



UNIVERSITY OF CENTRAL FLORIDA

**Minutes  
UCF Board of Trustees  
Facilities and Infrastructure Committee  
University of Central Florida  
September 27, 2024**

**CALL TO ORDER**

Trustee Caryl McAlpin, Chair of the Facilities and Infrastructure Committee, called the meeting to order at 9:45 a.m.

In addition to Chair McAlpin, committee members present included Vice Chair Condello, and Trustees Bryce Lister, John Miklos, and Michael Okaty.

Other trustees in attendance included Board Chair Alex Matins, Tiffany Altizer, Rick Cardenas, Bill Christy, Joseph Conte, and Stephen King.

**MINUTES**

A motion to approve the meetings minutes of the July 24, 2024, meeting was made by Lister and unanimously approved as submitted.

**ACTION**

At Chair McAlpin's request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the trustees.

**FACC – 1 Lake Nona Cancer Center Project Approval**

Jon Varnell, Vice President for Administrative Operations, sought approval of \$3,850,000 to design and construct interior renovation and remodel improvements to the Lake Nona Cancer Center. These funds consist of \$2,604,395.44 of Auxiliary funds provided by College of Medicine, \$798,781.82 of PECO funds, and \$446,822.74 of Carryforward provided by College of Medicine.

Trustee Okaty made a motion to recommend approval of the Lake Nona Cancer Center Project. Trustee Lister seconded the motion. The motion was unanimously approved.

## FACC – 2 Research II Design Funding Approval

Varnell sought approval of \$4,500,000 of E&G Carryforward funds for the Schematic Design, Design Development, and 50% Construction Document phases of the Research II building.

Trustee Lister made a motion to recommend approval of the Research II Design Funding. Trustee Okaty seconded the motion. The motion was unanimously approved.

## FACC – 3 12703 Research Parkway Lease

Varnell, Winston Schoenfeld, Vice President for Research and Innovation, and Jon Bates, Assistant Vice President for Real Estate and Space Administration, sought approval of the 12703 Research Parkway Lease located in Central Florida Research Park.

Trustee Okaty made a motion to recommend approval of the 12703 Research Parkway Lease. Trustee Miklos seconded the motion. The motion was unanimously approved.

## FACC – 4 UnionWest Lease Modification

Varnell, Bates, and Rich Welsh, Senior Associate General Counsel, sought approval to delegate authority to the President to approve and execute modifications of the lease for space in the UnionWest building located at 601 West Livingston Street on the Downtown Campus.

Trustee Okaty made a motion to recommend approval of the UnionWest Lease Modification. Trustee Miklos seconded the motion. The motion was unanimously approved.

## **DISCUSSION**

### DISC-1 2025-2035 Campus Master Plan Update

Varnell and Bill Martin, University Architect, presented an update on the development of the 2025-2035 Campus Master Plan. The plan will be presented for approval at the December 2024 Board meeting.

## **INFORMATION**

Four information items were included in the committee's meeting materials: 1) 2024-2025 Work Plan and Charter Review, 2) 2024-2025 Fixed Capital Outlay Budget, 3) 2023-2024 Fixed Capital Outlay Budget Update, and 4) Comprehensive Report on Construction-Related Activity.

**NEW BUSINESS**

No new business was brought before the committee.

**ADJOURNMENT**

McAlpin adjourned the Facilities and Infrastructure Committee meeting at 10:14 a.m.

Reviewed by:

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Caryl McAlpin  
Chair, Facilities and Infrastructure Committee

\_\_\_\_\_  
Date

Respectfully submitted:

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Michael A. Kilbride  
Associate Corporate Secretary

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Date