



UNIVERSITY OF CENTRAL FLORIDA

**Minutes
UCF Board of Trustees
Facilities and Infrastructure Committee
University of Central Florida
November 16, 2023**

CALL TO ORDER

Trustee Caryl McAlpin, Chair of the Facilities and Infrastructure Committee, called the meeting to order at 11:03 a.m.

In addition to Chair McAlpin, committee members present included Vice Chair Jeff Condello and Trustees Danny Gaekwad, Stephen King, John Miklos and Michael Okaty. Board of Trustees Chair Alex Martins, Vice Chair Harold Mills, and Trustees Tiffany Altizer, Rick Cardenas, Bill Christy, Joseph Conte and Brandon Greenaway also joined the meeting.

MINUTES

A motion to approve the meeting minutes of the June 28, 2023, meeting was made by Miklos and unanimously approved as submitted.

DISCUSSION

At Chair McAlpin's request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the trustees.

DISC – 1 Space Utilization Study: Research Space

Jon Varnell, Vice President for Administrative Operations, Dr. Winston Schoenfeld, Interim Vice President for Research and Innovation and Jon Bates, Assistant Vice President for Real Estate and Space Administration, provided an update on UCF's research space analysis as it pertains to the campus-wide space utilization study.

To achieve the Strategic Plan goal of \$350 million in research and development expenditures, UCF needs 188,000 assignable square feet (ASF) of dedicated lab space. This assumes an expenditure of \$355 per square foot of research space based on an analysis of University Innovation Alliance (UIA) peer institutions. As part of this discussion, Trustee Gaekwad requested to see an analysis of Florida State University System (SUS) peer institutions at a future meeting.

The space study further suggests potential opportunities to meet this goal through existing research lab space reallocation, new construction focused on specialized space needs and relocation of underutilized instructional office space identified in the space study. When discussing these opportunities, Trustee Condello charged Dr. Schoenfeld with establishing criteria to evaluate whether research space is being optimally utilized on campus.

INFORMATION

Chair McAlpin asked if there were any questions pertaining to the Space Utilization Study Follow-Up. There were no questions.

NEW BUSINESS

No new business was brought before the committee.

ADJOURNMENT

McAlpin adjourned the Facilities and Infrastructure Committee meeting at 11:45 a.m.

Reviewed by:

Caryl McAlpin
Chair, Facilities and Infrastructure Committee

Date

Respectfully submitted:

Michael A. Kilbride
Associate Corporate Secretary

Date