



UNIVERSITY OF CENTRAL FLORIDA

**Minutes  
UCF Board of Trustees  
Facilities and Infrastructure Committee  
University of Central Florida  
September 27, 2023**

Trustee Caryl McAlpin, Chair of the Facilities and Infrastructure Committee, called the meeting to order at 9:02 a.m.

She reminded the committee that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

Danielle Sarris, executive assistant to the vice president for Administrative Operations, called the roll and determined a quorum was present.

The following committee members were present: Caryl McAlpin, Jeff Condello, Danny Gaekwad, Stephen King, John Miklos and Michael Okaty.

Other trustees that attended included Tiffany Altizer, Bill Christy, Brandon Greenaway and Board Chair Alex Martins.

**MINUTES**

A motion to approve the meetings minutes of the June 28, 2023, meeting was made by Miklos and unanimously approved as submitted.

**ACTION**

At Chair McAlpin's request, Youndy Cook, vice president and general counsel, confirmed there were no disclosures of conflict of interest from the trustees.

**FACC – 1 Biological Sciences Additional Renovation/Remodel – Funding Approval**

Jon Varnell, vice president for Administrative Operations, shared that approval of an additional \$10 million of E&G carryforward funds would enable a more comprehensive renovation of the Biological Sciences building for scope not allowed by the existing state-allocated federal funding

Miklos made a motion to approve FACC-1, with King providing the second. The motion was unanimously recommended for approval.

FACC – 2 Chemistry Additional Renovation/Remodel – Funding Approval

Varnell shared that approval of an additional \$10 million of Auxiliary funds for this project would enable a more comprehensive renovation of the Chemistry building not included in the current funding plan.

King made a motion to approve FACC-2, with Condello providing the second. The motion was unanimously recommended for approval.

FACC – 3 FBC Mortgage Stadium Fire Alarm – Funding Approval

Varnell shared that the FBC Mortgage Stadium fire alarm system is in a differed state due to its age and condition. Approval of \$3,050,000 of E&G carryforward funds for this project would provide a critical replacement to avoid a failure of the system.

King made a motion to approve FACC-3, with Okaty providing the second. The motion was unanimously recommended for approval.

FACC – 4 FBC Mortgage Stadium Structural Steel Coating Maintenance – Funding Approval

Varnell shared that approval of \$3,750,000 of E&G carryforward funds for this project would allow the university to take a substantial step forward in addressing the ongoing deferred maintenance needs of the stadium's structural steel coating.

King made a motion to approve FACC-4, with Okaty providing the second. The motion was unanimously recommended for approval.

FACC – 5 UCF at Daytona State College – Funding Approval

Varnell shared that approval of \$10 million of E&G carryforward funds for this project would allow UCF to expand its presence at Daytona State College related to UCF's Insurance and Risk Management programs. Funding will be focused on critical deferred maintenance and interior upgrades of two UCF occupied buildings located on Daytona State College's main campus.

King made a motion to approve FACC-5, with Okaty providing the second. The motion was unanimously recommended for approval.

FACC – 6 Facilities and Infrastructure Committee Charter

Chair McAlpin presented proposed amendments to the Facilities and Infrastructure Committee Charter. The proposed amendments included an updated title for Jon Varnell, vice president for Administrative Operations.



King made a motion to approve FACC-6, with Okaty providing the second. The motion was unanimously recommended for approval.

**DISCUSSION**

DISC – 1 2023-2024 Fixed Capital Outlay Budget

Varnell provided an overview of the 2023-2024 fixed capital outlay budget stating that these documents are required by the Board of Governors. He shared that a motion to recommend approval to the Board will come from the Budget and Finance Committee.

DISC – 2 Space Utilization Study Follow-Up

Varnell led a discussion pertaining to the ongoing implementation of the campus-wide space utilization study and the action items presented to the Board in June 2023.

**NEW BUSINESS**

The committee had no other business to discuss.

**ADJOURNMENT**

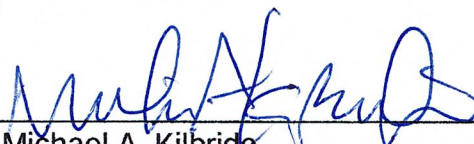
McAlpin adjourned the Facilities and Infrastructure Committee meeting at 9:43 a.m.

Reviewed by:

  
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Caryl McAlpin  
Chair, Facilities and Infrastructure Committee

11.30.23  
Date

Respectfully submitted:

  
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Michael A. Kilbride  
Associate Corporate Secretary

12/6/23  
Date