



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees  
Audit and Compliance Committee Meeting  
February 26, 2025  
FAIRWINDS Alumni Center  
MINUTES**

Trustee Tiffany Altizer, Chair of the Audit and Compliance Committee, called the meeting to order at 2:00 p.m. and stated that the meeting was covered by the Florida Sunshine Law and the public and press were invited to attend.

The following Committee members attended the meeting: Chair Tiffany Altizer, Vice Chair Cardenas, Trustees Danny Gaekwad and Stephen King.

The following Board members attended the meeting: Board Chair Alex Martins, Trustees Bill Christy, Jeff Condello, John Evans, Mark Filburn, Bryce Lister, Tony Massey, and Thomas McNamara.

**MINUTES APPROVAL**

Trustee King made a motion to approve the minutes of the December 5, 2024, Audit and Compliance Committee meeting and Trustee Gaekwad seconded. The Committee unanimously approved the minutes as submitted.

**ACTION**

At Chair Altizer's request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the Trustees.

**AUDC-1 Performance-based Funding Data Integrity Report**

Robert Taft, Chief Audit Executive, gave an update on the results of the Board of Governors' Performance-based Funding Data Integrity Certification Audit Report. Vice Chair Cardenas made a motion to accept the report, Trustee King seconded the motion; the report was unanimously accepted by the Committee.

**AUDC-1 Performance-based Funding Data Integrity Certification Form**

Taft gave an update on the Performance-based Data Integrity Certification Form. Vice Chair Cardenas made a motion to approve the form, Trustee King seconded the motion; the form was unanimously approved by the Committee.

**DISCUSSION**

DISC-1      Audit and Compliance Committee Charter

As set forth by the Committee's charter, the Committee completed the annual review of its charter and determined that no changes are warranted at this time.

DISC-2      University Audit Update

Taft provided an update on the vacant Auditor II position. He reviewed upcoming audits and the development of the department's audit plan, which includes the use of an audit watch list created through a scoring system. Taft reported on work performed by EisnerAmper related to UCF's Cybersecurity Maturity Model Certification (CMMC) and efforts to achieve compliance with the applicable CMMC model levels.

DISC-3      DSO External Audit Reports

Taft stated that the annual DSO External Audit Reports all were returned with unqualified opinions.

DISC-4      University Compliance, Ethics, and Risk Update

Bishop provided highlights on the Compliance and Ethics Program which included the introduction of the four 2024 *IntegrityStar* Award winners, the Faculty Staff Experience Survey, the Stop Campus Hazing Act, and the new federal Executive Orders. She provided background and an overview of the Emerging Issues and Crisis Response Team.

**INFORMATION ITEM**

One information item was included in the Committee's meeting materials: the 2024-2025 Compliance and Ethics Work Plan Status of Activities.

**NEW BUSINESS**

No items of new business were brought forward.

**ADJOURNMENT**

Chair Altizer adjourned the Audit and Compliance Committee meeting at 3:01 p.m.

Reviewed by:

\_\_\_\_\_  
Tiffany Altizer  
Chair, Audit and Compliance Committee

\_\_\_\_\_  
Date

Respectfully submitted:

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Michael A. Kilbride  
Associate Corporate Secretary

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Date