



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees
Governance Committee Meeting
February 22, 2024
Rosen College of Hospitality Management**

MINUTES

CALL TO ORDER

Trustee Caryl McAlpin, Vice Chair of the Governance Committee, called the meeting to order at 1:15 p.m. Committee members Bill Christy, Brandon Greenaway, and Michael Okaty were in attendance. The following board members were also in attendance: Chair Alex Martins (ex officio), Tiffany Altizer, Rick Cardenas, Jeff Condello, Joe Conte, Danny Gaekwad, Stephen King, and Harold Mills.

MINUTES

Trustee Christy made a motion to approve the minutes from November 16, 2023, Governance Committee meetings and Trustee Greenaway seconded. The committee unanimously approved the minutes as submitted.

ACTION

At Vice Chair McAlpin's request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the Trustees.

Memorandum of Understanding to Supplement the 2022-2024 BOT-UFF Collective Bargaining Agreement (GOVC-1)

Charles Reilly, Associate Provost for Contract Compliance and Administrator Support, presented the proposed Memorandum of Understanding to Supplement the 2022-2024 BOT-UFF Collective Bargaining Agreement. The MOU amends the CBA to reflect that retiree email will be on the @ucf.edu domain. This change is necessary because the current CBA places retiree email on the @knights.ucf.edu domain and UCF intends to decommission all university sponsored email addresses on the @knights.ucf.edu domain by June 30, 2024. UFF voted to approve the MOU on January 26, 2024. Trustee King thanked the team for coming to this agreement for faculty.

Trustee Greenaway moved to recommend approval of GOVC-1 and Trustee Christy seconded. The motion was approved unanimously.

Review and Endorse Board of Governors Statement of Free Expression (GOVC-2)

Youndy Cook, Vice President and General Counsel, presented the Board of Governors Statement of Free Expression for review and endorsement. The Board of Governors recommends that each university board of trustees annually review and endorse the Board of Governors Statement of Free Expression and commit to the principles of civil discourse.

Trustee Christy moved to recommend approval of GOVC-2 and Trustee Greenaway seconded. The motion was approved unanimously.

Board of Trustees Policy Conflict of Interest Statement and Disclosure Form (GOVC-3)

Cook also presented the proposed Board of Trustees Policy Conflict of Interest Statement and Disclosure Form. This document must be completed annually by the Board of Trustees. The proposed changes include revisions to the board policy and the accompanying form. The main change is to clarify that “university” for these purposes includes related entities; further, this will allow trustees who serve on a university direct support organization board to complete a single Conflict of Interest disclosure form.

Trustee Christy moved to recommend approval of GOVC-3 and Trustee Greenaway seconded. The motion was approved unanimously.

Repeal of University Regulation UCF-2.006 Acceleration Mechanisms (GOVC-4)

Cook also presented the proposed repeal of University Regulation UCF-2.006 Acceleration Mechanisms. BOG Regulation 6.006 Acceleration Mechanisms governs this area and directs each university to include relevant information in catalogs and on websites, but does not require a regulation. Repealing this regulation will be more flexible as those information methods are more dynamic. This is a select regulation, so if approved, this repeal will be sent to the Board of Governors for their approval before becoming effective.

Trustee Greenaway moved to recommend approval of GOVC-4 and Trustee Christy seconded. The motion was approved unanimously.

Amendments to University Regulation UCF-2.010 Awarding of Degrees (GOVC-5)

Cook also presented the proposed amendments to University Regulation UCF-2.010 Awarding of Degrees. The proposed amendments will align the regulation with current practice as to catalog year and allow the university more flexibility in responding to student needs.

Trustee Christy moved to recommend approval of GOVC-5 and Trustee Greenaway seconded. The motion was approved unanimously.

Amendments to University Regulation UCF-2.029 Patents, Trademarks, and Trade Secrets (GOVC-6)

Sandra Sovinski, Deputy General Counsel for Research, presented the proposed amendments to University Regulation UCF-2.029 Patents, Trademarks, and Trade Secrets. In addition to the proposed updates, the title for the Vice President of Research and Innovation will be updated throughout.

Trustee Greenaway to recommend approval of GOVC-6 with the amendment to update the title of VP Research. Trustee Christy seconded. The motion was approved unanimously.

Amendments to University Regulation UCF-3.015 Promotion and Tenure of Tenured and Tenure-earning Faculty (GOVC-7)

Cook presented the proposed amendments to University Regulation UCF-3.015 Promotion and Tenure of Tenured and Tenure-earning Faculty (GOVC-7). Provost Michael Johnson and Trustee Stephen King provided supportive comments of the proposed amendments.

Trustee Greenaway moved to recommend approval of GOVC-7 and Trustee Christy seconded. The motion was approved unanimously.

DISCUSSION ITEMS

DSO Operating Overviews (DISC-1)

Lauren Ferguson, Assistant Vice President for Board Relations, and Rhonda Bishop, Vice President for University Compliance, Ethics, and Risk presented the Direct Support Organization Operating Overviews. The template that was utilized was presented at the September 27, 2023, Governance Committee meeting, and each DSO will undergo a comprehensive assessment on a revolving five-year schedule to assess progress toward their mission and goals.

INFORMATION ITEMS

One information item was included in the committee’s meeting materials: Leadership Criteria for the Presidential Assessment (INFO-1). Any questions or feedback can be directed to the Board Office.

ADJOURNMENT

The meeting adjourned at 1:56 p.m.

Reviewed by:

Michael Okaty
Chair, Governance Committee

Date

Respectfully submitted:

Michael A. Kilbride
Associate Corporate Secretary

Date