospital Corporation of America. CFHS is responsible for the development and operation of UCF Lake Nona Medical Center, the university's teaching hospital.
- Development and oversight of leased space to private partners in the UCF Lake Nona Cancer Center which includes lease administration and collection of rental income.

UCF Academic Health pays rent to the university for its use of the UCF Lake Nona Cancer Center (\$2.0 million, plus common-area maintenance). It does not hold any debt.

UCF Athletics Association

UCF Athletics Association operates the university's intercollegiate athletic programs and joined the Big 12 Conference on July 1, 2023. The Association does not fund a repair and replacement reserve, but its leadership committed to building a \$10.0 million operating reserve by retaining \$2.5 million of surplus operating funds for five years beginning in fiscal year 2022-23.

The Association's debt matures on dates that range from September 2024 to July 2033. This includes a note payable to the university, line of credit payable to UCF Foundation, and construction-related debt owed to third parties. In addition, the Association is required to remit annual exit fee payments to the American Athletic Conference through fiscal year 2035-36.

The Association receives athletic fees assessed to students by the university (\$23.0 million) as well as non-cash support provided by the university to fund athletic scholarships (\$11.1 million) and Title IX compensation and benefits for coaches of women's sports (\$0.9 million). It also receives an allocation from the university's exclusive beverage provider contract (\$0.6 million) and

licensing fees associated with the sale of apparel and other merchandise from the university's bookstore contract (\$0.7 million). The Association pays the university an annual overhead fee of \$100,000. It is closely related with and acts in good faith as "manager" of UCF Stadium Corporation and for the arena operations of UCF Convocation Corporation.

UCF Convocation Corporation

UCF Convocation Corporation operates four student residence halls (Towers Knights Plaza), the convocation center (Addition Financial Arena and The Venue), surrounding retail space (Knights Plaza), and adjacent parking. The corporation's operations yield sufficient revenues to fund its operating expenses, debt service payments, and repair and replacement reserves. The corporation's original financing model planned a surplus to be generated by its housing operations to fund both the housing and arena debt service payments. Revenue increases need to be generated to fund repair and replacement reserves at levels adequate to maintain the corporation's facilities long-term.

The corporation's debt matures on dates that range from October 2026 to October 2035 with semi-annual debt service payments due in October and April. It is secured by revenues generated from housing operations, arena operations, and commercial retail rental income. With each debt refunding the corporation entered into separate support agreements whereby the university is obligated to the extent that it has legally available revenues to cover any funding deficiencies.

The corporation receives rent from the university for its priority use of the arena (\$2.2 million), the corporation's managed parking garages (\$1.0 million), and retail space (\$1.2 million), as well as an allocation from the university's exclusive beverage provider contract (\$0.1 million). The corporation pays the university for managed services related to housing and facilities operations in addition to an annual overhead fee of \$100,000. The corporation also receives guaranteed royalty payments (\$1.0 million) and arena overhead (\$0.5 million) from UCF Athletics Association.

UCF Finance Corporation

UCF Finance Corporation holds debt related to the construction of the Burnett Biomedical Sciences building on the health sciences campus in Lake Nona. The university provides approximately \$4.0 million of annual rent pursuant to the 2017 amended and restated operating lease agreement. This funds the corporation's operating expenses and debt service payments for the following fiscal year. This corporation does not fund a repair and replacement reserve.

The corporation's debt matures in July 2037 with semi-annual debt service payments due in July and March. It is secured by the university's indirect cost revenues from federal, state, and private grants. Pledge receipts from UCF Foundation were used to pay off the debt associated with the construction of the UCF downtown campus in the prior fiscal year.

UCF Stadium Corporation

UCF Stadium Corporation holds debt related to the construction of the university's football stadium. Premium seating revenues, concessions and pledged revenue transfers from UCF Athletics

Association are more than sufficient to fund the corporation's operational expenses, debt service payments, and repair and replacement reserves. Once the debt service requirements are fulfilled, any unrestricted excess revenues are transferred back to UCF Athletics Association who depends on the receipt of these funds to maintain its operations.

The corporation's debt matures on dates that range from March 2029 to March 2036 with semi-annual debt service payments due in September and March. It is secured by a pledge from UCF Athletics Association of gross football ticket revenues, stadium rent and a guaranteed royalty payment. Away game guarantees and conference distributions are also pledged but are not reflected in the budget and are not required to be distributed unless they are needed to meet annual debt service obligations. There is a support agreement whereby the university is obligated to the extent that it has legally available revenues to fund deficiencies that may arise in the event the corporation is unable to make the minimum bond payments.

The corporation receives stadium rent (\$2.1 million) and guaranteed royalty payments (\$2.0 million) from UCF Athletics Association. It also receives an allocation from the university's exclusive beverage provider contract (\$0.2 million) and licensing fees associated with the sale of apparel and other merchandise from the university's bookstore contract (\$0.2 million).

UCF Foundation

UCF Foundation's principal function is to provide charitable and educational aid to the university. The information provided in the quarterly reports is a reflection of the Foundation's unrestricted activity only and does not include income distribution from endowment or revenue for current operations with donor designations and restrictions.

The Foundation holds debt that matures on dates that range from October 2025 to July 2051. All debt is secured by building rental revenues and collateralized by the same buildings. UCF Foundation receives rental revenue from the university (\$16.8 million) and as well as non-cash support provided by the university to fund compensation and benefits (\$11.6 million).

UCF Research Foundation

UCF Research Foundation promotes and supports the research activities of faculty, staff, and students. Its operating activities include contracts, grants, royalties, contributions, rents, conferences, unit residuals, and consortiums. UCF Research Foundation does not hold any debt.

Central Florida Clinical Practice Organization (an affiliated organization)

The Central Florida Clinical Practice Organization (CFCPO) was formed to support the medical education program and clinical faculty within the College of Medicine. Its primary mission is to provide administrative services for the College of Medicine's clinical mission, which includes UCF Health, the faculty practice of the College, and HealthARCH, a healthcare consulting unit. Administrative services include the billing and collection of professional fees associated with the practice of medicine, the advisory fees for services provided by HealthARCH, and payments for the operating expenses associated with providing those services. The organization's operating

statement also includes UCF Clinical LLC, a subsidiary and disregarded entity of the CFCPO, which contracts with a professional employment organization to provide staffing for UCF Health and HealthARCH.

The CFCPO transfers funds to the College of Medicine as needed to fund various strategic initiatives and other activities. It does not hold any debt.

Attachment B

UCF Academic Health, Inc.
FY23 Quarterly Financial Update
As of June 30, 2023
Preliminary Unaudited Report

	2022-23 ANNUAL BUDGET	2022-23 YEAR TO DATE BUDGET	2022-23 YEAR TO DATE ACTUALS	YTD Fav/(Unfav) Variance	2021-22 YEAR TO DATE ACTUALS	YOY Fav/(Unfav) Variance
<u>Funding Sources</u>	\$	\$	\$	\$	\$	\$
Commercial Lease Revenue ¹	2,725,029	2,725,029	2,616,452	(108,577)	2,644,182	(27,730)
Total Funding Sources	2,725,029	2,725,029	2,616,452	(108,577)	2,644,182	(27,730)
<u>Funding Uses</u>						
Professional Services	17,500	17,500	37,331	(19,831)	40,741	3,410
Facility Expense ²	2,518,501	2,518,501	2,402,942	115,559	2,439,562	36,620
Information Technology	7,916	7,916	7,782	134	2,639	(5,143)
Other Expense ³	181,112	181,112	22,220	158,892	161,240	139,020
Total Funding Uses	2,725,029	2,725,029	2,470,276	254,753	2,644,182	173,906
Sources Less Uses⁴	-	-	146,176	146,176	-	146,176

¹UCF Academic Health, Inc. (UCFAH) receives lease revenue from arrangements with clinical tenants in the UCF Lake Nona Cancer Center (LNCC). FY23 reflects the addition of a new short-term tenant as of September 2022 that was not included in the budget. Both the prior year and the budget are showing higher Lease Revenue due to a change in the recording of sales tax in FY23 which is now being recorded on the balance sheet as a pass-through transaction. Taking that into consideration, Fiscal Year 2023 had a favorable variance compared to budget and prior year of \$46 thousand and \$171 thousand, respectively. This financial update does not include the capital lease adjustments required by GASB87.

²Facility Expense equals the fixed rent and CAM payments to UCF. Facility expense is lower than budget due to an increase in one-time funding provided by the College of Medicine for LNCC building operations. As a result, Academic Health provided \$403 thousand in CAM payments compared to a budget of \$519 thousand creating a favorable variance of \$116 thousand.

³Budget and prior year are higher due to the change in the recording of sales tax in FY23 which is now being recorded on the balance sheet as a pass-through transaction. Adjusting for the sales tax, the Fiscal Year 2023 Other Expense budget is \$27 thousand compared to actuals of \$22 thousand, a \$5 thousand favorable variance. Compared to prior year, there is a \$10 thousand unfavorable variance due to the increase in the cost of liability insurance.

⁴UCF Academic Health recorded an \$853 thousand positive adjustment on its 20% minority interest investment in Central Florida Health Services, LLC which consists of \$655 thousand from operations and \$198 thousand in calculated interest on Class A preferred shares. This is a non-cash adjustment and is not reflected in the funding sources and uses quarterly financial update.

UCF Athletics Association
FY23 Quarterly Financial Update
As of June 30, 2023
Preliminary Unaudited Report

	2022-23	2022-23	2022-23	YTD	2021-22	YOY
	ANNUAL	YEAR TO	YEAR TO	Fav/(Unfav)	YEAR TO	Fav/(Unfav)
	BUDGET	DATE	DATE	Variance	ACTUALS	Variance
<u>Funding Sources</u>	\$	\$	\$	\$	\$	\$
Student athletic fees	23,200,964	23,200,964	23,026,146	(174,818)	23,224,971	(198,825)
Higher education emergency relief fund (Heerf)	12,000,000	12,000,000	1,644,457	(10,355,543)	15,356,951	(13,712,494)
Ticket sales and ticket related transactions ²	12,138,189	12,138,189	12,636,487	498,298	13,010,534	(374,047)
Philanthropic Donations for Operating	1,549,000	1,549,000	1,310,168	(238,832)	2,037,811	(727,643)
Game Guarantees Received	401,000	401,000	383,698	(17,302)	350,300	33,398
Sponsorships	10,375,000	10,375,000	10,725,511	350,511	6,654,564	4,070,947
Pledges to be used for debt service	2,955,650	2,955,650	959,905	(1,995,745)	220,000	739,905
NCAA/ conference distributions	8,676,161	8,676,161	9,932,486	1,256,325	9,344,969	587,517
Other athletic revenues	1,690,139	1,690,139	3,919,864	2,229,725	3,241,729	678,135
Scholarship support from university	9,463,000	9,463,000	11,125,388	1,662,388	9,275,436	1,849,952
Advance of future revenues Big 12	5,000,000	5,000,000	-	(5,000,000)	-	-
Revenue received from Stadium Corp Transfer	4,012,963	4,012,963	4,134,975	122,012	3,697,963	437,012
Total Funding Sources	91,462,066	91,462,066	79,799,085	(11,662,981)	86,415,228	(6,616,143)
<u>Funding Uses</u>						
Scholarships	10,217,157	10,217,157	11,674,100	(1,456,943)	10,883,111	(790,989)
Employee compensation	29,859,468	29,859,468	29,743,416	116,052	24,513,963	(5,229,453)
Sport operations	10,644,818	10,644,818	13,059,258	(2,414,440)	11,904,767	(1,154,491)
Support operations	15,468,823	15,468,823	17,497,427	(2,028,604)	13,712,884	(3,784,543)
Non-recurring operations	1,828,825	1,828,825	1,824,162	4,663	1,854,058	29,896
AAC Exit Fees Anticipated	5,000,000	5,000,000	2,500,000	2,500,000	5,000,000	2,500,000
Guaranteed Royalty and Rent to Stadium Corp	4,071,000	4,071,000	4,071,000	-	4,021,000	(50,000)
Retained Earnings for Liquidity (Reserve)	2,500,000	2,500,000	2,500,000	-	-	(2,500,000)
Total Funding Uses	79,590,091	79,590,091	82,869,364	(3,279,273)	71,889,783	(10,979,581)
<u>Non-operating Sources/ (Uses)</u>						
Restricted accounts capital donations	-	-	-	-	1,893,142	(1,893,142)
Restricted accounts outlay	-	-	(2,558,975)	(2,558,975)	(526,921)	(2,032,054)
Capital projects outlay	-	-	(316,131)	(316,131)	(21,917)	(294,214)
Interest income	-	-	152,772	152,772	-	152,772
Interest expense	(730,116)	(730,116)	(588,048)	142,068	(625,876)	37,828
Principal	(3,652,811)	(3,652,811)	(3,901,173)	(248,362)	(2,307,000)	(1,594,173)
Total Non-operating Sources/ (Uses)	(4,382,927)	(4,382,927)	(7,211,555)	(2,828,628)	(1,588,572)	(5,622,983)
Sources Less Uses	7,489,048	7,489,048	(10,281,833)	(17,770,881)	12,936,873	(23,218,706)

¹ The quarterly report has been reformatted to present the release of unrestricted surplus from UCF Stadium Corp as a funding source and the guaranteed royalty and stadium rent payments to UCF Stadium Corporation as a funding use. The 2021-22 budget and actuals have been restated from the previous format for comparative purposes. These amounts were previously distributed in other rows of the Association's budget. Pledged ticket sale revenue transferred to UCF Stadium Corporation and returned to the Association remains classified as ticket sales in this report. This new presentation agrees to figures presented to the UCF Stadium Corporation board and is intended to improve transparency.

² Ticket sales and ticket related transactions revenue exclude \$2.8 million of premium seating revenues recorded only on Stadium Corporation's financials. Net revenue received from Stadium Corp Transfer is comprised of the following:

Ticket Sales transferred to Stadium Corporation	(4,663,761)
Excess revenues returned to the Association	8,798,736
Net transfers in (out)	<u>4,134,975</u>

Debt Service Summary

	Year to Date Debt Service Summary			
	Principal	Interest	Total	Outstanding Principal as of 6/30/23
Fifth Third - Line of Credit	320,000	198,571	518,571	4,455,000
Regions - Construction Note (Roth Athletic Center)	2,619,000	81,650	2,700,650	2,773,000
UCF Foundation - Line of Credit	-	270,000	270,000	9,000,000
UCF - Loan	962,173	37,827	1,000,000	4,485,005
Total Debt Service	3,901,173	588,048	4,489,221	20,713,005

Attachment D

UCF Convocation Corporation, Inc.
 FY23 Quarterly Financial Update
 As of June 30, 2023
Preliminary Unaudited Report

	2022-23	2022-23	2022-23	YTD	2021-22	
	ANNUAL	YEAR TO	YEAR TO	Fav/(Unfav)	YEAR TO	YOY
	BUDGET	DATE BUDGET	DATE ACTUALS	Variance	DATE ACTUALS	Fav/(Unfav) Variance
<u>Housing Operations</u>						
	\$	\$	\$	\$	\$	\$
Operating Revenues	18,724,307	18,724,307	19,271,915	547,608	18,911,077	360,838
Operating Expenses	5,402,412	5,402,412	5,404,337	(1,925)	5,539,529	135,192
	13,321,895	13,321,895	13,867,578	545,683	13,371,548	496,030
<u>Non-Operating Revenue/(Expenses):</u>						
Interest Earnings	165,000	165,000	147,335	(17,665)	257,582	(110,247)
Housing debt service ¹	(8,036,385)	(8,036,385)	(6,846,276)	1,190,110	(8,042,912)	1,196,637
Housing R&R reserve contributions ¹	(500,000)	(500,000)	(554,583)	(54,583)	(462,000)	(92,583)
Total Non-Operating Revenue/Expenses	(8,371,385)	(8,371,385)	(7,253,524)	1,117,861	(8,247,330)	993,806
Housing Operations Surplus/(Deficit)	4,950,510	4,950,510	6,614,055	1,663,545	5,124,218	1,489,837
<u>Retail Operations</u>						
Total Retail Revenues	1,928,595	1,928,595	1,959,556	30,961	2,024,363	(64,807)
Total Operating Expenses	321,796	321,796	624,422	(302,626)	211,266	(413,156)
Retail Operations Surplus/(Deficit)	1,606,799	1,606,799	1,335,134	(271,665)	1,813,097	(477,963)
<u>Arena Operations</u>						
Event Revenue	9,083,524	9,083,524	8,672,693	(410,831)	8,246,320	426,373
Non-event Revenue	3,287,050	3,287,050	4,365,000	1,077,950	4,067,834	297,166
Event Expenses	10,107,426	10,107,426	9,550,545	556,881	9,152,242	(398,303)
Non-event Expenses	1,228,103	1,228,103	1,265,721	(37,618)	860,870	(404,851)
	1,035,045	1,035,045	2,221,427	1,186,382	2,301,042	(79,615)
<u>Nonoperating Revenues/(Expenses)</u>						
Interest Earnings	10,000	10,000	89,639	79,639	11,822	77,817
Transfers from UCF	-	-	10,838,283	10,838,283	-	(10,838,283)
Transfers to UCF	(500,000)	(500,000)	(500,000)	-	-	(500,000)
Arena debt service ¹	(6,016,163)	(6,016,163)	(6,016,163)	-	(6,014,243)	(1,920)
Arena R&R reserve contributions ¹	(500,000)	(500,000)	(500,000)	-	(500,000)	-
Total Nonoperating Revenues/(Loss)	(7,006,163)	(7,006,163)	3,911,759	10,917,922	(6,502,421)	(11,262,386)
Arena Operations Surplus/(Deficit)	(5,971,118)	(5,971,118)	6,133,186	12,104,304	(4,201,379)	(11,342,001)
Total Project Surplus/(Deficit)	586,191	586,191	14,082,375	13,496,184	2,735,936	(10,330,127)

¹ The quarterly report has been reformatted to include debt service payments and R&R reserve funding as funding uses. In previous years, these items were presented below net project surplus/(deficit). Prior year columns have been restated for comparative purposes. The revised format provides the board with a more complete understanding of the Corporation's sources and uses of funds.

	Year to Date Debt Service Summary			
	Principal	Interest	Total	Outstanding Principal as of 6/30/23
Housing debt service	4,895,000	1,951,276	6,846,276	81,075,000
Arena debt service	3,480,000	2,536,163	6,016,163	60,430,000
Total Debt Service	8,375,000	4,487,439	12,862,439	141,505,000

	R&R Reserve Available for Use				R&R Reserve Held at Trustee ¹			
	As of 7/1/22	Transfers from Trust	YTD Expenditures	As of 6/30/23	As of 7/1/22	YTD Funding	YTD Transfers to Corporation	As of 6/30/23
Housing	577,173	345,000	(135,806)	786,367	2,303,270	500,000	(345,000)	2,458,270
Arena	1,032,870	-	(383,472)	649,398	-	-	-	-
Parking	280,700	50,000	-	330,700	24,088	54,583	(50,000)	28,671
Total R&R Reserve Activity	1,890,743	395,000	(519,278)	1,766,465	2,327,358	554,583	(395,000)	2,486,942

¹ Balance held in trust includes current year funding contributions, but remains unavailable until board approves withdrawal.

Attachment E

UCF Finance Corporation, Inc.
FY23 Quarterly Financial Update
As of June 30, 2023
Preliminary Unaudited Report

	2022-23 ANNUAL BUDGET	2022-23 YEAR TO DATE BUDGET	2022-23 YEAR TO DATE	YTD Fav/(Unfav) Variance	2021-22 YEAR TO DATE	YOY Fav/(Unfav) Variance
<u>Funding Sources</u>	\$	\$	\$	\$	\$	\$
Transfers from University	3,950,128	3,950,128	4,011,756	61,628	3,919,059	92,697
Transfers from Foundation - Downtown Pledges	-	-	-	-	1,350,000	(1,350,000)
Interest and Other	60,000	60,000	23,917	(36,083)	88,335	(64,418)
Total Funding Sources	4,010,128	4,010,128	4,035,673	25,545	5,357,394	(1,321,721)
<u>Funding Uses</u>						
Principal - Burnett Biomedical Sciences Building ¹	2,750,000	2,750,000	2,750,000	-	2,684,000	(66,000)
Interest - Burnett Biomedical Sciences Building ¹	1,238,928	1,238,928	1,238,928	-	1,304,136	65,208
Principal - UCF downtown construction note	-	-	-	-	1,592,194	1,592,194
Interest - UCF downtown construction note	-	-	-	-	(5,262)	(5,262)
Operating Expenses	21,200	21,200	19,478	1,722	19,259	(219)
Transfers to UCF - Downtown Construction	-	-	4,596	(4,596)	29,238	24,642
Total Funding Uses	4,010,128	4,010,128	4,013,002	(2,874)	5,623,565	1,610,563
Sources Less Uses	-	-	22,671	22,671	(266,171)	288,842

Debt Service Summary

	Year to Date Debt Service Summary			
	Principal	Interest	Total	Outstanding Principal as of 6/30/23
Burnett Biomedical Sciences Building	2,750,000	1,238,928	3,988,928	50,247,000
Total Debt Service	2,750,000	1,238,928	3,988,928	50,247,000

Attachment F

UCF Foundation, Inc.
FY23 Quarterly Financial Update
As of June 30, 2023
Preliminary Unaudited Report

	2022-23	2022-23	2022-23	FYTD	2021-22	YOY
	ANNUAL	YEAR TO	YEAR TO	Fav/(Unfav)	YEAR TO	Fav/(Unfav)
	BUDGET	DATE BUDGET	DATE ACTUALS	Variance	ACTUALS	Variance
<u>Funding Sources</u>						
<i>Funding from related organizations</i>	\$	\$	\$	\$	\$	\$
<i>University funding</i>						
Univ - E&G	10,520,000	10,520,000	11,622,643	1,102,643	11,850,949	(228,306)
Univ - Auxiliary	257,187	257,187	-	(257,187)	-	-
Univ - Other	541,955	541,955	-	(541,955)	-	-
Total Funding from related organizations	11,319,142	11,319,142	11,622,643	303,501	11,850,949	(228,306)
<i>Foundation operations</i>						
Endowment assessment	5,500,000	5,500,000	5,500,000	-	4,470,954	1,029,046
Non-endowed investment allocation	2,700,000	2,700,000	2,700,000	-	(6,026,018)	8,726,018
Current year allocation from buildings	1,300,000	1,300,000	1,326,125	26,125	1,665,000	(338,875)
Alumni revenue	423,500	423,500	374,444	(49,056)	360,969	13,475
Unrestricted gift income	200,000	200,000	157,510	(42,490)	257,048	(99,538)
Distribution from CAPFA funds	6,800,000	6,800,000	15,297,349	8,497,349	6,801,558	8,495,791
Athletics Line of Credit Interest	90,000	90,000	270,000	180,000	245,000	25,000
Total Funding from foundation operations	17,013,500	17,013,500	25,625,428	8,611,928	7,774,511	17,850,917
Total Funding Sources	28,332,642	28,332,642	37,248,070	8,915,428	19,625,460	17,622,610
<u>Funding Uses</u>						
<i>Support to university</i>						
President's allocations	545,581	545,581	1,140,704	(595,123)	1,070,944	(69,760)
Vice Presidents' allocations	328,644	328,644	284,858	43,786	332,262	47,404
Other allocations to university	224,564	224,564	170,344	54,221	176,238	5,895
Total Support to university	1,098,789	1,098,789	1,595,905	(497,116)	1,579,444	(16,461)
<i>Foundation expenses</i>						
<i>Salaries and benefits</i>						
Development	7,647,376	7,647,376	6,071,603	1,575,773	5,204,571	(867,032)
Administration	7,812,590	7,937,693	6,641,305	1,296,388	6,319,593	(321,712)
Alumni Relations	2,378,983	2,378,983	2,313,523	65,460	2,131,122	(182,401)
Total Salaries and Benefits	17,838,950	17,964,052	15,026,432	2,937,620	13,655,286	(1,371,146)
<i>Other operating</i>						
Development	844,061	889,497	1,019,473	(129,977)	550,165	(469,308)
Administration	3,887,929	3,725,232	2,896,829	828,402	2,926,000	29,171
Alumni Relations	1,564,636	1,556,796	1,390,929	165,867	1,122,928	(268,001)
Total Other operating	6,296,626	6,171,524	5,307,232	864,293	4,599,093	(708,139)
Total Foundation expenses	24,135,576	24,135,576	20,333,663	3,801,913	18,254,379	(2,079,284)
Total Funding Uses	25,234,365	25,234,365	21,929,569	3,304,797	19,833,823	(2,095,746)
Sources Less Uses	3,098,277	3,098,277	15,318,502	12,220,225	(208,363)	15,526,865

Debt Service Summary

	Year to Date Debt Service Summary			
	Principal	Interest	Total	Outstanding Principal as of 06/30/23
Research Pavillion, IST, Orlando Tech Center	1,628,000	142,014	1,770,014	5,128,000
University Tower and Biomolecular Research Anne	614,000	158,883	772,883	4,734,000
Lake Nona Cancer Center	2,000,000	-	2,000,000	46,500,000
Digital Learning Building	258,000	143,532	401,532	5,179,000
Total Debt Service	4,500,000	444,429	4,944,429	61,541,000

Attachment G

UCF Research Foundation, Inc.
FY23 Quarterly Financial Update
As of June 30, 2023
Preliminary Unaudited Report

	2022-23	2022-23	YOY	2021-22	2021-22	YOY
	ANNUAL	YEAR TO	Fav/(Unfav)	ANNUAL	YEAR TO	Fav/(Unfav)
	BUDGET	DATE	Variance	BUDGET	DATE	Variance
	\$	\$	\$	\$	\$	\$
<u>Funding Sources</u>						
Royalties and licensing fees	1,160,000	845,174	(314,826)	1,225,000	878,536	(346,464)
Contracts and grants ²	13,500,000	13,723,855	223,855	9,000,000	11,950,201	2,950,201
Contribution and other agreements income ²	2,100,000	3,931,975	1,831,975	1,600,000	3,442,021	1,842,021
Conferences and workshops	195,000	651,712	456,712	410,000	379,672	(30,328)
Incubator Rents	390,000	331,116	(58,884)	225,000	377,376	152,376
Management fees and F&A	1,500,000	1,496,947	(3,053)	1,500,000	1,300,729	(199,271)
Total Funding Sources¹	18,845,000	20,980,779	2,135,779	13,960,000	18,328,535	4,368,535
<u>Funding Uses</u>						
Royalties and licensing allocations and expense	870,000	343,268	526,732	918,750	840,590	78,160
Contracts and grants expense ²	13,500,000	13,723,855	(223,855)	9,000,000	11,950,201	(2,950,201)
Contribution and other agreements expense ²	2,100,000	3,102,791	(1,002,791)	1,600,000	2,522,802	(922,802)
Conferences and workshops	195,000	458,648	(263,648)	410,000	369,352	40,648
Incubator Rents	390,000	379,542	10,458	225,000	397,627	(172,627)
Other operating expenses ³	1,500,000	2,063,626	(563,626)	1,200,000	2,053,997	(853,997)
Gap Fund ⁴	250,000	126,295	123,705	250,000	115,100	134,900
Total Funding Uses	18,805,000	20,198,025	(1,393,025)	13,603,750	18,249,669	(4,645,919)
Sources Less Uses	40,000	782,754	742,754	356,250	78,866	(277,384)

¹ Total funding sources include all awarded monies regardless of applicable restrictions as UCFRF's revenue is recognized only to the extent expenses are incurred in executing the applicable contracts and grants or when an enforceable promise is made. Due to this method of recognition, the presentation within may result in budget surpassing revenue while conversely resulting in a budget deficit to expenses or the reverse. This leads to the appearance of favorable or unfavorable positions per line item of budget to actual that do not reflect the factual activity; however, the overall net impact is favorable since additional awards and funding dollars are continuously being received.

² Contracts and grants as well as contributions and other agreement sources and uses show notable increases over both budget from fiscal 2023 and actuals from fiscal 2022 due to growth in the number of awards (both new and modifications) received which resulted in an increase of 48.6% in overall funding dollars year over year.

³ Other operating expenses includes funding for research foundation payroll and operating expenses plus offset by reimbursed legal fees. The notable increase over budget in fiscal 2023 is due to one-time payments as well as the implementation of a merit increase program that went into effect in the third quarter of fiscal 2023 for all eligible employees of the university. These two increases impacted costs associated with the previously budgeted hiring of a Contract Officer and a Post Award Specialist.

⁴ The fiscal 2023 budget represents the 2024 Gap Fund Award Year which was not fully distributed while the fiscal 2023 actuals represent expenses associated with prior year Gap Fund Award Years that continue to be utilized for their proposed purpose.

Attachment H

UCF Stadium Corporation, Inc.
 FY23 Quarterly Financial Update
 As of June 30, 2023
Preliminary Unaudited Report

	2022-23	2022-23	2022-23	YTD	2021-22	YOY
	ANNUAL	YEAR TO	YEAR TO	Fav/(Unfav)	YEAR TO	YOY
	BUDGET	DATE BUDGET	DATE ACTUALS	Variance	DATE ACTUALS	Fav/(Unfav) Variance
<u>Funding Sources</u>	\$	\$	\$	\$	\$	\$
Operating revenue	3,562,000	3,562,000	3,954,508	392,508	3,453,092	501,416
Insurance proceeds for loss damage	-	-	-	-	272,033	(272,033)
Total Funding Sources	3,562,000	3,562,000	3,954,508	392,508	3,725,125	229,383
<u>Funding Uses</u>						
Operating expenses ¹	305,000	305,000	285,532	19,468	535,178	249,646
Use of insurance proceeds	-	-	-	-	272,033	272,033
Total Funding Uses	305,000	305,000	285,532	19,468	807,211	521,679
<u>Non-operating Sources/ (Uses)</u>						
Ticket sales	4,345,000	4,345,000	4,663,761	318,761	4,229,550	434,211
Stadium rent	2,121,000	2,121,000	2,121,000	-	2,121,000	-
Guaranteed royalty	1,950,000	1,950,000	1,950,000	-	1,900,000	50,000
Transfers to UCFAA	(8,357,963)	(8,357,963)	(8,798,736)	(440,773)	(7,927,513)	(871,223)
Interest income	55,000	55,000	96,358	41,358	82,261	14,097
Debt service	(3,625,037)	(3,625,037)	(3,625,037)	-	(3,635,473)	10,436
Pledges for Leadership Center	255,000	255,000	254,196	(804)	255,080	(884)
Total Non-operating Sources/ (Uses)	(3,257,000)	(3,257,000)	(3,338,458)	(81,458)	(2,975,095)	(363,363)
Sources Less Uses	-	-	330,518	330,518	(57,181)	387,699

¹ Operating expenses include general and administrative costs and transfers to the R&R reserve. Expenditures from the R&R reserve are shown in a separate table at the bottom of the report. Prior year amounts have been restated for comparative purposes.

Debt Service Summary

	Year to Date Debt Service Summary			
	Principal	Interest	Total	Outstanding Principal as of 6/30/23
Tax-exempt bonds	1,420,000	1,099,169	2,519,169	25,245,000
Taxable bonds	405,000	370,235	775,235	7,305,000
Leadership Center	289,000	41,633	330,633	1,383,000
Total Debt Service	2,114,000	1,511,037	3,625,037	33,933,000

R&R Reserve Summary

	R&R Reserve Summary			
	As of 7/1/22	YTD Funding	YTD Expenditures	As of 6/30/23
Non-recurring maintenance (R&R) Expenses	1,265,183	250,000	-	1,515,183
Total R&R Reserve Activity	1,265,183	250,000	-	1,515,183

Attachment I

Central Florida Clinical Practice Organization, Inc.
FY23 Quarterly Financial Update
As of June 30, 2023
Preliminary Unaudited Report

	2022-23	2022-23	2022-23	YOY	2021-22	YOY
	ANNUAL	YEAR TO	YEAR TO	Fav/(Unfav)	YEAR TO	Fav/(Unfav)
	BUDGET	DATE BUDGET	DATE ACTUALS	Variance	ACTUALS	Variance
<u>Funding Sources</u>	\$	\$	\$	\$	\$	\$
Patient Care ¹	10,972,797	10,972,797	7,914,046	(3,058,751)	7,050,810	863,236
Other ²	1,628,008	1,628,008	1,759,115	131,107	1,803,937	(44,822)
Total Funding Sources	12,600,805	12,600,805	9,673,161	(2,927,644)	8,854,746	818,415
<u>Funding Uses</u>						
Professional Services ³	5,003,009	5,003,009	4,495,825	507,184	2,308,354	(2,187,471)
Medical Supplies, Services & Equipment ⁴	4,188,209	4,188,209	3,429,121	759,088	2,077,363	(1,351,758)
Facility Expense	225,397	225,397	120,417	104,979	507,831	387,414
Information Technology	408,118	408,118	338,206	69,912	337,795	(411)
Other Expense	108,522	108,522	118,705	(10,183)	85,852	(32,853)
Transfers to the College of Medicine ⁵	4,630,366	4,630,366	749,574	3,880,792	207,654	(541,920)
Total Funding Uses	14,563,620	14,563,620	9,251,848	5,311,772	5,524,849	(3,726,999)
Sources Less Uses	(1,962,814)	(1,962,814)	421,313	2,384,128	3,329,898	(2,908,584)

¹Lower revenue compared to budget is due to the off-boarding of three providers and delays in new physician recruitment. In addition, Infusion Center revenue is lower than budget due to less than expected patient volume. However, patients served in the Infusion Center increased over prior year creating a year over year favorable variance.

²UCF Clinical LLC, a subsidiary and disregarded entity of the CFCPO, contracts with a professional employment organization (PEO) to provide staffing for UCF Health and HealthARCH. The portion of expense billed to the College of Medicine exceeded budgeted expectations due to available funding. The remainder of expense is covered by patient revenue.

³ Lower Professional Services expense is due to vacant staff positions in UCF Health and HealthARCH. The increase in Professional Services compared to prior year is due to the transition of UCF Health and HealthARCH staff to the professional employment organization mid-year in FY22. FY22 reflects six months of PEO expense while FY23 reflects a full year. These expenses were not new in FY22; rather, they were moved from the College of Medicine to UCF Clinical.

⁴The increase in Medical Supplies over the prior year is primarily due to the pharmaceutical expense for the UCF Health Infusion Center which was in its first year in FY22 and continues to grow in FY23. However, pharmaceutical expense is below budget year-to-date due to lower than expected patient volume in the infusion center.

⁵For FY23, the budget estimated \$4.6 million in transfers to the College of Medicine to provide auxiliary funding to support its activities incl. strategic initiatives. However, the CFCPO only transferred \$750 thousand, \$3.9 million lower than budget. This is partly due to the availability of other fund sources, as well as delays in receiving vendor bids and supply chain issues for the buildout of the cancer research floor at the Lake Nona Cancer Center.



Board of Trustees

Budget and Finance Committee

September 27, 2023

Agenda Item

INFO-5: 2022-2023 Fixed Capital Outlay Budget Update

Proposed Board Action

No action required. For information only. This item will also be presented to the Facilities and Infrastructure Committee as a discussion item.

Authority for Board of Trustees Action

UCF Policy 3-211 – University Budget Process

Supporting Documentation Included

Attachment A: 2022-2023 Fixed Capital Outlay Budget Update

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance
Jon Varnell, Vice President for Administrative Operations



2022-2023 Fixed Capital Outlay Budget Update

EXECUTIVE SUMMARY

Objective

This item informs the committee of estimated expense to actuals for the 2022-2023 Fixed Capital Outlay Budget (FCOB) in accordance with UCF Policy 3-211, University Budget Process.

Summary of Key Observations/Recommendations

2022-2023 actual expenditures were \$34M, and encumbrances on June 30, 2023, were \$14M for a total of \$48M, primarily attributed to:

- Carryforward small projects \$6.2M
- Biology renovation- Carryforward \$4.1M
- Communication and Media Building- Carryforward \$3.2M
- Library renovation- CITF \$7.9M
- College of Nursing- SFRF \$3.7M
- HVAC renovations- HEERF \$16.9M

The FCOB estimated 2022-2023 expenditures to be \$77M. Actuals were \$34M with a remaining balance of \$43M. Design timelines for major projects like Biological Sciences, Chemistry and Nursing have been in design and make up for substantial portions of available funds moving forward into the 2023-24 FCOB. This is normal as project timelines span multiple years in many cases due to planning, design and workload.

Some of the smaller and deferred maintenance projects were held up by staffing shortages and the overall volume of work coming in. More recently, the Planning Design and Construction team has added five portfolio and project managers, and four temporary staff to be in a better position for handling the increase in volume going forward. In addition, key leadership roles have been filled. Since the beginning of last fiscal year, the Assistant Vice President of Planning, Design, and Construction and the Assistant Vice President of Facilities Operations have been filled, allowing time to plan and monitor progress, rather than managing day-to-day operations.

Resources have been directed during the period to university priorities such as planning for the Football Campus, the Nursing Building, HEERF HVACs, Biological Sciences and Chemistry. The newly established project intake process for projects over \$2M was managed by the Capital Project Planning Committee. Work is underway to use this same mechanism for projects under \$2M. This will allow longer lead times for facilities to plan staffing availability and focus on design for some projects this fiscal year, so work is ready when funding materializes.

Additional Background

The 2023-2024 FCOB is presented to the Facilities and Infrastructure Committee as a discussion item and an action item for the Budget and Finance Committee.

Rationale

The FCOB demonstrates the university's commitment to creating an environment that allows the UCF community to unleash their potential and make UCF a university for the future. Investment in upkeep of our facilities ensures we have state-of-the-art buildings that help recruitment and retention of high-quality researchers, professors, administrators, and students.

Implementation Plan

Ongoing projects will transfer to the new FCOB presented to the Facilities and Infrastructure Committee as a discussion item, and an action item for the Budget and Finance Committee. This FCO update completes this cycle of reporting.

Resource Considerations

Projects included in the update were previously approved in the 2022-2023 Fixed Capital Outlay Budget.

Conclusion

For informational purposes only. No board action is required.

Attachment A
University of Central Florida
2022-23 Fixed Capital Outlay Budget Update
As of June 30, 2023

CFSP #	Category	Project Title/Name	Description	Funding Source(s)		New Projects and Cost Revisions	Revised Project Cost	Expenditures	Encumbrances	Balance 06/30/23	FCO Budget			Comments	
				Total Project(s) Cost	Source						Amount	Estimated Expense 7/1/22-6/30/23	Actuals 7/1/22-6/30/23		Difference
Education & General (E&G) Operating Projects															
		<i>Consolidated line item of all FCO projects, as defined in Board reg 14.001, funded from current year E&G operating funds. No individual project funded in whole or in part shall exceed \$1M, per Board reg 9.007(3)(a)1.</i>		1,000,000	E&G Operating	1,000,000	-	1,000,000	-	-	1,000,000	1,000,000	-	1,000,000	
Carryforward (CF) - Small Projects															
		<i>Consolidated line item of all FCO projects with a cost up to \$2M funded in whole or in part from CF funds, pursuant to Board Reg. 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in the FOC budget. For a list of individual projects, refer to the Carryforward Spending Plans (CFSP).</i>		25,841,248	E&G Carryforward Contracts & Grants	25,839,552	117,027	25,956,579							Difference primarily consists of Biology Annex (\$2M), chiller #8 replacement (\$1.2M), stormwater utility infrastructure (\$1M), and various deferred maintenance (\$1.2M). The Biology Annex has been cancelled as funding was diverted to other university priorities. Unspent funds on continuing remaining projects are included in the 2023-24 Fixed Capital Outlay Budget.
						1,696	32,865	34,561	14,069,720	3,175,092	8,746,328	12,460,514	3,048,187	9,412,327	
						25,841,248	149,892	25,991,140							
Carryforward (CF) - Large Projects															
<i>Any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board reg. 14.003(2)(c) and expenditure limits described therein. May also be reflected as one of multiple funding sources under categories State Appropriate Projects and Non-Appropriated Projects.</i>															
1		Biology Building Renovation, Repairs, and Maintenance	HVAC and other system repairs and upgrades	5,000,000	E&G Carryforward	5,000,000	-	5,000,000	4,141,985	538,620	319,395	4,454,778	3,596,763	858,015	Testing and balancing of HVAC systems in progress. Next steps include commissioning of the systems, issuance of the certificate of occupancy, and project close-out.
2		Chemistry Building Renovation, Repairs, and Maintenance	HVAC and other system repairs and upgrades	5,000,000	E&G Carryforward	5,000,000	-	5,000,000	352,098	182,106	4,465,795	4,818,839	170,938	4,647,902	Original design was completed and over budget, which has delayed the project. Redesign has been completed, GMP received on 8/15/23. Expect construction to be complete August 2024.
3		Communication and Media Building Curtainwall and Roof Replacement	Curtainwall replacement, roof recoat, building envelope repairs	4,500,000	E&G Carryforward PECO	4,500,000	-	4,500,000	2,186,664	1,689,245	662,890	3,879,946	1,566,611	2,313,336	Installation of curtainwall in progress and once complete will begin door installation. Roof recoat/replacement decision pending HEERF rooftop HVAC project completion.
						-	38,800	38,800							
						4,500,000	38,800	4,538,800							
4		Ferrell Commons H Remodel	Remodel of Ferrell Commons H to convert existing study and support space into teaching labs to provide swing space for the Chemistry Building renovations	10,000,000	E&G Carryforward	10,000,000	-	10,000,000	-	-	10,000,000	1,000,000	-	1,000,000	Chemistry project no longer requires swing space. Program under review in tandem with space utilization study.
5		Chemistry Building Renovation	Chemistry Building Renovation	10,160,000	E&G Carryforward Contracts & Grants	160,000	(20,000)	140,000	1,412	152,194	9,986,394	1,160,000	1,412	1,158,588	Federal State Fiscal Recovery Funds (SFRF) award. E&G portion is advanced planning to accelerate project schedule. Engineer is under contract, schematic design is underway, anticipate first phase of design complete by end of this calendar year.
						10,000,000	-	10,000,000							
						10,160,000	(20,000)	10,140,000							
6		Biological Sciences Building Renovation	Biological Sciences Building Renovation	21,970,000	E&G Carryforward Contracts & Grants	340,000	20,000	360,000	169,850	173,850	21,646,300	2,503,000	169,850	2,333,150	Federal State Fiscal Recovery Funds (SFRF) award. E&G portion is advanced planning to accelerate project schedule. Engineer is under contract, schematic design is underway, anticipate first phase of design complete by end of this calendar year.
						21,630,000	-	21,630,000							
						21,970,000	20,000	21,990,000							
State Appropriated Projects¹															
<i>This category includes all FCO projects utilizing funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. These funds should never be included in the operating budget. Examples, PECO (including Sum-of-Digits) and CITF. Reference Board reg 14.003(12)(d). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.</i>															
		Partnership IV and V	Building purchase and renovation for partnership with the Department of Defense	42,000,000	PECO	42,000,000	-	42,000,000	41,954,993	-	45,007	184,979	139,972	45,007	PECO project spending is complete. Final drawdown is pending.
		Repair, Maintenance, Renovation, Remodel (Sum of Digits)	Minor projects - repair, maintenance, renovation, remodel, site improvements	5,700,180	PECO	5,700,180	(185,279)	5,514,901	3,812,607	-	1,702,294	1,312,820	81,657	1,231,163	PECO funding for RMR (sum of digits). Cost revision due to RMR allocation to Education Complex Fire Alarm Replacement project of \$146k and Communication and Media Building Curtainwall and Roof Replacement project of \$38k.
		College of Science building HVAC Control System Replacement	Replace HVAC control system for College of Science building	1,528,095	PECO Prior Year E&G	1,061,700	(27,849)	1,033,851	1,490,998	-	-	231,325	194,229	37,096	
						466,395	(9,248)	457,147							
						1,528,095	(37,097)	1,490,998							
		John Hitt Library Renovation Phase II	Renovation of existing library spaces	40,978,312	CITF	40,978,312	4,003,460	44,981,772	23,789,672	126,141	21,065,959	11,653,776	7,777,405	3,876,371	Library Level 3 renovation completed on schedule and under budget; opened to students in March 2023. Remaining funds will be allocated to the Library Level 2 and Level 4 renovations. Level 4 is planned to proceed first, as it will have a larger student impact on study space.
															The \$4M in "cost revisions" represents CITF funding the Department of Education appropriated to the Library in December 2023. In FY23, a request to re-supplement the Library for the \$2M allocated to PAC was submitted and approved on the Capital Improvement Plan (30 June 2021). The remaining \$2M was a FY22-23 Library CITF appropriation.
		Performing Arts Complex Phase II - Design Only	Design of a new Performing Arts Complex on UCF main campus	2,750,000	CITF Donations	2,000,000	-	2,000,000	1,302,933	183,645	1,113,422	1,724,832	875,264	849,568	Schematic design was completed in March 2023. The project design is on hold, the project is focused on fundraising activities.
						750,000	(150,000)	600,000							
						2,750,000	(150,000)	2,600,000							

CFSP #	Category	Project Title/Name	Description	Funding Source(s)		Total Project(s) Cost	New Projects and Cost Revisions	Revised Project Cost	Expenditures	Encumbrances	Balance 06/30/23	FCO Budget			Comments
				Source	Amount							Estimated Expense 7/1/22-6/30/23	Actuals 7/1/22-6/30/23	Difference	
		Burnett School of Biomedical Sciences Controls Upgrade	Upgrade the controls of the Burnett Bio-Medical Sciences Building	PECO	999,485	999,485	-	999,485	681,763	200,776	116,946	561,159	243,437	317,722	Functional performance testing of the controls in progress. Next steps include commissioning of the system and project close-out.
		Education Complex Fire Alarm Replacement	Education Complex Fire Alarm Replacement	SFRF PECO	443,514	-	443,514	-	-	-	589,993	44,351	-	44,351	Contract has been awarded and kick-off meeting held. Contractor submitting for necessary permits.
					<u>443,514</u>	<u>146,479</u>	<u>589,993</u>								
		College of Nursing Building	College of Nursing Building	SFRF	29,000,000	29,000,000	-	29,000,000	706,208	2,977,551	25,316,241	2,900,000	706,208	2,193,792	Architect/Engineer selected. Program verification completed December 2022. Schematic design in progress. Project was reported as PECO on the FCO Budget. Early Release Package #1 for generator and transfer switch approved and ordered. Funding source has been revised to Contracts & Grants to reflect Federal State Fiscal Recovery Funds (SFRF) award.
Non-Appropriated Projects															
<i>This category includes all university FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc. Reference Board reg 14.003(12)(e). For the purpose herein, all projects \$2 million or less can be consolidated into a single line item.</i>															
		Roth Athletic Center-Interior Buildout	Buildout of addition	Donations	9,528,000	9,528,000	(401,390)	9,126,610	9,126,610	-	-	596,546	195,155	401,390	
		HVAC renovations to prevent the spread of COVID-19 through air filtration systems	HEERF Air Quality Improvement Projects	Contracts & Grants Auxiliary	29,058,123	29,000,000	(252,912)	28,747,088	26,397,974	1,895,349	518,072	17,641,796	14,981,648	2,660,148	Consists of multiple HVAC renovations including Visual Arts Building, Student Union, Classroom I, Communications and Media Building, Housing buildings, Engineering Building, the Library, the Student Union and the Creative School. 6 projects have been completed and 3 are in close out. 3 projects remain open and are expected to be completed by January 2024.
					<u>29,058,123</u>	<u>29,000,000</u>	<u>(252,912)</u>	<u>28,747,088</u>							
		Student Union Roof and Building Envelope Repairs	Student Union Roof and Building Envelope Repairs	Activity & Svc Fees	2,611,998	2,611,998	151,914	2,763,912	430,454	2,155,312	178,146	1,928,304	389,528	1,538,776	Building envelope repairs completed. Roof replacement ~85% complete; anticipate project complete January 2024.
		Individual Projects under \$2M		Auxiliary	3,741,908	3,741,908	(483,671)	3,258,237	366,717	428,722	2,462,798	3,571,874	196,683	3,375,191	Difference primarily consists of Housing deferred maintenance projects (\$3M) and a Downtown Parking Garage project (\$600k).
TOTALS:					<u>251,810,862</u>	<u>251,810,862</u>	<u>2,986,381</u>	<u>254,797,244</u>	<u>\$130,982,660</u>	<u>\$13,878,604</u>	<u>\$109,935,980</u>	<u>\$73,628,839</u>	<u>\$34,334,946</u>	<u>\$39,293,893</u>	